#### **Senior Warden Report**

#### September 7, 2018 Submitted by Barbara Brecht, Senior Warden

The Steadfast Love of the Lord never ceases. His mercies never end.

#### Some updates

- Have met with Kate, from Kate's Violin Studio, and in process of her leaving the space as of 9/30. Somewhat complicated as this is a difficult move for her given she has paid a very, very low space use fee for the past 8 years. Have offered some leeway as of 10/1 provided parish is able to use the space and have things in the space that we need. Absolute deadline of 12/30/2018. So, the hope is she able to find a space by 9/30 and will move forward.
- The playground set has been completely tightened and reinforced. In addition, we had some volunteers (Painter, Daniel, Cooper, Monica, Barbara, Gary) who helped seal the structure, with Gary doing the lion's share of completing the sealing process. Structure looks much better and is much safer. Jennifer from the preschool was thrilled and was very grateful for the effort.
- Our committee that reviews space usage rates will reconvene, specifically to set rates for space use for camps for next summer and to finalize some "prime time" space use rates that can be initiated as of 10/01/2018. This still needs to occur, and the timeline may be extended. Would like to have Kerlin be part of this discussion.
- I have met with Ben and we completed paperwork for revised job description and salary, with caveat that if he does not stay choir director, his salary will automatically revert to current rate. We strategized and developed a process to reinitiate the choir as well as develop congregational music leaders. We will discuss the specifics within the meeting.
- Please identify areas you think may be important to include at our retreat in October. Thanks to Randy for bringing up assessing the status of the two services. Kerlin is also eager to discuss this. If there are other areas and ideas, please bring to the meeting.

Thanks to all of you for your good work in supporting our parish. We are blessed to serve here.

Submitted by Barbara Brecht, Senior Warden September 7, 2018

### Jr. Warden's report for September 9, 2018

On Sunday evening, August 12, at 6PM, I received a call from the alarm company. Somebody had attempted to get into the office from the courtyard area. It looks like the person came over the fence from the play area by standing on equipment there and used a chair we had staged to throw away to get back over the fence. On Monday, the 13th, I swept and reconfigured the various bins and containers to discourage similar intruders.

On Monday, August 20, a work party led by Daniel Fleming was able to complete most of the application of sealant to the play structure. His helpers included Barbara and I, Painter and Cooper, and Monica—a new parishioner. It was a good group and we were able to finish most of the job in about 1 1/2 hours. I worked another hour the next day to finish the project.

On Monday, August 27, I came into discover that the faucet adjacent to the dishwasher had been damaged to the point of being inoperable. The actual damage was done to the tall, outlet piece that the sprayer hangs on. After several trips to George Morlan Plumbing to get their technical advice, I got everything back together on Wednesday. The total cost was under \$10, and that was for a tool to help in disassembly.

Also, per Kerlin's suggestion, I'll be switching out the paper towel dispensers in the upstairs restrooms. We're going back to the previous single-fold, compostable towels. I'll be switching the dispensers ASAP—naturally, the old dispensers have been stored in the sprinkler room.

Fortunately, the rest of the month was relatively quiet. I'm looking forward to the fall and cooler weather. We'll be having the furnace serviced soon to get ready for winter.

Any questions or input from the Vestry are welcome.

### Treasurer's Report for Period Ending August 31, 2018

#### Income:

- August Pledge: \$10,457 (78% Budget)
- August Plate: \$1,101 (66% Budget)
- August Pledge & Plate: \$11,558 (77% Budget)
- August Building Use: \$3,300 (72% Budget) Some use prepaid prior months
- YTD Pledge: \$94,168 (88% Budget) 2017: \$86,755
- YTD Plate: \$14,184 (106% Budget) 2017: \$12,875
- YTD Pledge & Plate: \$109,152 (91% Budget) 2017: \$99,636
- YTD Building Use: \$45,882 (125% Budget) 2017: \$38,645
- YTD Total: In the black \$6,414 (\$15,313 minus \$7,802 capital donation, \$1,030 Outreach Pass Through Income)

#### Expenses:

Typical

Other:

We raised \$685 for Evon's medical needs and more continues to trickle in.

Giving Statements will be mailed at the beginning of October.

We will be watching fall pledge and plate, auction, and stewardship numbers to determine the final decisions for 2019 budget.

