

Senior Warden Report

April 9, 2017

Submitted by Barbara Brecht

Don't grow weary in doing good.

Somewhere in one of Paul's letters:

- Making progress on policy and procedures for "Restricted Funds" Will be a discussion item in upcoming Vestry meeting. In addition, currently reviewing and listing "Restricted Funds" that we have and ensure balances are accurate. Karen and I will be working on this and will have report by the June meeting.
- Kerlin, Erin and I met with staff person from Taborspace in mid March. It was informative and useful and will work on updating some of our rates, policies, promotion on the other side of Easter.
- Kerlin, Madeline and I met with Bud Thurston, former Dean of Trinity Cathedral. Bud was very successful in raising funds at Trinity and had some very helpful information. We will discuss at our April meeting. He felt we would be more successful with project based approaches at this juncture vs. a capital campaign. And he noted we already have almost \$200,000 raised (Please Board of Trustees have said yes) which is great and will help us build forward. We will discuss in the meeting.
- Our attorney has raised some significant concerns with contract with Chris Brown, including revision. Received the name of another contractor from Trinity. They recently did a slate roof and I spoke with the person who manages all their contracting agreements. I have a call into H & A Contracting. This is both distressing as well as significant reminder that we need a good, solid contract for the work that we will be doing. Kerlin and I will meet with Chris on the other side of Easter to discuss.
- Board of Trustees met 3/30 instead of 3/23. We have not heard back from them at the time of this typing
- I did not receive any feedback regarding Kerlin's performance evaluation. I will defer to May.
- Still in process in procuring a vendor for grounds. Will be on hold until Spring

Thanks to all of you for your good work in supporting our parish. We are blessed to serve here.

Submitted by Barbara Brecht, Senior Warden
April 9, 2017

Junior Warden's Report: April, 2017

Since the last Vestry meeting lots of small things and a few bigger items have been done around the building.

The small things are rather mundane housekeeping items, i.e., light bulb changing and light fixture cleaning.

The bigger items were much more exciting! On March 26, I recruited a helper and replaced the two 4-foot "reflector" style fluorescent fixtures behind the leaded glass in the Sanctuary. The power cord for the two units was also replaced, as the previous one was dangerously worn.

On March 31, Barbara and I mowed and edged all the church lawn areas. The outside looked a lot better after we were done! We're hoping to mow again on Friday, April 7.

Last Saturday, April 1, we had an indoor work party. We had a group of approx. 8 volunteers. The area at the bottom of the Harrison Street stairwell was decluttered. The adjoining hallway downstairs was also organized with several items finding new homes. A "corner cabinet and an 8' long shelving unit were put on Craig's List by Cass Cole and given away. A bulletin board found a new home on a wall outside the Godly Play room.

While one group was downstairs, there was another group cleaning the Chapel. A new carpet plan was formulated; window wells dusted and oiled, and candle wax removed from the carpet.

While all this was going on indoors, Barbara gave the hedge separating the parking lot and the front lawn a much needed "haircut".

On Thursday, April 6, Michael Welsh and I tried to reinstall the rain barrels on the newly-constructed platform in the courtyard. Michael discovered a more efficient way for the barrels to be installed and is purchasing the few parts necessary and targeting to install everything next Tuesday, April 11.

With Holy Week upon us, I'm trying to focus on housekeeping inside the building. If the Vestry has noticed any stray cobwebs or burnt out light bulbs please let me know!

Deacon Report for April 10, 2017

Dear Ones – It's hard to believe that this is my last Deacon Report to you! At times of transition, I try to step back and see a bigger picture, and what I see right now makes me so happy -- a growing, healthy congregation with new adventures before you!

The Little Red Wagon is a small but mighty ministry. Most importantly, it gives us church folks an opportunity to break out of our doubts and hesitancy, and actually address in-the-flesh, non-theoretical street folks. Those encounters are little epiphanies for all of us; they grow our hearts and confront us with our assumptions. Every time we go out, we are consistently met with surprised gratitude: *Bless you, thank you, this is just what I needed*. It's not just giving out socks; it's talking with, listening, being present. (Try it – it'll knock your socks off!)

I commend also to your attention the need for always seeking to expand our sensitivity to each other within these walls as well as outside. Who sits alone in the pews, or stands on the outskirts of our coffee hour? If you notice it, for the love of our loving God, go *sit with them, talk with them*. If you know a friend in the congregation is hurting, reach out. Kerlin can't do it alone; no-one can. Respond to the nudges of the Spirit and learn to care for one another more deeply. Bring soup, send a card, mail a cartoon, pick up the phone, offer to pray (and do it). Show up, and keep on showing up.

My final, and really most important point, is simply to say, thank you, **THANK YOU**, a million times, for all the work you – and previous vestries – have put in to keep on making St. David's a place of love, welcome, and growth. Thank you for all the love and care and support and friendship you have shown to me. You are truly amazing and I am deeply grateful for the gift of having worked with you.

