

Rector Report December

I can't believe 2020 is almost done. Such mixed feelings about this year. It has been hard for sure, but there have also been truly amazing gifts. I have done morning prayer with you every day, I have slowed down and developed habits that I have been meaning to my whole life. It is so hard to look ahead and know what comes next but I know I am humbled with gratitude right now.

The Annual Meeting will be coming up in January, and we should find a time for it. I am looking forward to Christmas. I am really excited about the pageant!! Thank you so much Kieran. Our Crazy Sexy Advent Series has been well received.

The Building improvement team is amazing and I cannot wait to share all the good work we have been up to.

Our family has adopted a giant octopus that is now living in an aquarium in my backyard. His name is Edward and we are pretty sure he is telepathic. Just kidding. I am checking to see if anyone even reads these rector reports. Seriously though I am looking forward to going to the coast with my family on Christmas Day and staying for a week with our dogs. No octopus. We do this every year, and don't really leave the house, so it will feel exactly like normal.

Peace

Kerlin

Senior Warden Report
Virtual Vestry Meeting - December 2020
Submitted by Anne Parks, Senior Warden

Welcome to December.

As for my family and myself, we are looking forward to a couple of weeks to distance ourselves from screens and increase our time of thankfulness and moments with family. This time is like none we've ever experienced (any of us) and we are working on taking it one day at a time. I hope this season of waiting, and experiencing all things so differently can have some goodness and beauty if we look close enough.

Like with many things, our annual St. David's Christmas story/pageant will be virtual this year. I know that from within my own household, there is an excited narrator and cow that are very interested to see how it turns out. :) Thanks to ALL the folks making this year's performans special.

The fall/winter schedule for youth ministry continues this month with

- Kids Connection Zoom Gathering the 1st and 3rd Sundays of the month from 9:15 to 9:45 a.m.
- Kids have "Music with Mak" on 1st Sundays.

Remember, these are some of the ways one can engage with the life of St. David's throughout the week.

- Morning prayer at 9am Monday through Saturday via Zoom.
- Zoom church every Sunday at 10am.
- Say Their Names on Friday's at noon out front of St. D's.
- Making noise for our essential workers on Thursdays (and every night) at 7pm out front of St. D's.

I pray that we all find comfort, love and a feeling of belonging during this Christmas season. Please, as always, reach out to me, one/or anyone you know on Vestry if there is a need you have. You are loved and cherished. Always.

Love to you all and a very MERRY CHRISTMAS.

*Do Justice * Love Mercy * Walk humbly with God*

Anne ♥♥

*Do Justice * Love Mercy * Walk humbly with God*

Jr. Warden's report for December 20, 2020

There were several building maintenance and follow ups this last month.

On Friday (18th) I put a holiday wreath on the Harrison Street doors. The building didn't seem as festive as usual without some greenery. I know there's still time to add more as the Greening of the Church wouldn't ordinarily be till Sunday, the 20th.

While I was installing the wreath, I noticed that both sides of the beige, curved archway at the entrance had been defaced by black scribbling(?) It wasn't graffiti, it was just scribbling and I was able to scrub some of it off, but more effort will be required-possibly painting the area.

Jordan had alerted me to the fact last week that the parking lot light (the light above the red double doors) was out. After replacing and testing the unit, apparently there's still a problem. Crystal and I will check out the sensor and the ballast.

There were several areas that Crystal has been working on and here's her summary:

- All 10 fire extinguishers in the building have been inspected. The inspection company did not charge us for the call back. I have made an inventory of the extinguishers and intend to number them.
- The Fire Alarm panel is in a functional state, a fuse change was required. The manual pull and detectors both activate the panel and ring the local alarm bells. As a reminder, our system does not automatically call 911, that would be left up to neighbors who hear the bell. The heat sensors are part of the separate security system.
- The sprinkler inspection noted that the flow switch has no power. This was first observed in 2017. I have forwarded a picture of the electrical connection issue to Madeline who will work with the electric companies.
- The building was partially cleaned by a cleaner known to several vestry members. She did a great job but was not able to cover the whole building the first time around. We paid her \$200 and if we elect to have her return in January I recommend we increase that amount to allow her to extend the scope of her work.
- Also, we should discuss the quote Gary and I collected from two other folks.