### STATEMENT OF FINANCIAL POSITION

As of August 31, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	101 004 00
10100 Rivermark Parish Checking	191,034.66
10200 Rivermark Parish Savings	3,408.83
10300 Rivermark Roof Savings	4,180.61
10400 Rector Rivermark Checking 10500 PayPal	0.00 2,479.82
10600 Kitchen Savings	2,479.82
10700 Capital Savings	1,945.65
10800 Petty Cash	180.00
Total Bank Accounts	\$205,312.18
	φ200,012.10
Accounts Receivable	0.00
11250 Building Use Fees Total Accounts Receivable	0.00 <b>\$0.00</b>
	\$0.00
Other Current Assets	
12000 Undeposited Funds	1,085.50
Total Other Current Assets	\$1,085.50
Total Current Assets	\$206,397.68
Fixed Assets	
15000 Furniture and Equipment	2,003.99
15100 Buildings	5,526,710.00
15200 Land	670,700.00
15800 Upgrade Furnace 2010	53,788.00
Total Fixed Assets	\$6,253,201.99
Other Assets	
18400 Pre-paid Insurance	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$6,459,599.67
LIABILITIES AND EQUITY	
Liabilities	
Long-Term Liabilities	
20000 Furnace Loan from Diocese	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
30000 Opening Balance Equity	1,572,480.00
30000.1 Opening Balance Equity {4}	4,782,570.84
31000 Funds Transfer	-73,316.85
32000 Retained Earnings	177,217.13
Net Revenue	648.55
Total Equity	\$6,459,599.67

	TOTAL
TOTAL LIABILITIES AND EQUITY	\$6,459,599.67

### STATEMENT OF ACTIVITY

August 2018

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	10,457.20
40300 Gifts/Open Plate	1,101.00
Total 40000 Pledges, Loose Plate and Gifts	11,558.20
41000 Other Income	5 4 9 9 5 9
41100 Building Use Fees{25}	5,129.50
41200 Fundraising Events	
41220 Fall Harvest Auction & Dinner	46 50
41222 Fall Dinner & Auction Expense Total 41220 Fall Harvest Auction & Dinner	-46.59 - <b>46.59</b>
Total 41200 Fundraising Events	-46.59
-	
41800 Interest Income Banking	169.93
Total 41000 Other Income	5,252.84
42000 Restricted Funds	
42100 Outreach	-114.20
42101 Outreach Pass Through	450.00
Total 42100 Outreach	335.80
42204 Flower Fund	40.00
Total 42000 Restricted Funds	375.80
45000 Investments	
45020 Dividend, Interest (Securities)	0.25
Total 45000 Investments	0.25
49900 Uncategorized Income	450.00
69100 Square Fees	-60.90
Sales	-18.45
Total Revenue	\$17,557.74
GROSS PROFIT	\$17,557.74
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	3,621.89
60110 Rector Housing	1,942.50
60130 Rector Pension	1,001.59
60150 Rector Continuing Ed	500.00
60400 Music Director	1,429.16
60500 Nursery Care	306.66
60600 Parish Administrator	2,600.00
60610 Administrator Pension	234.00
60800 Payroll Expenses	
60820 Social Sec/Medicare	331.68
60830 Workers Comp/WBF	5.37

	TOTAL
Total 60000 Compensation	11,972.85
62000 Building & Grounds Expenses	89.48
62200 Building and Property Security	275.00
62300 Building & Janitorial Supplies	190.79
62400 Janitorial Service Contractor	285.00
62560 Repairs and Maintenance	12.30
Total 62000 Building & Grounds Expenses	852.57
62600 DPA	1,574.00
63000 Church & Office Expenses	
63250 Copier Expenses	183.90
63450 Ministry Expenses	37.68
63550 Office Supplies & Expenses	143.22
63600 Parish Hospitality	107.90
63650 Postage and Delivery	39.25
63750 Telephone/Fax/Internet Expense	246.49
Total 63000 Church & Office Expenses	758.44
64000 Insurance Expense	
64100 Property & Liability Ins.	1,488.75
Total 64000 Insurance Expense	1,488.75
68600 Utilities	
68640 Water	555.72
68800 Electricity	706.15
68850 Garbage	176.25
Total 68600 Utilities	1,438.12
69000 PayPal Fees	60.18
Uncategorized Expense	50.00
Total Expenditures	\$18,194.91
NET OPERATING REVENUE	\$ -637.17
NET REVENUE	\$ -637.17

