

## Senior Warden Report

December 17, 2017

Submitted by Barbara Brecht, Senior Warden

*The Steadfast Love of the Lord never ceases. His/Her mercies never end.*

- The Strategic Planning committee is running full throttle. Incredible thanks to Madeline and Derek for taking the lead and profound thanks for the amazing work of the committee. We will spend a good portion of our December meeting getting their report and providing feedback.
- Kerlin's Performance Evaluation was completed for 2016. Evaluation for 2017 will be completed in January, 2018. We, as vestry in partnership with Kerlin, will then develop a "Covenant of Mutual Ministry" by the end of February, 2018. This is the more accepted form that we will use going forward. An initial format and draft will be presented at the December Vestry meeting and all of us will be involved in the development. We are still on track for this.
- Derek, Madeline and Kerlin have met with a number of architects. We selected two firms to review and make a recommendation to the Vestry for our Master Planning project and the Roof Renovation project. We have selected MGA (Myhre Group Architects) as our recommendation to be our architects. We will present the reasons for this recommendation at the December meeting. The bids are attached. The Master Planning bid is in line with the previous bid we had received. The Roof Renovation bid includes a number of essential components given the age of the building and more recent requirements from the city. (These had not been included in the other bid.) The Roof Renovation will include both a detailed plan and complete oversight of the implementation of the plan from start to finish. Both plans are attached. Please review. We hope to make a decision on the Master Plan. And we will see where we get on the roof renovation project.
- The Annual Meeting has been changed to 1/14/2018. This allows the Strategic Planning Committee to provide the most effective presentation of their findings at the annual meeting. Kieran is organizing the food. Be ready to specifically commit to bringing items to support this effort. We will be making assignments in our meeting to those present and not present.
- Kerlin has discussed possible candidates for Vestry with several people. Kieran and Crystal have agreed to be candidates for a three year term. Sue Davidson has agreed to be a candidate for a three year term. Barbara has agreed to be a candidate for a one year term, completing the final year of Leroy's term. There is still an opening for a candidate for a three year term. Please bring any recommendations to our meeting.
- Be prepared to offer specific thanks for our members who will be going off the Vestry: Madeline, Rachel and LeRoy. We are so grateful for them and their service.

Thanks to all of you for your good work in supporting our parish. We are blessed to serve here.

Submitted by Barbara Brecht, Senior Warden  
December 12, 2017

# December 2017 Jr. Warden's report

I only have a few things to report on since our last meeting.

Our regular service from Pyramid Heating was carried out on November 28th-rescheduled from the 15th. This should give us reliable furnace service through the winter.

On Wednesday, December 6th, Crystal and I hauled out the extension ladder to check out an apparent overflowing gutter to the right of the Harrison Street doors. We found instead the bottom part of the downspout was completely plugged, causing the gutter to overflow. The blockage was removed with spectacular results!

That same night (actually the next morning at 2AM), I received a call from the alarm company. Ginny brought me to the church, and two Portland Police officers and I walked through the building. I found a courtyard door-the one in the area where we keep the basins and towels for one of our roof leaks-had been left ajar and prompted the alarm. The rest of the building was checked thoroughly and the alarm was reset.

This last Sunday, the 10th, our friend Doug Keiper was able to knock down some troublesome cobwebs from the highest reaches at the front of the Sanctuary. Another parishioner thoughtfully pointed them out-thanks to all in our community for getting all sorts of tasks completed!

Again, if there any maintenance items around the building and grounds that the Vestry has noticed, please let me know...

December 16, 2017

Dear Vestry Friends,

I woke up this morning to find Herbert, my family's "elf on the shelf," perched atop Joseph's shoulders looking down on the rest of our Nativity set. This gave me a moment of great laughter but also an image that felt familiar to this stage of my diaconal journey at St. David's. I feel a bit like an awkward newcomer to the scene (albeit without the pointy ears or red hat), a bit out of place, but rejoicing in being able to look out at the holy picture unfolding in front of me. I have gotten to bear witness to a few very touching moments in our community life this past month. I felt privileged to sit with a group from our community in conflict as they tried to hear one another and reconcile. I felt touched and encouraged to listen to the journeys and hopes of those preparing for confirmation and baptism as we talked about how to live out our baptismal covenant. I felt excited and energized to get to help plan Advent and Christmas liturgy and work with Jeanne to prepare some new Prayers of the People. And I felt such joy at watching a group of youth compete to vest a chalice at the Altar Guild table at the Ministry Fair. Everywhere I turn I feel a sense of the holy work of love and authenticity that permeates this place. I still feel like Herbert though – in awe, but a bit lost and out of place. But if that small babe in my nativity set can bring together humans from near and far, can help those rich wise astrologers and humble shepherds stand together and can bring a lamb to sit next to a camel...I have faith he can find a place for this silly Christmas elf in *this* story!