Crystal and I did meet with a janitorial team recommended to us by Peggy Kelly. We did a walk through of the building and they seemed to understand the scope of work. I texted them on Friday, the 18th, and they haven't responded with an estimate yet.

If the Vestry has any questions about anything I've mentioned, please let me know. I'm aware that we're preparing for the re-inspection by the Fire Marshal, so any suggestions or input would be welcome...

Treasurer's Report November 2020

- November Pledge: \$9,771 (82% budget)
- November Plate & Special Gifts: \$2,236 (107% budget)
- November Pledge, Plate & Special Gifts: \$12,007 (86% budget)
- Building Use: \$200 (3% budget) preschool payment missing. Erin will check in.

YTD:

- Pledge: \$151,920 (116% budget)
- Plate and Special Gifts: \$62,772 (273% budget)
- Pledge, Plate & Special Gifts \$214,692 (140% budget)
- Building Use: \$31,647 (46% budget)

We are +\$37,961 for YTD

Total Revenue is 103% of budget

Total Expenses are 88% of budget

Please see reports for details.

Good news! The PPP loan is officially forgiven. We received a letter of forgiveness in December 2020.

We will vote on the 2021 budget this meeting. Except for a couple small changes, it is the same budget we discussed in November vestry meeting.

Saint David of Wales Episcopal Church

STATEMENT OF ACTIVITY

November 2020

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	9,771.55
40300 Gifts/Open Plate	2,236.00
Total 40000 Pledges, Loose Plate and Gifts	12,007.55
41000 Other Income	
41100 Building Use Fees{25}	200.00
41200 Fundraising Events	
41250 Fundraising Income Other	94.33
Total 41200 Fundraising Events	94.33
41800 Interest Income Banking	152.50
Total 41000 Other Income	446.83
69100 Square Fees	-24.77
Total Revenue	\$12,429.61
GROSS PROFIT	\$12,429.61
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	3,295.00
60110 Rector Housing	2,700.00
60130 Rector Pension	1,079.10
60300 Children's Ministry Coordinator	611.93
60400 Music Director	1,375.00
60600 Parish Administrator	2,720.90
60610 Administrator Pension	244.88
60800 Payroll Expenses	
60820 Social Sec/Medicare	360.15
60830 Workers Comp/WBF	4.48
Total 60800 Payroll Expenses	364.63
Total 60000 Compensation	12,391.44
62000 Building & Grounds Expenses	706.37
62550 Grounds/Landscaping Maintenance	960.00
62560 Repairs and Maintenance	527.50
Total 62000 Building & Grounds Expenses	2,193.87
62600 DPA	2,084.00
63000 Church & Office Expenses	
63225 Conferences and Meetings	25.45
63250 Copier Expenses	165.45
63450 Ministry Expenses	23.04
63550 Office Supplies & Expenses	18.64

Saint David of Wales Episcopal Church

STATEMENT OF ACTIVITY

November 2020

	TOTAL
63750 Telephone/Fax/Internet Expense	188.68
Total 63000 Church & Office Expenses	421.26
64000 Insurance Expense	
64100 Property & Liability Ins.	1,791.75
Total 64000 Insurance Expense	1,791.75
66700 Professional Services	
66720 Supply Musicians	200.00
Total 66700 Professional Services	200.00
68600 Utilities	
68630 Gas	139.98
68640 Water	604.42
68800 Electricity	584.00
68850 Garbage	135.00
Total 68600 Utilities	1,463.40
69000 PayPal Fees	34.59
Total Expenditures	\$20,580.31
NET OPERATING REVENUE	\$ -8,150.70
NET REVENUE	\$ -8,150.70

