

Vestry Minutes
March 19, 2023
Saint David of Wales Episcopal Church
Portland, Oregon

Present: Barbara Brecht, Clerk
Al Burns
Kieran Cannistra, Senior Warden
Cass Cole
Karen Dollar, Treasurer
Aaron Epperson
Ned Hayes, Junior Warden
Jim McConnell
Wendy Beth Oliver
Dru Van Hengel
Kit Walling

Absent:

Meeting began at 11:44. Jim opened in prayer
Scripture, Philippians 4:6. Check in question: What are your hopes for
Saint David's in 2023?

Cards:

- Get well card to Jean Beal

Consent Agenda : February Reports, March Reports and January 22,
2023 Minutes. Motion made, Al Burns. Second, Aaron Epperson.
Amendment added to update wording related to the \$1,000 roof
assessment in Ned's report. Amendment motion made by Al Burns,
Seconded by Barbara Brecht. Motion passed unanimously

VOD assignments through April 16: To be completed online. Folks
need to sign up as there are a lot of openings.

MONEY STUFF:

- **Treasurer Role:** Jim McConnell has agreed to be co-treasurer with Karen Dollar. Motion to approve Jim McConnell as co- treasurer by Kieran Cannistra, seconded by Cass Cole. Motion passed unanimously with many joyous responses.
- **Vestry Position:** Jim McConnell also agreed to be on the Vestry. Motion to nominate Jim for a three year term made by Kieran Cannistra, seconded by Cass Cole. Motion passed unanimously and with even more joyous responses.
- **Updated financial policy vote:** Motion made to not require vestry approval for single expenditures of up to \$600 when prior approval has been secured from the Finance Team. Current approval is required for single expenditures over \$400. Motion made by Kit Waller, Seconded by Cass Cole. Motion passed.
- **Justice and Mercy budget vote:** Cass Cole presented the Justice and Mercy budget for the next three years. Report is attached. Vestry had given prior approval for the Justice and Mercy Committee to develop and approve expenditures of \$17,000 designated to the Justice and Mercy fund.

HOLY WEEK: It is happening. A/V will be offered for the evening Good Friday Service, Saturday Easter Vigil service and Easter Morning Service.

BUILDING STUFF:

- **Building Improvement Implementation Team roof request:** \$1,000 was previously authorized in between the last meeting and this one by the executive committee for roof assessment. Motion made to authorize by Aaron Epperson, seconded by Kit Waller. Motion passed unanimously
- **Heat and Electrical Update:** New maintenance contract with Pyramid Heating. Many heating and electrical issues have been addressed, including new lighting in the chapel. Fire Department inspection report in late February delayed sponsoring “Family

Promise” on site during March due to a number of areas in the building being out of compliance. Plan is being developed to address the deficiencies that were identified in the report. Inspection Report is attached.

- **Wifi Update:** Aaron noted some challenges and possible lack of clarity where authority for action does and does not reside in regard to updating wifi service. Currently there have not been complaints about the wifi and it seems to be working. The Senior Warden will discuss further to clarify where authority resides and what action is needed. Written documentation is requested.

2022 Parochial Report: The 2022 Parochial Report has been completed. However, it was noted that the Parish Ledger is not up to date and a number of entries need to be identified and entered going back several years.

PERSONNEL UPDATE: The new Parish Administrator is scheduled to start April 10, 2023. The new Building Curator is also scheduled to start April 10, 2023.

BEHAVIORAL COVENANT DISCUSSION: Deferred to next month

MINISTRY TEAMS: Deferred to next month. Brief discussion regarding Safe Training for volunteers for Family Promise. Deferred until next month. Work plan for fire inspection will be developed by Junior Warden in partnership with others. To be completed within the identified timeframe in order to avoid fines that could be assessed by the Fire Department.

OPEN FLOOR: no new areas identified.

Closed in prayer by Barbara Brecht at 1:30

Respectfully submitted by Barbara Brecht, Clerk