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### STATEMENT OF ACTIVITY

August 2018

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	10,457.20
40300 Gifts/Open Plate	1,101.00
Total 40000 Pledges, Loose Plate and Gifts	11,558.20
41000 Other Income	
41100 Building Use Fees{25}	3,299.50
41200 Fundraising Events	
41220 Fall Harvest Auction & Dinner	40.50
41222 Fall Dinner & Auction Expense	-46.59
Total 41220 Fall Harvest Auction & Dinner	-46.59
Total 41200 Fundraising Events	-46.59
41800 Interest Income Banking	169.93
Total 41000 Other Income	3,422.84
42000 Restricted Funds	
42100 Outreach	-114.20
42101 Outreach Pass Through	450.00
Total 42100 Outreach	335.80
42204 Flower Fund	40.00
Total 42000 Restricted Funds	375.80
45000 Investments	
45020 Dividend, Interest (Securities)	0.25
Total 45000 Investments	0.25
49900 Uncategorized Income	450.00
69100 Square Fees	-60.90
Sales	-18.45
Unapplied Cash Payment Revenue	-50.00
Total Revenue	\$15,677.74
GROSS PROFIT	\$15,677.74
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	3,621.89
60110 Rector Housing	1,942.50
60120 Rector Life Insurance	26.80
60130 Rector Pension	1,001.59
60140 Rector Health Benefit	815.00
60400 Music Director	1,429.16
60500 Nursery Care	306.66
60600 Parish Administrator	2,600.00
60610 Administrator Pension	234.00
60620 Administrator Health Insurance	753.00
60630 Administrator Life Insurance	6.70

	TOTAL
60800 Payroll Expenses	
60820 Social Sec/Medicare	331.68
60830 Workers Comp/WBF	5.37
Total 60800 Payroll Expenses	337.05
Total 60000 Compensation	13,074.35
62000 Building & Grounds Expenses	89.48
62200 Building and Property Security	275.00
62300 Building & Janitorial Supplies	190.79
62400 Janitorial Service Contractor	285.00
62560 Repairs and Maintenance	12.30
Total 62000 Building & Grounds Expenses	852.57
62600 DPA	1,574.00
63000 Church & Office Expenses	
63250 Copier Expenses	183.90
63450 Ministry Expenses	37.68
63550 Office Supplies & Expenses	143.22
63650 Postage and Delivery	39.25
63750 Telephone/Fax/Internet Expense	246.49
Total 63000 Church & Office Expenses	650.54
64000 Insurance Expense	
64100 Property & Liability Ins.	1,488.75
Total 64000 Insurance Expense	1,488.75
68600 Utilities	
68640 Water	555.74
68800 Electricity	706.15
68850 Garbage	176.25
Total 68600 Utilities	1,438.14
69000 PayPal Fees	60.18
Uncategorized Expense	50.00
Total Expenditures	\$19,188.53
NET OPERATING REVENUE	\$ -3,510.79
NET REVENUE	\$ -3,510.79

### STATEMENT OF ACTIVITY

January - August, 2018

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	94,968.43
40300 Gifts/Open Plate	14,184.01
Total 40000 Pledges, Loose Plate and Gifts	109,152.44
41000 Other Income	189.29
41100 Building Use Fees{25}	48,759.41
41110 Building Use Security Deposits	100.00
Total 41100 Building Use Fees{25}	48,859.41
41200 Fundraising Events	
41220 Fall Harvest Auction & Dinner	
41222 Fall Dinner & Auction Expense	-46.59
Total 41220 Fall Harvest Auction & Dinner	-46.59
41240 Non-Event Fundraiser	5,751.51
Total 41200 Fundraising Events	5,704.92
41800 Interest Income Banking	609.54
Total 41000 Other Income	55,363.16
42000 Restricted Funds	7,802.00
42100 Outreach	-277.68
42101 Outreach Pass Through	1,030.40
Total 42100 Outreach	752.72
42200 History Room Donations	-39.97
42204 Flower Fund	65.00
42212 Roof Fund	233.00
42235 Rector's Discretionary	271.96
42240 Designated Gift	
42241 Pass Through Designated Gift	185.00
Total 42240 Designated Gift	185.00
Total 42000 Restricted Funds	9,269.71
45000 Investments	
45020 Dividend, Interest (Securities)	9.57
Total 45000 Investments	9.57
49900 Uncategorized Income	770.00
69100 Square Fees	-309.46
Sales	-18.45
Sales of Product Revenue	108.63
Uncategorized Revenue	130.00
Total Revenue	\$174,475.60
Cost of Goods Sold	
Cost of Goods Sold	84.00
Total Cost of Goods Sold	\$84.00
GROSS PROFIT	\$174,391.60