Saint David of Wales Episcopal Church

STATEMENT OF ACTIVITY

January - November, 2020

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	151,919.99
40300 Gifts/Open Plate	62,772.77
Total 40000 Pledges, Loose Plate and Gifts	214,692.76
41000 Other Income	
41100 Building Use Fees{25}	31,647.00
41110 Building Use Security Deposits	112.50
Total 41100 Building Use Fees{25}	31,759.50
41200 Fundraising Events	
41240 Non-Event Fundraiser	2,595.00
41250 Fundraising Income Other	364.33
Total 41200 Fundraising Events	2,959.33
41700 Diocesan Grant	10,000.00
41800 Interest Income Banking	2,350.67
Total 41000 Other Income	47,069.50
49900 Uncategorized Income	405.00
69100 Square Fees	-440.67
Total Revenue	\$261,726.59
GROSS PROFIT	\$261,726.59
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	36,245.00
60110 Rector Housing	29,700.00
60120 Rector Life Insurance	268.00
60130 Rector Pension	8,632.80
60140 Rector Health Benefit	7,520.00
60150 Rector Continuing Ed	211.39
60300 Children's Ministry Coordinator	6,731.23
60400 Music Director	15,125.00
60500 Nursery Care	835.46
60600 Parish Administrator	29,929.91
60610 Administrator Pension	2,693.68
60620 Administrator Health Insurance	7,520.00
60630 Administrator Life Insurance	67.00
60800 Payroll Expenses	
60820 Social Sec/Medicare	4,025.55
60830 Workers Comp/WBF	50.10
Total 60800 Payroll Expenses	4,075.65
Total 60000 Compensation	149,555.12

Saint David of Wales Episcopal Church

STATEMENT OF ACTIVITY

January - November, 2020

	TOTAL
60900 Business Expenses	
60910 Bad Debts	150.00
60920 Business Registration Fees	50.00
Total 60900 Business Expenses	200.00
62000 Building & Grounds Expenses	1,084.55
62200 Building and Property Security	700.91
62300 Building & Janitorial Supplies	401.57
62400 Janitorial Service Contractor	2,548.00
62550 Grounds/Landscaping Maintenance	1,906.77
62560 Repairs and Maintenance	8,196.60
Total 62000 Building & Grounds Expenses	14,838.40
62600 DPA	22,924.00
63000 Church & Office Expenses	
63100 Altar Guild	357.78
63150 Bank Charges	10.00
63175 Children's Ministry Expense	42.33
63225 Conferences and Meetings	25.45
63250 Copier Expenses	1,975.73
63350 Dues and Subscriptions	218.99
63400 Licenses and Fees	102.59
63450 Ministry Expenses	1,142.95
63500 Music Expenses/ Non Personnel	156.60
63550 Office Supplies & Expenses	776.83
63600 Parish Hospitality	210.70
63650 Postage and Delivery	399.30
63750 Telephone/Fax/Internet Expense	2,519.41
Total 63000 Church & Office Expenses	7,938.66
63620 Taize Service	
63623 Taize Service - Expenses	450.00
63627 Taize Service - Donations	-207.00
Total 63620 Taize Service	243.00
64000 Insurance Expense	
64100 Property & Liability Ins.	7,167.00
Total 64000 Insurance Expense	7,167.00
66700 Professional Services	
66720 Supply Musicians	650.00
66730 Supply Clergy	400.00
Total 66700 Professional Services	1,050.00

Saint David of Wales Episcopal Church

STATEMENT OF ACTIVITY

January - November, 2020

	TOTAL
68300 Travel and Meetings	
68310 Conference, Convention, Me{257}	50.00
Total 68300 Travel and Meetings	50.00
68600 Utilities	
68630 Gas	6,102.15
68640 Water	6,636.29
68800 Electricity	4,857.89
68850 Garbage	1,647.50
Total 68600 Utilities	19,243.83
69000 PayPal Fees	554.94
Total Expenditures	\$223,764.95
NET OPERATING REVENUE	\$37,961.64
NET REVENUE	\$37,961.64