Things I am hoping for in the next month:

- To host a time of appreciation and training for new and seasoned Altar Guild Participants on January 7<sup>th</sup> after church.
- To preach for the first time in a church this big without fainting or putting you all to sleep.
- To learn more about the strategic plan and have more clarity about how I can participate in the wonderful life of this community.

Question(s) or needs I have for the Vestry:

- When we met together to talk about the move to two services we tentatively set a time to meet again should we need more time for planning. That tentative time has come and gone and I am wondering if anyone would like to have another meeting or if there is anyone who needs support in preparing ministries/roles you are involved in for the new schedule? If so, let me know and I will try to find a time to gather us.
- I would love to write to all of you on months I have news to share, but I am wondering if you all feel like you need a monthly report from me?

With Fondness,  
Deacon Tracy

# St. David of Wales

## Treasurer's Report Nov. 2017

We continue to have a strong fall. **November's totals:**

- Pledge & Plate: \$16,822. (Note that Oct. 2017 was \$8864)
- Building Use: \$3936. (Note that Oct. 2017 was \$7883)
- Expenses were typical.
- We ended the month +\$5,085.

One interesting thing to note is that the Nov. 2016 YTD Pledge & Plate was \$119,000. The Nov. 2017 YTD Pledge & Plate is \$143,000. That is a 20% increase!

### **Budget**

The final and updated budget numbers are in the Vestry Packet. The Diocese sent us our 2018 insurance premium amount (up just 2%), adjusted DPA (\$1574) was \$1518, and Rector's Health Insurance (up \$588 annually). Included also are the Parish Administrator's pension costs. It is a 5% contribution, with up to 4% matching (\$2808).

Two items that are not in the budget that we discussed funding with special offerings are the Rector's Discretionary Fund and Hot Meals Fund.

To summarize the **income** items:

Pledge: \$160,000 – We have pledge cards totaling nearly \$140,000. There are about 10 regular pledgers who haven't returned cards, and would bring us to that total.

Plate: \$20,000 – We will come close to that this year.

Building Use: \$55,000 – Same estimate as last year. We made more than that this year, but that was from the preschool's catch up.

Transfer from Investments: \$19,500. Savings from 2017 in the checking account.

Fundraising: \$17,500. It is our aim to eventually not use fundraising sources for operations. There are some things to feel good about here, despite not quite achieving that goal. We are not using the Paddle Raise, which is the largest of our three legs of fundraising. Also, this is being used to seed growth, not merely hold up the status quo.

**Expense** items:

Happily, we are able to fund some much needed growth in human resources.

Increase the parish administrator/building curator position to 30 hrs. (from 19 hrs.). This necessarily includes benefits, so is our largest increase.

More than double nursery care (from 5 hrs/wk to 12 hrs/wk).

Increase the budget for children's ministries by 16% - we have a little room to increase that if necessary.

Increase building maintenance by 66% from \$9,000 to \$15,000.

It has been a good year. We are blessed.

Submitted by

Karen Dollar, Treasurer

# St David's Episcopal Church

## STATEMENT OF FINANCIAL POSITION

As of November 30, 2017

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10100 Rivermark Parish Checking	35,414.01
10200 Rivermark Parish Savings	24,171.42
10300 Rivermark Roof Savings	78,877.82
10400 Rector Rivermark Checking	0.00
10500 PayPal	0.00
10600 Kitchen Savings	50,036.30
10700 Capital Savings	6,153.30
10800 Petty Cash	200.00
Wells Fargo	0.00
<b>Total Bank Accounts</b>	<b>\$194,852.85</b>
Accounts Receivable	
11250 Building Use Fees	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
11575 Bank of America Computershare	0.00
12000 Undeposited Funds	551.50
<b>Total Other Current Assets</b>	<b>\$551.50</b>
<b>Total Current Assets</b>	<b>\$195,404.35</b>
Fixed Assets	
15000 Furniture and Equipment	2,003.99
15100 Buildings	5,526,710.00
15200 Land	670,700.00
15800 Upgrade Furnace 2010	53,788.00
<b>Total Fixed Assets</b>	<b>\$6,253,201.99</b>
Other Assets	
18400 Pre-paid Insurance	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$6,448,606.34</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Long-Term Liabilities	
20000 Furnace Loan from Diocese	0.00
<b>Total Long-Term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$0.00</b>
Equity	
30000 Opening Balance Equity	1,572,480.00
30000.1 Opening Balance Equity {4}	4,782,570.84
31000 Funds Transfer	-73,316.85
32000 Retained Earnings	76,686.85