Treasurer's Report for March 2017

Revenue:

- Pledge and Plate amount was \$12,508. \$10,310 pledge which is 92% of budget. \$1,696 loose plate which is 136% of budget. Most of our revenue comes from loyal pledgers (we will send out a mid-year summary for pledgers). Our loose plate amount, while well less in comparison, is in part because of all the new faces we're seeing.
- Building use was \$5,773, so a better than average month. Last month was a little low, some of that is timing of payments.

Expenditures:

- Expenditures were about average.

Overall Observations:

- Revenue and Expenditures were about even this month. We ended with +\$1,012 on a cash basis.
- Our debt to the diocese is a little higher, but we'll be able to do some catch up this month.
- We ended March with \$19,585 in the checking account, just slightly more than a month's expenses.

Comparison of 1st quarter 2016 to 2017:

- 1st quarter 2016 pledge & plate: \$32,963. 1st quarter 2017 pledge & plate: \$40,764.
- 1st quarter 2016 building use: \$17,600 (by far the highest quarter of 2016). 1st quarter 2017 building use: \$12,536 (on budget).
- Total expenditures 1st quarter 2016: \$57,963. 1st quarter 2017: \$63,204. (Mostly due to youth minister salary, higher repair bills, higher utilities due to cold winter)

St David's Episcopal Church

STATEMENT OF FINANCIAL POSITION

As of March 31, 2017

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10100 Rivermark Parish Checking	19,585.21
10200 Rivermark Parish Savings	24,147.18
10300 Rivermark Roof Savings	46,172.26
10400 Rector Rivermark Checking	0.00
10500 PayPal	744.11
10600 Kitchen Savings	25,007.51
10700 Capital Savings	5.00
Wells Fargo	0.00
Total Bank Accounts	\$115,661.27
Accounts Receivable	
11100 Allowance for Doubtful Accounts	6,884.00
11200 Pledges Receivable	0.00
11250 Building Use Fees	-172.00
Total Accounts Receivable	\$6,712.00
Other Current Assets	
11575 Bank of America Computershare	0.00
12000 Undeposited Funds	530.00
Total Other Current Assets	\$530.00
Total Current Assets	\$122,903.27
Fixed Assets	
15000 Furniture and Equipment	2,003.99
15100 Buildings	5,526,710.00
15200 Land	670,700.00
15800 Upgrade Furnace 2010	53,788.00
Total Fixed Assets	\$6,253,201.99
Other Assets	
18400 Pre-paid Insurance	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$6,376,105.26
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20100 Accounts Payable	42,783.88
Total Accounts Payable	\$42,783.88
Total Current Liabilities	\$42,783.88
Long-Term Liabilities	
20000 Furnace Loan from Diocese	0.00
Total Long-Term Liabilities	\$0.00

	TOTAL
Total Liabilities	\$42,783.88
Equity	
30000 Opening Balance Equity	1,572,480.00
30000.1 Opening Balance Equity {4}	4,782,570.84
31000 Funds Transfer	-73,316.85
32000 Retained Earnings	59,930.37
Net Revenue	-8,342.98
Total Equity	\$6,333,321.38
TOTAL LIABILITIES AND EQUITY	\$6,376,105.26

St David's Episcopal Church

STATEMENT OF ACTIVITY

March 2017

	TOTAL
REVENUE	
40000 Pledges, Loose Plate and Gifts	503.00
40100 Pledges	10,310.00
40300 Gifts/Open Plate	1,695.75
Total 40000 Pledges, Loose Plate and Gifts	12,508.75
41000 Other Income	
41100 Building Use Fees{25}	5,705.00
41110 Building Use Security Deposits	50.00
Total 41100 Building Use Fees{25}	5,755.00
41200 Fundraising Events	
41240 Non-Event Fundraiser	1.15
Total 41200 Fundraising Events	1.15
41800 Interest Income Banking	17.75
Total 41000 Other Income	5,773.90
42000 Restricted Funds	
42100 Outreach	
42101 Outreach Pass Through	-109.60
Total 42100 Outreach	-109.60
42202 Hot Meals	30.00
42204 Flower Fund	150.00
42210 Music Fund	50.00
42235 Rector's Discretionary	-7.25
Total 42000 Restricted Funds	113.15
69100 Square Fees	-21.17
Unapplied Cash Payment Revenue	295.00
Total Revenue	\$18,669.63
GROSS PROFIT	\$18,669.63
EXPENDITURES	
60000 Compensation	
60100 Rector Stipend/Regular Hours	3,449.42
60110 Rector Housing	1,850.00
60120 Rector Life Insurance	26.80
60130 Rector Pension	953.90
60140 Rector Health Benefit	765.00
60400 Music Director	1,408.00
60600 Parish Administrator	1,646.80
60800 Payroll Expenses	
60805 Rector Payroll Taxes	33.76
60820 Social Sec/Medicare	233.70
60830 Workers Comp/WBF	20.13
Total 60800 Payroll Expenses	287.59
Total 60000 Compensation	10,387.51