2019 St. David's Budget

Account	<u>2018</u> 2018 Budget	<u>2019</u> 2019 Budget	<u>2020</u> 2020 Budget	<u>2021</u> 2021 Budget	Comment
Income					
40000 Pledges, Loose Plate and Gifts					
49000 Pledges	\$160,000	\$140,000	\$142,000	\$150,000	
49500 Gifts/Open Plate	\$20,000	\$22,000	\$25,000	\$34,064	
Transfer from Savings	\$19,500	\$20,000	\$20,000	\$52,000	
Total 40000 Pledges, Loose Plate and Gifts	\$199,500	\$182,000	\$187,000	\$236,064	
41000 Other Income					
42300 Building Use Fees	\$55,000	\$70,000	\$75,000	\$37,000	
42500 Fundraising Events	\$17,000	\$17,000	\$13,000	\$10,000	
42550 Grant from Diocese					
42800 Increase in investment acct	\$0				
49100	\$0				
49300 History Room Donations	\$0				
75000 Interest Income Banking	\$20		\$2,500	\$2,500	
Total 41000 Other Income	\$72,020	\$87,000	\$90,500	\$49,500	
42000 Restricted Funds					
47100 Hot Meals	\$0	\$0	\$0		no budget last year and none this year
47204 Flower Fund	\$300	\$0	\$0		from Advent donations
47205 Music Fund	\$200	\$0	\$0		from Advent donations
47211 Youth Ministry	\$0	\$0	\$0		no proposed budget
47220 Children's Ministry Fund	\$2,000	\$0	\$0		
47305 Rector's Discretionary	\$0	\$0	\$0		
47308 Pass Thru Rector Discretionary	\$0	\$0	\$0		
Total 47305 Rector's Discretionary	\$0	\$0	\$0		
47312 Pass Thru Bishop Discretionary	\$0	\$0	\$0		no budget needed, for received then pass-thru
Total 47311 Bishop's Discretionary	\$0	\$0	\$0		
Total 42000 Restricted Funds	\$2,500	\$0	\$0	\$0	
45000 Investments					
45020 Dividend, Interest (Securities)	\$0				
Total 45000 Investments	\$0				
49900 Uncategorized Income	\$0				
Total Income	\$274,020	\$269,000	\$277,500	\$285,564	
Gross Profit	\$274,020	\$269,000	\$277,500	\$285,564	
Expenses					
60000 Compensation					
60100 Rector SHU	\$66,773	\$69,444	\$71,943	\$74,336	1.3% COLA, 2% step
60150 Rector Life Insurance	\$324	\$324	\$324	\$324	\$27/month
60200 Rector Pension	\$12,020	\$12,500	\$12,950	\$13,381	18% of salary
60300 Rector Health Benefit	\$10,092	\$9,500	\$9,024	\$9,432	
60400 Rector Continuing Ed	\$1,000	\$1,000	\$1,000	\$1,780	\$780 added from 2020 \$200/month plus 2020 unused amount
60500 Rector Professional Expenses	\$2,400	\$2,400	\$2,400	\$4,800	
ADDED: 60510 (planned) Cell Phone	\$0	\$0	\$0	\$0	\$90/month
60700 Sabbatical Accrual	\$2,000	\$1,400	\$2,600	\$2,000	\$920 plus former cell

