Vestry minutes
March 20, 2022, 1:00 pm

Present:

Preston Abbott
AJ Buckley, acting rector
Finn Buckley, music director
Kieran Cannistra, clerk
Cass Cole
Karen Dollar, treasurer
Aaron Epperson
Ryan Hill

Rachel Klein, junior warden
Margaret McCue, Building Improvement
Implementation team lead
Madeline Moore, Finance team lead
Cleo Mozena, children's ministry coordinator
Wendy Oliver, Communications team lead
Anne Parks, senior warden
Kit Walling

Absent:
Ned Hayes
Kerlin Richter, rector (on sabbatical)

Call to order [Anne]

- Anne called the meeting to order at 1:03pm and Rachel led us in prayer.

Acceptance of March officer reports [Anne]

- Cass moved to accept the submitted reports for March; Preston seconded. The motion passed unanimously.

Approval of 20 February minutes [Anne]

- Rachel moved to approve the minutes for 20 February; Cass seconded. The motion passed unanimously.

Old business [Kieran]

- Parochial report: On Monday, February 21 Kieran moved via email to approve the parochial report; Ned seconded. The motion passed unanimously in an email vote.
- Convention delegates: Kieran moved to approve Ned Hayes, Anne Parks, and Kit Walling as delegates to the 2022 Convention, with Al Burns as alternate; Preston seconded. The motion passed unanimously.
- EBOF grant: Karen reported that it's close to being ready. Kit and AJ will look at the grant; once they feel it's good to go, they'll share with Kieran. Kieran will submit the grant by 31 May.
- Oregon Community Foundation grant: AJ and Madeline will continue to collaborate on the grant and one of them will submit the application by the end of March.

Treasurer's update [Karen]

- Karen reports that we're on track for the year.

Building update [Margaret]

- Margaret reviewed electrical work already completed (attached to these minutes), and noted that the Building Improvement Implementation team requested up to $12k from the finance committee for additional electrical work. Madeline submitted a written request for $10k from the kitchen fund, with any additional needed funds coming from the building fund. (This request is also attached to these minutes.) Kieran moved to approve Madeline's written request; Anne seconded. The motion passed unanimously.

Communications [Kieran]

- Wendy has agreed to lead the new Communications and Technology team, and is creating a document that details our communications channels, owners of each, and deadlines for submission.
- Cass will work with Wendy and Erin to get a bulletin design together that serves people attending in person and online.

Vestry on Duty program [Anne]

- Madeline noted that a person need not be on vestry to serve as VOD; vestry members agreed to identify and ask people who might be willing to sign up.

Teams reboot [Anne]

- We discussed the need to get the Liturgy and Worship team back up and running to support AJ and Finn during Lent and Holy Week. Julianna Machell has agreed to serve as lead of this team and is looking for others who are interested.
- The next team of focus is the Pastoral Care team, to help AJ with pastoral care.
- Aaron reported two issues facing the tech team: Wires and other equipment currently pose a safety hazard, and the quality of Saint David's WiFi. Preston will help with the first issue; Rachel and Finn with the second.

Godly Play and the nursery [Cleo]

- Cleo would like to do an Easter egg hunt with St. David's children on Easter; the vestry is supportive.
- Cleo reported that we need two things to resume nursery services for St. David's youngest: Two caretakers (one of whom is over 21 years old), and a space in which the kids can meet. Kieran will update the job description Cleo shared with her and seek input. We discussed finding a suitable space for Sunday nursery.
- Cleo reported that an air purifier is needed in the youth room. Kieran will ask Erin to order one for the room.

Adjournment

- Anne closed the meeting at 2:26pm, and Aaron led us in a closing prayer. We are next scheduled to meet on 10 April at 1pm.

Respectfully submitted,
Kieran Cannistra, vestry clerk