	TOTAL
Net Revenue	90,185.50
<b>Total Equity</b>	<b>\$6,448,606.34</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$6,448,606.34</b>

# St David's Episcopal Church

## STATEMENT OF ACTIVITY

January - November, 2017

	TOTAL
<b>REVENUE</b>	
40000 Pledges, Loose Plate and Gifts	1,006.00
40100 Pledges	124,774.68
40300 Gifts/Open Plate	17,429.72
<b>Total 40000 Pledges, Loose Plate and Gifts</b>	<b>143,210.40</b>
41000 Other Income	960.93
41100 Building Use Fees{25}	47,042.21
41110 Building Use Security Deposits	400.00
<b>Total 41100 Building Use Fees{25}</b>	<b>47,442.21</b>
41200 Fundraising Events	-107.07
41220 Fall Harvest Auction & Dinner	-385.13
41221 Fall Auction/Dinner Income	9,631.17
41222 Fall Dinner & Auction Expense	-60.00
<b>Total 41220 Fall Harvest Auction &amp; Dinner</b>	<b>9,186.04</b>
41240 Non-Event Fundraiser	6,460.18
41250 Fundraising Income Other	16.02
<b>Total 41200 Fundraising Events</b>	<b>15,555.17</b>
41400 Refunds	657.96
41800 Interest Income Banking	366.96
<b>Total 41000 Other Income</b>	<b>64,983.23</b>
42000 Restricted Funds	6,353.00
42100 Outreach	-1,015.13
42101 Outreach Pass Through	682.25
<b>Total 42100 Outreach</b>	<b>-332.88</b>
42200 History Room Donations	-20.02
42202 Hot Meals	716.20
42203 Kitchen Remodel Funds	25,000.00
42204 Flower Fund	251.00
42210 Music Fund	150.00
42212 Roof Fund	32,669.00
42225 Youth Ministry	300.00
42235 Rector's Discretionary	648.43
42240 Designated Gift	100.00
<b>Total 42000 Restricted Funds</b>	<b>65,834.73</b>
49900 Uncategorized Income	2,677.50
69100 Square Fees	-301.47
Sales	1,224.00
Sales of Product Revenue	169.68
Uncategorized Revenue	507.54
<b>Total Revenue</b>	<b>\$278,305.61</b>
<b>GROSS PROFIT</b>	<b>\$278,305.61</b>
<b>EXPENDITURES</b>	

	TOTAL
60000 Compensation	
60100 Rector Stipend/Regular Hours	37,943.62
60110 Rector Housing	20,350.00
60120 Rector Life Insurance	321.60
60130 Rector Pension	10,492.90
60140 Rector Health Benefit	9,180.00
60150 Rector Continuing Ed	319.38
60160 Rector Professional Expenses	
60161 Meals & Entertainment	74.37
<b>Total 60160 Rector Professional Expenses</b>	<b>74.37</b>
60400 Music Director	15,488.00
60500 Nursery Care	1,595.67
60600 Parish Administrator	19,761.60
60700 Youth Ministry	7,627.84
60800 Payroll Expenses	122.64
60805 Rector Payroll Taxes	100.00
60820 Social Sec/Medicare	3,676.59
60830 Workers Comp/WBF	222.04
<b>Total 60800 Payroll Expenses</b>	<b>4,121.27</b>
<b>Total 60000 Compensation</b>	<b>127,276.25</b>
60900 Business Expenses	
60910 Bad Debts	100.00
60920 Business Registration Fees	100.00
<b>Total 60900 Business Expenses</b>	<b>200.00</b>
62000 Building & Grounds Expenses	248.53
62200 Building and Property Security	1,470.40
62300 Building & Janitorial Supplies	2,036.64
62400 Janitorial Service Contractor	3,382.50
62550 Grounds/Landscaping Maintenance	-2,439.00
62560 Repairs and Maintenance	8,557.30
<b>Total 62000 Building &amp; Grounds Expenses</b>	<b>13,256.37</b>
62600 DPA	16,698.00
63000 Church & Office Expenses	25.97
63050 Advertising	66.30
63100 Altar Guild	799.89
63150 Bank Charges	30.00
63175 Children's Ministry Expense	469.32
63200 Church & Misc Supplies	243.54
63225 Conferences and Meetings	603.88
63250 Copier Expenses	4,323.11
63400 Licenses and Fees	231.00
63450 Ministry Expenses	216.91
63500 Music Expenses/ Non Personnel	260.00
63550 Office Supplies & Expenses	663.96
63600 Parish Hospitality	2,460.40
63650 Postage and Delivery	306.74
63750 Telephone/Fax/Internet Expense	2,572.19
63800 Youth Ministry Expense	46.22
<b>Total 63000 Church &amp; Office Expenses</b>	<b>13,319.43</b>