						phone allowance \$90/mo.
65000 Nursery Care		\$7,488	\$6,000	\$6,000	\$3,000	\$15 per hr
65300 Parish Administrator		\$31,200	\$31,824	\$32,651	\$33,405	1.3% COLA, 1% increase
65310 Admin. Pension		\$2,808	\$2,864	\$2,939	\$3,006	5% base, 4% matching
65320 Admin. Health Ins.		\$9,000	\$9,000	\$9,024	\$9,432	
65400 Facilities Person		\$0	\$0		\$10,400	\$20/hr 10 hrs/wk Social Security/Medicare - hourly, not clergy
68510 Payroll Taxes		\$4,670	\$4,670	\$4,000	\$4,400	
68530 Music Director		\$17,150	\$17,000	\$17,000	\$16,715	1.3% COLA
68540 Children's Ministry Coordinator		\$8,320	\$7,200	\$7,375	\$7,472	8 hrs/wk 1.3% COLA
68550 Youth Ministry		\$5,200	\$0	\$0	\$0	
69000		\$0				
69200		\$0				
ADDED: Workers Comp/WBF		\$600	\$300	\$300	\$300	
Total 60000 Compensation		\$181,045	\$175,426	\$179,530	\$194,183	
60900* Business Expenses						
60910 Bad Debts		\$0		\$0		
60920 Business Registration Fees		\$200	\$50	\$100	\$100	
Total 60900* Business Expenses	\$	0	\$	0	\$	0
62000 Building & Grounds Expenses						
ADDED: Capital Improvements		\$0	\$0	\$0	\$0	Newly added/conceptual \$145/qtr + \$125 annual permit, \$300 repairs
60800 Building and Property Security		\$965	\$1,006	\$1,006	\$1,006	
62850 Janitorial Service Contractor		\$4,200	\$3,420	\$3,636	\$3,636	\$303/ mo.
63500 Building & Janitorial Supplies		\$2,375	\$1,500	\$1,500	\$1,500	
63800 Landscaping Expenses						
63850 Grounds Maintenance		\$1,000	\$2,000	\$2,500	\$2,500	
67200 Repairs and Maintenance		\$15,000	\$9,000	\$9,571	\$9,000	
Total 62000 Building & Grounds Expenses		\$23,540	\$16,926	\$18,213	\$17,642	
62600 DPA		\$18,885	\$23,694	\$25,007	\$23,114	2
63000 Church & Office Expenses						
60900 Auction Expenses		\$0	\$1,000	\$1,000	\$1,000	
61150 Altar Guild		\$1,000	\$1,000	\$1,000	\$500	Now properly includes PayPal, Square Vanco fees
61200 Electronic Giving, Bank Fees		\$50	\$850	\$850	\$1,125	
61300 Church & Misc Supplies		\$500	\$500	\$0	\$0	
61850 Copier Expenses		\$2,800	\$2,800	\$2,800	\$2,200	
62500 Dues and Subscriptions		\$0	\$225	\$225	\$225	
62800 Children's Ministry Expense		\$500	\$500	\$500	\$100	
62810 Youth Ministry Expense		\$500	\$700	\$700	\$500	other than personnel
63001 Rector Discret. Fund Expense		\$0	\$0	\$0	\$0	will be zero
64000 Licenses and Fees		\$350	\$200	\$300	\$300	
64600 Ministry Expenses		\$250	\$1,000	\$1,000	\$2,000	
64900 Office Supplies & Expenses		\$1,500	\$881	\$1,000	\$1,000	
64950 Music Expenses/ Non Personnel		\$600	\$400	\$600	\$600	piano and organ tuning-in
64960 Parish Hospitality		\$2,000	\$2,500	\$2,500	\$1,200	
66500 Postage and Delivery		\$500	\$500	\$500	\$600	
68100 Telephone/Fax/Internet Expense		\$3,000	\$3,050	\$3,050	\$3,050	
61700 Computer and Internet Expenses		\$0	\$0	\$0	\$0	
Total 68100 Telephone/Fax/Internet Expense		\$3,000	\$0	\$0	\$0	listed above
68300 Laity Travel and Meetings		\$600	\$2,000	\$2,000	\$0	retreat
68310 Conference, Convention,		\$1,000	\$1,000	\$1,000	\$1,000	3x \$65 fee + hotels, meals

Meeting					
68320 Travel		\$0	\$0	\$0	\$0
		\$1,000	\$0	\$0	
Total 63000 Church & Office Expenses		\$16,000	\$19,106	\$19,025	\$15,400
63300 Insurance Expense					
63350 Workers Comp Insurance		\$0	\$0	\$0	\$0
63360 Property & Liability Ins.		\$5,960	\$6,000	\$6,500	\$7,200
Total 63300 Insurance Expense		\$5,960	\$6,000	\$6,500	\$7,200
63400 Interest Expense					
63410 Furnace Loan Interest		\$0			paid off
Total 63400 Interest Expense		\$0	\$0		
66700 Professional Services					
64650 Lay Staff Professional Expenses					
64700 Non Supply Musicians				\$400	\$400
64800 Supply Musicians		\$2,500	\$600	\$600	\$800
64850 Supply Clergy		\$1,200	\$1,200	\$1,200	\$1,000
65200 Other Professional Services		\$0	\$0	\$0	\$0
Total 66700 Professional Services		\$3,700	\$1,800	\$2,200	\$2,200
68600 Utilities					
68710 Gas		\$8,225	\$8,225	\$8,225	\$8,225
68750 Water		\$6,300	\$7,000	\$7,000	\$7,500
68800 Electricity		\$6,900	\$8,473	\$9,700	\$8,000
68850 Garbage		\$2,265	\$2,300	\$2,000	\$2,000
Total 68600 Utilities		\$23,690	\$25,998	\$26,925	\$25,725
Total Expenses		\$273,020	\$269,000	\$277,500	\$285,564
Net Operating Income		\$1,000	\$0	\$0	\$0
Net Income		\$1,000	\$0	\$0	\$0