

Junior Warden's January, 2018 report

Other than my regular maintenance duties—changing some light bulbs, dispersing clutter in the hallways and maintaining the recycling, it has been a quiet couple of weeks.

On Friday, January 5, I met with Brad from Inexpensive Tree Care, who was recommended to us by Peggy Kelly. This meeting was prompted by an email the church office received from a neighbor concerned about the ivy growing on our large Douglas firs on the parking lot embankment. The neighbor is worried about how the ivy will affect the health of the 10 trees. I got a detailed, itemized estimate for everything that needs to be done, and that is attached. I'm prepared to answer questions about the estimate.

Last Sunday, January 7, Kyle Haverly and I “degreened” the church—removing all the wreaths and poinsettias. The next day I recycled things appropriately.

If there are any questions or concerns, please let me know.



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 Scappoose, OR 97056
 503-504-3724
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Estimate

Inexpensive Tree Care

For: St David Of Wales Episcopal Church
 gpa1992@comcast.net
 2800 SE Harrison St
 Portland

Estimate No: 9129
 Date: 01/05/2018

Description	TAX	Amount
Raise Canopies on 10 Fir trees to match	0%	\$2,400.00
To add dead-wooding all 10 trees.	0%	\$4,000.00
To add Wind-sailing all 10 trees.	0%	\$2,000.00
Remove 3-4 limbs that go over neighbor's yard at the end of the row of Firs trees	0%	\$100.00
Remove small Holly Volunteers on hillside	0%	\$400.00
Bridle the Ivey on the Firs, which doesn't include pulling it off	0%	\$250.00
Clear blackberries on one end of hillside	0%	\$800.00
Interior clean and raise canopies on 5 Maple street trees along Lincoln St	0%	\$1,500.00
	Subtotal	\$11,450.00
	TAX 0%	\$0.00
	Total	\$11,450.00
Total		\$11,450.00

Notes

Chip brush and leave wood, if any, in 16"-18" rounds along parking strip.

Deacon's January, 2018 report

Hello Vestry! I am writing on a rushed lunch break and reflecting on how much life feels like it has sped up since the new year has started and pondering how to both embrace the excitement of new things and also maintain the calm and peace that a slower fall allowed! Here are some of the pieces of community life that I have begun to engage during the past month:

- Supporting the Altar Guild as they prepare to take on two services. They are a wonderful group of people who, because of small numbers, are legitimately stressed about how to accomplish their ministry with two services. They have three needs right now that I welcome ideas and support around:
 - a. Needing more Holy Hardware. As we move to two services, we will need more of things we use to worship (more chalices, cruets, purificators, etc). I have contacted the Close to see if we can get some or all of those things for free from the closing St. Matthews or from Close resources. I am waiting to hear back. If they are not able to provide those things, may we use some of the Altar Guild budget (currently about \$1000) to buy those supplies?
 - b. Needing more people. A few new people joined the group following the ministry fair (yay!), but it would be ideal to have about five more people. If you know of anyone who might enjoy this ministry please give them a personal invitation!
 - c. Needing to move flowers off of the Altar Guild plate: Erin and I are working on a system for people to sign up to either arrange or donate money for flowers. Even so, this is a task that is just too much for the current Altar Guild given their small numbers and creating something like a “flower guild” would be a big relief to them. Any ideas you have about that are appreciated!

- Working with Jessie and Kerlin as Jessie prepares to leave to create and implement a Children’s Liturgy of the Word to occur during both services (as Godly Play is moving to between services) during the readings, homily and prayers in “adult” church. I am creating an easy to access/use ritual that can be picked up and used by volunteers with kids in the chapel each Sunday. The biggest need I have related to this is recruitment of volunteers. We need four volunteers for each Sunday (if we could get 32 volunteers, then no one would need to do it more than once every two months). I will bring a sign up sheet to

the Vestry meeting in case you want to sign up, (You do, right?! It's going to be so fun!!) and would also really appreciate you finding others who would find joy in participating in this ministry.