	TOTAL
64000 Insurance Expense	
64100 Property & Liability Ins.	5,842.00
<b>Total 64000 Insurance Expense</b>	<b>5,842.00</b>
66700 Professional Services	
64750 Deacon Expenses & Mileage	9.00
66720 Supply Musicians	1,500.00
66730 Supply Clergy	200.00
<b>Total 66700 Professional Services</b>	<b>1,709.00</b>
68300 Travel and Meetings	
68310 Conference, Convention, Me{257}	437.39
<b>Total 68300 Travel and Meetings</b>	<b>437.39</b>
68600 Utilities	
68630 Gas	8,031.57
68640 Water	6,239.62
68800 Electricity	6,977.12
68850 Garbage	2,264.67
<b>Total 68600 Utilities</b>	<b>23,512.98</b>
69000 PayPal Fees	174.56
Uncategorized Expenditure	78.28
Uncategorized Expense	639.11
<b>Total Expenditures</b>	<b>\$203,143.37</b>
NET OPERATING REVENUE	<b>\$75,162.24</b>
NET REVENUE	<b>\$75,162.24</b>

# St David's Episcopal Church

## STATEMENT OF ACTIVITY

January - November, 2017

	TOTAL
<b>REVENUE</b>	
40000 Pledges, Loose Plate and Gifts	1,006.00
40100 Pledges	124,774.68
40300 Gifts/Open Plate	17,429.72
<b>Total 40000 Pledges, Loose Plate and Gifts</b>	<b>143,210.40</b>
41000 Other Income	960.93
41100 Building Use Fees{25}	55,250.21
41110 Building Use Security Deposits	400.00
<b>Total 41100 Building Use Fees{25}</b>	<b>55,650.21</b>
41200 Fundraising Events	-107.07
41220 Fall Harvest Auction & Dinner	-385.13
41221 Fall Auction/Dinner Income	9,631.17
41222 Fall Dinner & Auction Expense	-60.00
<b>Total 41220 Fall Harvest Auction &amp; Dinner</b>	<b>9,186.04</b>
41240 Non-Event Fundraiser	6,460.18
41250 Fundraising Income Other	16.02
<b>Total 41200 Fundraising Events</b>	<b>15,555.17</b>
41400 Refunds	657.96
41800 Interest Income Banking	366.96
<b>Total 41000 Other Income</b>	<b>73,191.23</b>
42000 Restricted Funds	6,353.00
42100 Outreach	-1,039.30
42101 Outreach Pass Through	682.25
<b>Total 42100 Outreach</b>	<b>-357.05</b>
42200 History Room Donations	-20.02
42202 Hot Meals	716.20
42203 Kitchen Remodel Funds	25,000.00
42204 Flower Fund	251.00
42210 Music Fund	150.00
42212 Roof Fund	32,669.00
42225 Youth Ministry	300.00
42235 Rector's Discretionary	648.43
42240 Designated Gift	100.00
<b>Total 42000 Restricted Funds</b>	<b>65,810.56</b>
49900 Uncategorized Income	2,677.50
69100 Square Fees	-301.47
Sales	1,224.00
Sales of Product Revenue	169.68
Unapplied Cash Payment Revenue	-315.00
Uncategorized Revenue	507.54
<b>Total Revenue</b>	<b>\$286,174.44</b>
<b>GROSS PROFIT</b>	<b>\$286,174.44</b>