	TOTAL
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	27,749.53
60110 Rector Housing	16,670.56
60120 Rector Life Insurance	187.60
60130 Rector Pension	8,345.72
60140 Rector Health Benefit	5,705.00
60150 Rector Continuing Ed	690.13
60300 Children's Ministry Coordinator	693.44
60400 Music Director	11,432.47
60500 Nursery Care	2,505.20
60600 Parish Administrator	19,538.71
60610 Administrator Pension	1,830.44
60620 Administrator Health Insurance	5,271.00
60630 Administrator Life Insurance	46.90
60800 Payroll Expenses	599.71
60820 Social Sec/Medicare	2,006.61
60830 Workers Comp/WBF	42.65
Total 60800 Payroll Expenses	2,648.97
Total 60000 Compensation	103,315.67
60900 Business Expenses	
60920 Business Registration Fees	50.00
Total 60900 Business Expenses	50.00
62000 Building & Grounds Expenses	720.91
62200 Building and Property Security	755.55
62300 Building & Janitorial Supplies	914.95
62400 Janitorial Service Contractor	2,126.75
62550 Grounds/Landscaping Maintenance	69.08
62560 Repairs and Maintenance	3,056.54
Total 62000 Building & Grounds Expenses	7,643.78
62600 DPA	12,592.00
63000 Church & Office Expenses	110.14
63050 Advertising	274.78
63100 Altar Guild	625.31
63200 Church & Misc Supplies	251.90
63225 Conferences and Meetings	319.38
63250 Copier Expenses	1,579.10
63350 Dues and Subscriptions	169.00
63375 Flower Fund	283.31
63400 Licenses and Fees	50.00
63450 Ministry Expenses	402.36
63500 Music Expenses/ Non Personnel	320.00
63550 Office Supplies & Expenses	336.32
63600 Parish Hospitality	1,742.78
63650 Postage and Delivery	200.76
63750 Telephone/Fax/Internet Expense	2,078.95
63800 Youth Ministry Expense	51.50
Total 63000 Church & Office Expenses	8,795.59
63737 Retreats	

	TOTAL
63739 Retreats - Expenses	8,300.00
63741 Retreats - Donations	-6,125.00
Total 63737 Retreats	2,175.00
64000 Insurance Expense	
64100 Property & Liability Ins.	4,466.25
Total 64000 Insurance Expense	4,466.25
66700 Professional Services	
66720 Supply Musicians	2,050.00
Total 66700 Professional Services	2,050.00
68300 Travel and Meetings	
68310 Conference, Convention, Me{257}	319.38
Total 68300 Travel and Meetings	319.38
68600 Utilities	
68630 Gas	5,530.19
68640 Water	5,249.22
68800 Electricity	5,121.56
68850 Garbage	1,227.75
Total 68600 Utilities	17,128.72
69000 PayPal Fees	491.27
Uncategorized Expense	50.00
Total Expenditures	\$159,077.66
NET OPERATING REVENUE	\$15,313.94
NET REVENUE	\$15,313.94