	TOTAL
62000 Building & Grounds Expenses	
62200 Building and Property Security	558.00
62300 Building & Janitorial Supplies	349.31
62400 Janitorial Service Contractor	240.00
62550 Grounds/Landscaping Maintenance	-1,100.00
62560 Repairs and Maintenance	1,167.00
Total 62000 Building & Grounds Expenses	1,214.31
62600 DPA	1,518.00
63000 Church & Office Expenses	
63050 Advertising	15.13
63175 Children's Ministry Expense	31.46
63250 Copier Expenses	809.94
63400 Licenses and Fees	17.00
63550 Office Supplies & Expenses	150.42
63600 Parish Hospitality	107.90
63650 Postage and Delivery	49.00
63750 Telephone/Fax/Internet Expense	420.20
Total 63000 Church & Office Expenses	1,601.05
66700 Professional Services	
66720 Supply Musicians	150.00
Total 66700 Professional Services	150.00
68600 Utilities	
68630 Gas	1,305.96
68640 Water	542.56
68800 Electricity	794.40
68850 Garbage	135.00
Total 68600 Utilities	2,777.92
69000 PayPal Fees	8.71
Total Expenditures	\$17,657.50
NET OPERATING REVENUE	\$1,012.13
NET REVENUE	\$1,012.13

St David's Episcopal Church

STATEMENT OF ACTIVITY

March 2017

	TOTAL
REVENUE	
40000 Pledges, Loose Plate and Gifts	503.00
40100 Pledges	10,310.00
40300 Gifts/Open Plate	1,695.75
Total 40000 Pledges, Loose Plate and Gifts	12,508.75
41000 Other Income	
41100 Building Use Fees{25}	4,266.00
41110 Building Use Security Deposits	50.00
Total 41100 Building Use Fees{25}	4,316.00
41200 Fundraising Events	
41240 Non-Event Fundraiser	1.15
Total 41200 Fundraising Events	1.15
41800 Interest Income Banking	17.75
Total 41000 Other Income	4,334.90
42000 Restricted Funds	
42100 Outreach	
42101 Outreach Pass Through	350.00
Total 42100 Outreach	350.00
42202 Hot Meals	30.00
42204 Flower Fund	150.00
42210 Music Fund	50.00
42235 Rector's Discretionary	-7.25
Total 42000 Restricted Funds	572.75
69100 Square Fees	-21.17
Total Revenue	\$17,395.23
GROSS PROFIT	\$17,395.23
EXPENDITURES	
60000 Compensation	
60100 Rector Stipend/Regular Hours	3,449.42
60110 Rector Housing	1,850.00
60120 Rector Life Insurance	26.80
60130 Rector Pension	953.90
60140 Rector Health Benefit	765.00
60400 Music Director	1,408.00
60500 Nursery Care	30.00
60600 Parish Administrator	1,646.80
60700 Youth Ministry	693.44
60800 Payroll Expenses	
60820 Social Sec/Medicare	313.20
60830 Workers Comp/WBF	18.09
Total 60800 Payroll Expenses	331.29
Total 60000 Compensation	11,154.65

	TOTAL
62000 Building & Grounds Expenses	50.00
62200 Building and Property Security	558.00
62300 Building & Janitorial Supplies	349.31
62400 Janitorial Service Contractor	240.00
62550 Grounds/Landscaping Maintenance	-1,100.00
62560 Repairs and Maintenance	958.00
Total 62000 Building & Grounds Expenses	1,055.31
62600 DPA	1,518.00
63000 Church & Office Expenses	
63050 Advertising	15.13
63175 Children's Ministry Expense	31.46
63250 Copier Expenses	474.39
63400 Licenses and Fees	17.00
63450 Ministry Expenses	31.50
63550 Office Supplies & Expenses	150.42
63600 Parish Hospitality	107.90
63650 Postage and Delivery	49.00
63750 Telephone/Fax/Internet Expense	215.67
Total 63000 Church & Office Expenses	1,092.47
66700 Professional Services	
66720 Supply Musicians	150.00
Total 66700 Professional Services	150.00
68600 Utilities	
68630 Gas	1,305.96
68640 Water	542.56
68800 Electricity	794.40
68850 Garbage	270.00
Total 68600 Utilities	2,912.92
69000 PayPal Fees	8.71
Total Expenditures	\$17,892.06
NET OPERATING REVENUE	\$ -496.83
NET REVENUE	\$ -496.83