	TOTAL
<b>EXPENDITURES</b>	
60000 Compensation	
60100 Rector Stipend/Regular Hours	37,943.62
60110 Rector Housing	20,350.00
60120 Rector Life Insurance	268.00
60130 Rector Pension	10,492.90
60140 Rector Health Benefit	7,610.00
60150 Rector Continuing Ed	319.38
60160 Rector Professional Expenses	
60161 Meals & Entertainment	74.37
<b>Total 60160 Rector Professional Expenses</b>	<b>74.37</b>
60300 Children's Ministry Coordinator	204.75
60400 Music Director	15,488.00
60500 Nursery Care	862.50
60600 Parish Administrator	18,114.80
60700 Youth Ministry	5,547.52
60800 Payroll Expenses	122.64
60805 Rector Payroll Taxes	201.28
60820 Social Sec/Medicare	3,278.57
60830 Workers Comp/WBF	215.33
<b>Total 60800 Payroll Expenses</b>	<b>3,817.82</b>
<b>Total 60000 Compensation</b>	<b>121,093.66</b>
60900 Business Expenses	
60910 Bad Debts	100.00
60920 Business Registration Fees	100.00
<b>Total 60900 Business Expenses</b>	<b>200.00</b>
62000 Building & Grounds Expenses	248.53
62200 Building and Property Security	1,470.40
62300 Building & Janitorial Supplies	2,036.64
62400 Janitorial Service Contractor	3,382.50
62550 Grounds/Landscaping Maintenance	-2,439.00
62560 Repairs and Maintenance	8,557.30
<b>Total 62000 Building &amp; Grounds Expenses</b>	<b>13,256.37</b>
62600 DPA	16,698.00
63000 Church & Office Expenses	25.97
63050 Advertising	66.30
63100 Altar Guild	799.89
63150 Bank Charges	30.00
63175 Children's Ministry Expense	469.32
63200 Church & Misc Supplies	243.54
63225 Conferences and Meetings	603.88
63250 Copier Expenses	4,350.03
63400 Licenses and Fees	231.00
63450 Ministry Expenses	244.91
63500 Music Expenses/ Non Personnel	260.00
63550 Office Supplies & Expenses	663.96
63600 Parish Hospitality	2,460.40
63650 Postage and Delivery	306.74
63750 Telephone/Fax/Internet Expense	2,572.19

	TOTAL
63800 Youth Ministry Expense	46.22
<b>Total 63000 Church &amp; Office Expenses</b>	<b>13,374.35</b>
64000 Insurance Expense	
64100 Property & Liability Ins.	5,842.00
<b>Total 64000 Insurance Expense</b>	<b>5,842.00</b>
66700 Professional Services	
64750 Deacon Expenses & Mileage	9.00
66720 Supply Musicians	1,650.00
66730 Supply Clergy	200.00
<b>Total 66700 Professional Services</b>	<b>1,859.00</b>
68300 Travel and Meetings	
68310 Conference, Convention, Me{257}	437.39
<b>Total 68300 Travel and Meetings</b>	<b>437.39</b>
68600 Utilities	
68630 Gas	8,031.57
68640 Water	5,697.98
68800 Electricity	6,977.12
68850 Garbage	2,072.17
<b>Total 68600 Utilities</b>	<b>22,778.84</b>
69000 PayPal Fees	174.56
Unapplied Cash Bill Payment Expenditure	-442.62
Uncategorized Expenditure	78.28
Uncategorized Expense	639.11
<b>Total Expenditures</b>	<b>\$195,988.94</b>
NET OPERATING REVENUE	<b>\$90,185.50</b>
NET REVENUE	<b>\$90,185.50</b>

# St David's Episcopal Church

## STATEMENT OF ACTIVITY

November 2017

	TOTAL
<b>REVENUE</b>	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	15,138.50
40300 Gifts/Open Plate	1,684.30
<b>Total 40000 Pledges, Loose Plate and Gifts</b>	<b>16,822.80</b>
41000 Other Income	367.00
41100 Building Use Fees{25}	3,936.57
41110 Building Use Security Deposits	0.00
<b>Total 41100 Building Use Fees{25}</b>	<b>3,936.57</b>
41200 Fundraising Events	
41220 Fall Harvest Auction & Dinner	
41221 Fall Auction/Dinner Income	2,485.22
<b>Total 41220 Fall Harvest Auction &amp; Dinner</b>	<b>2,485.22</b>
<b>Total 41200 Fundraising Events</b>	<b>2,485.22</b>
41400 Refunds	98.83
41800 Interest Income Banking	51.07
<b>Total 41000 Other Income</b>	<b>6,938.69</b>
42000 Restricted Funds	
42100 Outreach	-740.00
42101 Outreach Pass Through	404.85
<b>Total 42100 Outreach</b>	<b>-335.15</b>
42200 History Room Donations	-20.02
<b>Total 42000 Restricted Funds</b>	<b>-355.17</b>
49900 Uncategorized Income	1,455.00
69100 Square Fees	-56.73
Sales of Product Revenue	5.89
Unapplied Cash Payment Revenue	654.00
Uncategorized Revenue	0.76
<b>Total Revenue</b>	<b>\$25,465.24</b>
<b>GROSS PROFIT</b>	<b>\$25,465.24</b>
<b>EXPENDITURES</b>	
60000 Compensation	
60100 Rector Stipend/Regular Hours	3,449.42
60110 Rector Housing	1,850.00
60120 Rector Life Insurance	26.80
60130 Rector Pension	953.90
60140 Rector Health Benefit	765.00
60400 Music Director	1,408.00
60500 Nursery Care	150.00
60600 Parish Administrator	1,646.80
60700 Youth Ministry	693.44
60800 Payroll Expenses	