### STATEMENT OF ACTIVITY

January - August, 2018

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	94,968.43
40300 Gifts/Open Plate	14,184.01
Total 40000 Pledges, Loose Plate and Gifts	109,152.44
41000 Other Income	189.29
41100 Building Use Fees{25}	45,882.99
41110 Building Use Security Deposits	100.00
Total 41100 Building Use Fees{25}	45,982.99
41200 Fundraising Events	
41220 Fall Harvest Auction & Dinner	
41222 Fall Dinner & Auction Expense	-46.59
Total 41220 Fall Harvest Auction & Dinner	-46.59
41240 Non-Event Fundraiser	5,751.51
Total 41200 Fundraising Events	5,704.92
41800 Interest Income Banking	609.54
Total 41000 Other Income	52,486.74
42000 Restricted Funds	7,802.00
42100 Outreach	-277.68
42101 Outreach Pass Through	1,030.40
Total 42100 Outreach	752.72
42200 History Room Donations	-39.97
42204 Flower Fund	65.00
42212 Roof Fund	233.00
42235 Rector's Discretionary	271.96
42240 Designated Gift	
42241 Pass Through Designated Gift	185.00
Total 42240 Designated Gift	185.00
Total 42000 Restricted Funds	9,269.71
45000 Investments	
45020 Dividend, Interest (Securities)	9.57
Total 45000 Investments	9.57
49900 Uncategorized Income	770.00
69100 Square Fees	-309.46
Sales	-18.45
Sales of Product Revenue	108.63
Unapplied Cash Payment Revenue	-313.00
Uncategorized Revenue	130.00
Total Revenue	\$171,286.18
Cost of Goods Sold	
Cost of Goods Sold	84.00
Total Cost of Goods Sold	\$84.00

	TOTAL
GROSS PROFIT	\$171,202.18
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	31,229.63
60110 Rector Housing	18,537.01
60120 Rector Life Insurance	241.20
60130 Rector Pension	9,308.10
60140 Rector Health Benefit	7,285.00
60150 Rector Continuing Ed	190.13
60300 Children's Ministry Coordinator	693.44
60400 Music Director	12,852.99
60500 Nursery Care	2,847.50
60600 Parish Administrator	21,185.51
60610 Administrator Pension	1,830.44
60620 Administrator Health Insurance	5,271.00
60630 Administrator Life Insurance	46.90
60700 Youth Ministry	693.44
60800 Payroll Expenses	599.71
60820 Social Sec/Medicare	2,344.88
60830 Workers Comp/WBF	62.38
Total 60800 Payroll Expenses	3,006.97
Total 60000 Compensation	115,219.26
60900 Business Expenses	
60920 Business Registration Fees	50.00
Total 60900 Business Expenses	50.00
62000 Building & Grounds Expenses	720.91
62200 Building and Property Security	755.55
62300 Building & Janitorial Supplies	914.95
62400 Janitorial Service Contractor	2,126.75
62550 Grounds/Landscaping Maintenance	69.08
62560 Repairs and Maintenance	3,056.54
Total 62000 Building & Grounds Expenses	7,643.78
62600 DPA	12,592.00
63000 Church & Office Expenses	110.14
63050 Advertising	274.78
63100 Altar Guild	625.31
63200 Church & Misc Supplies	251.90
63225 Conferences and Meetings	319.38
63250 Copier Expenses	1,579.10
63350 Dues and Subscriptions	169.00
63375 Flower Fund	283.31
63400 Licenses and Fees	50.00
63450 Ministry Expenses	430.36
63500 Music Expenses/ Non Personnel	320.00
	336.32
63550 Office Supplies & Expenses	
63550 Office Supplies & Expenses 63600 Parish Hospitality	1.634.88
63600 Parish Hospitality	1,634.88 200.76
	1,634.88 200.76 2,078.95

	TOTAL
Total 63000 Church & Office Expenses	8,763.69
63737 Retreats	
63739 Retreats - Expenses	8,300.00
63741 Retreats - Donations	-6,125.00
Total 63737 Retreats	2,175.00
64000 Insurance Expense	
64100 Property & Liability Ins.	4,466.25
Total 64000 Insurance Expense	4,466.25
66700 Professional Services	
66720 Supply Musicians	2,050.00
Total 66700 Professional Services	2,050.00
68300 Travel and Meetings	
68310 Conference, Convention, Me{257}	319.38
Total 68300 Travel and Meetings	319.38
68600 Utilities	
68630 Gas	5,530.19
68640 Water	4,693.50
68800 Electricity	5,121.56
68850 Garbage	1,387.75
Total 68600 Utilities	16,733.00
69000 PayPal Fees	491.27
Unapplied Cash Bill Payment Expenditure	0.00
Uncategorized Expense	50.00
Total Expenditures	\$170,553.63
NET OPERATING REVENUE	\$648.55
NET REVENUE	\$648.55