	TOTAL
60820 Social Sec/Medicare	322.38
60830 Workers Comp/WBF	18.70
<b>Total 60800 Payroll Expenses</b>	<b>341.08</b>
<b>Total 60000 Compensation</b>	<b>11,284.44</b>
62000 Building & Grounds Expenses	
62200 Building and Property Security	260.00
62300 Building & Janitorial Supplies	179.26
62400 Janitorial Service Contractor	285.00
62550 Grounds/Landscaping Maintenance	65.00
62560 Repairs and Maintenance	170.00
<b>Total 62000 Building &amp; Grounds Expenses</b>	<b>959.26</b>
62600 DPA	1,518.00
63000 Church & Office Expenses	7.98
63100 Altar Guild	289.28
63225 Conferences and Meetings	593.88
63250 Copier Expenses	289.35
63450 Ministry Expenses	129.41
63500 Music Expenses/ Non Personnel	160.00
63550 Office Supplies & Expenses	74.11
63600 Parish Hospitality	951.85
63650 Postage and Delivery	54.67
63750 Telephone/Fax/Internet Expense	461.58
<b>Total 63000 Church &amp; Office Expenses</b>	<b>3,012.11</b>
64000 Insurance Expense	
64100 Property & Liability Ins.	1,460.50
<b>Total 64000 Insurance Expense</b>	<b>1,460.50</b>
68600 Utilities	
68630 Gas	970.42
68640 Water	416.67
68800 Electricity	574.24
68850 Garbage	148.75
<b>Total 68600 Utilities</b>	<b>2,110.08</b>
69000 PayPal Fees	35.06
<b>Total Expenditures</b>	<b>\$20,379.45</b>
NET OPERATING REVENUE	<b>\$5,085.79</b>
NET REVENUE	<b>\$5,085.79</b>

## 2018 St. David's Budget

<b>Account</b>	<b><u>2016</u></b>	<b><u>2017</u></b>	<b><u>2018</u></b>	<b>Comment</b>
	<b>2016</b>	<b>2017</b>	<b>2018</b>	
	<b>Budget</b>	<b>Budget</b>	<b>Budget</b>	
<b>Income</b>				
<b>40000 Pledges, Loose Plate and Gifts</b>				
<b>49000 Pledges</b>	\$120,000	\$135,000	\$160,000	
<b>49200 Pre-Paid Pledge</b>	\$2,000	\$2,000	\$0	
<b>49500 Gifts/Open Plate</b>	\$12,000	\$15,000	\$20,000	
<b>Transfer from Investments</b>	\$25,000	\$22,866	\$19,500	
<b>Total 40000 Pledges, Loose Plate and Gifts</b>	<b>\$159,000</b>	<b>\$174,866</b>	<b>\$199,500</b>	
<b>41000 Other Income</b>				
<b>42300 Building Use Fees</b>	\$67,500	\$55,000	\$55,000	Projects to impact - roof, kitchen
<b>42500 Fundraising Events</b>	\$11,500	\$10,000	\$17,000	\$6500 Non-Event, \$10,500 Auction General
<b>42502 Jumble Sale Income</b>	\$0	\$0	\$0	
<b>Total 42501 Jumble Sale Fundraiser</b>	\$0	\$0	\$0	
<b>Total 42500 Fundraising Events</b>	\$11,500	\$10,000	\$17,000	
<b>42550 Grant from Diocese</b>	na	na		
<b>42800 Increase in investment acct</b>	\$500	\$0	\$0	
<b>49100</b>	\$0	\$0	\$0	
<b>49300 History Room Donations</b>	\$0	\$0	\$0	
<b>75000 Interest Income Banking</b>	\$20	\$20	\$20	
<b>Total 41000 Other Income</b>	<b>\$79,520</b>	<b>\$65,020</b>	<b>\$72,020</b>	
<b>42000 Restricted Funds</b>				
<b>47000 Outreach</b>	\$0	\$0	\$0	\$0 since used to record outreach funds then distribut
<b>47100 Hot Meals</b>	\$0	\$0	\$0	no budget last year and none this year
<b>47204 Flower Fund</b>	\$750	\$0	\$300	from Advent donations
<b>47205 Music Fund</b>	\$750	\$0	\$200	from Advent donations
<b>47211 Youth Ministry</b>	\$0	\$0	\$0	no proposed budget
<b>47220 Children's Ministry Fund</b>	\$0	\$0	\$2,000	
<b>47250 Lilly Endowment Transfer Saving</b>				will be removed
<b>47301 Nets for Life Advent</b>	\$0	\$0	\$0	no proposed budget
<b>47305 Rector's Discretionary</b>	\$200	\$0	\$0	4 months \$50/month Sept-Dec
<b>47308 Pass Thru Rector Discretionary</b>	\$0	\$0	\$0	
<b>Total 47305 Rector's Discretionary</b>	\$200	\$0	\$0	
<b>47309</b>	\$400	\$0	\$0	
<b>47311 Bishop's Discretionary</b>	\$0	\$0	\$0	no budget needed, for received then pass-thru
<b>47312 Pass Thru Bishop Discretionary</b>	\$0	\$0	\$0	no budget needed, for received then pass-thru
<b>Total 47311 Bishop's Discretionary</b>	\$0	\$0	\$0	
<b>Total 42000 Restricted Funds</b>	<b>\$2,100</b>	<b>\$0</b>	<b>\$2,500</b>	
<b>45000 Investments</b>				
<b>45020 Dividend, Interest (Securities)</b>	\$800	\$0	\$0	
<b>Total 45000 Investments</b>	\$800	\$0	\$0	
<b>49900 Uncategorized Income</b>	\$250	\$0	\$0	
<b>Total Income</b>	<b>\$241,670</b>	<b>\$239,886</b>	<b>\$274,020</b>	
<b>Gross Profit</b>	<b>\$241,670</b>	<b>\$239,886</b>	<b>\$274,020</b>	

**Expenses**

<b>60000 Compensation</b>					
60100 Rector SHU			\$63,593	\$63,593	\$66,773 5% increase
60150 Rector Life Insurance			\$324	\$324	\$324 \$27/month
60200 Rector Pension			\$11,447	\$11,447	\$12,020 18% of salary
60300 Rector Health Benefit			\$8,700	\$11,000	\$10,092 \$9504 for 2017
60400 Rector Continuing Ed			\$1,000	\$1,000	\$1,000 in Covenant of Ministry
60500 Rector Professional Expenses			\$2,400	\$2,400	\$2,400 \$200/month
ADDED: 60510 (planned) Cell Phone			\$1,080	\$1,080	\$0 \$90/month
60700 Sabbatical Accrual			\$0	\$0	\$2,000 \$920 plus former cell phone allowance \$90/mo.
65000 Nursery Care			\$3,120	\$3,120	\$7,488 12 hours/week @\$12, formerly 5 hrs/wk+187
65300 Parish Administrator			\$17,043	\$19,760	\$31,200 30 hours/week @\$20/hr
65310 Admin. Pension					\$2,808
65320 Admin. Health Ins.					\$9,000 \$750/mo.
65400 Building Curator			\$6,656	\$0	\$0
68510 Payroll Taxes			\$3,787	\$3,787	\$4,670 Social Security/Medicare - hourly, not clergy
68530 Music Director			\$13,470	\$16,896	\$17,150 0.3 FTE 2018 1.5% COLA
68540 Children's Ministry Coordinator			\$5,824	\$5,824	\$8,320 7 hours/week \$16.00 -increase to 10 hrs/wk
68550 Youth Ministry Human Resources			\$5,824	\$5,824	\$5,200 \$100/wk
69000			\$0	\$0	\$0
69200			\$0	\$0	\$0
ADDED: Workers Comp/WBF			\$600	\$600	\$600
<b>Total 60000 Compensation</b>			<b>\$144,867</b>	<b>\$146,655</b>	<b>\$181,045</b>
<b>60900* Business Expenses</b>					
60910 Bad Debts			\$0	\$0	\$0
60920 Business Registration Fees			\$50	\$50	\$200
<b>Total 60900* Business Expenses</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50</b>	<b>\$50</b>	<b>\$200</b>
<b>62000 Building &amp; Grounds Expenses</b>					
ADDED: Capital Improvements			\$0	\$0	\$0 Newly added/conceptual
60800 Building and Property Security			\$665	\$665	\$965 \$135/qtr + \$125 annual permit, \$300 repairs
62850 Janitorial Service Contractor			\$7,440	\$4,200	\$4,200 \$350/month
63500 Building & Janitorial Supplies			\$1,800	\$1,800	\$2,375
<b>63800 Landscaping Expenses</b>					
63850 Grounds Maintenance			\$2,400	\$2,400	\$1,000 Costs offset with donations
<b>Total 63800 Landscaping Expenses</b>			<b>\$2,400</b>	<b>\$2,400</b>	<b>\$1,000</b>
67200 Repairs and Maintenance			\$9,000	\$9,000	\$15,000
<b>Total 62000 Building &amp; Grounds Expenses</b>			<b>\$23,705</b>	<b>\$20,465</b>	<b>\$24,540</b>
62600 DPA			\$24,000	\$18,216	\$18,885 \$1574 per month
<b>63000 Church &amp; Office Expenses</b>					
60900 Advertising			\$0	\$0	\$0 will fall under event expenses
61150 Altar Guild			\$1,200	\$1,200	\$1,000
61200 Bank Charges			\$250	\$250	\$50
61300 Church & Misc Supplies			\$800	\$800	\$500
61850 Copier Expenses			\$4,260	\$3,000	\$2,800
62500 Dues and Subscriptions			\$500	\$500	\$0
62800 Children's Ministry Expense			\$0	\$0	\$500
62810 Youth Ministry Expense			\$300	\$300	\$500 other than personnel
63001 Rector Discret. Fund Expense			\$0	\$0	\$0 will be zero
64000 Licenses and Fees			\$300	\$300	\$350
64600 Ministry Expenses			\$250	\$250	\$250
64900 Office Supplies & Expenses			\$1,921	\$1,921	\$1,500
64950 Music Expenses/ Non Personnel			\$600	\$600	\$600 piano and organ tuning-in



64960 Parish Hospitality	\$2,200	\$2,200	\$2,000	
66500 Postage and Delivery	\$500	\$500	\$500	
68100 Telephone/Fax/Internet Expense	\$2,750	\$2,750	\$3,000	
61700 Computer and Internet Expenses	\$0	\$0	\$0	
Total 68100 Telephone/Fax/Internet Expense	\$2,750	\$2,750	\$3,000	resolve as single item
68300 Laity Travel and Meetings	\$0	\$0	\$600	retreat
68310 Conference, Convention, Meeting	\$1,000	\$1,000	\$1,000	3x \$65 fee + hotels, meals
68320 Travel	\$0	\$0	\$0	
Total 68300 Laity Travel and Meetings	\$1,000	\$1,000	\$1,000	
<b>Total 63000 Church &amp; Office Expenses</b>	<b>\$16,831</b>	<b>\$16,000</b>	<b>\$16,000</b>	
<b>63300 Insurance Expense</b>				
63350 Workers Comp Insurance	\$800	\$800	\$0	Added under compensation
63360 Property & Liability Ins.	\$6,500	\$7,200	\$5,960	
Total 63300 Insurance Expense	\$7,300	\$8,000	\$5,960	
<b>63400 Interest Expense</b>				
63410 Furnace Loan Interest	\$250		\$0	paid off
Total 63400 Interest Expense	\$250	\$0	\$0	
<b>66700 Professional Services</b>				
64650 Lay Staff Professional Expenses				
64700 Non Supply Musicians	\$0	\$0		
64800 Supply Musicians	\$2,000	\$2,000	\$2,500	
64850 Supply Clergy	\$800	\$1,200	\$1,200	8 weeks @\$150 w/ sermon
65200 Other Professional Services	\$0	\$0	\$0	
Total 66700 Professional Services	\$2,800	\$3,200	\$3,700	
<b>68600 Utilities</b>				
68710 Gas	\$8,300	\$8,300	\$8,225	
68750 Water	\$7,300	\$7,300	\$6,300	
68800 Electricity	\$8,000	\$8,000	\$6,900	
68850 Garbage	\$3,700	\$3,700	\$2,265	
Total 68600 Utilities	\$27,300	\$27,300	\$23,690	
70000 Outreach	\$0	\$0	\$0	
74204 Flower Fund	\$50	\$0	\$0	
<b>Total Expenses</b>	<b>\$247,153</b>	<b>\$239,886</b>	<b>\$274,020</b>	
<b>Net Operating Income</b>	<b>(\$5,483)</b>	<b>\$0</b>	<b>\$0</b>	
<b>Net Income</b>	<b>(\$5,483)</b>	<b>\$0</b>	<b>\$0</b>	

**Glossary:**

SHU: Salary, Housing, Utilities

WBF: Workers's Benefit Fund

DPA: Diocesan Program Assessment