- Preparing for a diaconal intern: Kerlin and I are working with the Academy to provide space for field education for a diaconal postulant (Greg). Kerlin and I will jointly be supervising/supporting him in gaining new experiences in ministry. I will be supporting/working with him to create a more formal lay pastoral team and am open to hear thoughts or ideas you all have about that.
- I continue to feel like my most pressing task is to get to know our church family and connect more fully with people. This has been a challenge given both my schedule and the introverted nature of our community as a whole. Your prayers and encouragement around that are always appreciated!

Thanks for taking the time to hear about what is going on in my diaconal world!

Tracy

Treasurer's Report for Dec. 2017 and Year End 2017

We have been blessed with a good year. Thanks be to God. Thanks to our wonderful church family. First a look at our growth by year.

Pledge & Plate by year:

2014: \$122,462

2015: \$120,548

2016: \$133,454 (10.7% increase)

2017: \$162,442 (21.7% increase)

- For 2017 we are \$42K ahead for the year on a cash basis. (Note: backing out the approx.. \$33K we raised for the roof and \$25K for the kitchen). We are 29K ahead on an accrual basis.
- Dec . Pledge: \$14,256
- Dec. Plate: \$4063
- Dec. Building Use: \$6858
- Expenses were typical

Here's the bank account balances for year end:

Rivermark Parish Checking \$43,538.59

Rivermark Parish Savings \$24,174.50

Rivermark Roof Savings \$78,887.84

Kitchen Savings \$50,042.67

Capital Savings \$ 6,154.08

- Savings for our capital projects: roof \$78,887 plus \$80,000 promised by the Diocese, kitchen \$50,042 plus additional \$25,000 promised by the Diocese, \$6154 general capital. Total: \$240,043.
- We are still waiting for the Diocese to start their automatic debit system. As of this writing, it is supposed to be in place for January. We still owe them 22K, so once their new system is in place and working well, we'll need to look at doing some more catch up on this debt.

It has been a good year. Hallelujah!

Submitted by

Karen Dollar, Treasurer

St David's Episcopal Church

STATEMENT OF FINANCIAL POSITION

As of December 31, 2017

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10100 Rivermark Parish Checking	43,538.59
10200 Rivermark Parish Savings	24,174.50
10300 Rivermark Roof Savings	78,887.84
10400 Rector Rivermark Checking	0.00
10500 PayPal	2,058.43
10600 Kitchen Savings	50,042.67
10700 Capital Savings	6,154.08
10800 Petty Cash	200.00
Wells Fargo	0.00
Total Bank Accounts	\$205,056.11
Accounts Receivable	
11250 Building Use Fees	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
11575 Bank of America Computershare	0.00
12000 Undeposited Funds	252.50
Total Other Current Assets	\$252.50
Total Current Assets	\$205,308.61
Fixed Assets	
15000 Furniture and Equipment	2,003.99
15100 Buildings	5,526,710.00
15200 Land	670,700.00
15800 Upgrade Furnace 2010	53,788.00
Total Fixed Assets	\$6,253,201.99
Other Assets	
18400 Pre-paid Insurance	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$6,458,510.60
LIABILITIES AND EQUITY	
Liabilities	
Long-Term Liabilities	
20000 Furnace Loan from Diocese	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
30000 Opening Balance Equity	1,572,480.00
30000.1 Opening Balance Equity {4}	4,782,570.84
31000 Funds Transfer	-73,316.85
32000 Retained Earnings	76,686.85

	TOTAL
Net Revenue	100,089.76
Total Equity	\$6,458,510.60
TOTAL LIABILITIES AND EQUITY	\$6,458,510.60

St David's Episcopal Church

STATEMENT OF ACTIVITY

January - December 2017

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	1,006.00
40100 Pledges	140,146.58
40300 Gifts/Open Plate	21,492.97
Total 40000 Pledges, Loose Plate and Gifts	162,645.55
41000 Other Income	960.93
41100 Building Use Fees{25}	62,108.78
41110 Building Use Security Deposits	400.00
Total 41100 Building Use Fees{25}	62,508.78
41200 Fundraising Events	-107.07
41220 Fall Harvest Auction & Dinner	-385.13
41221 Fall Auction/Dinner Income	9,731.17
41222 Fall Dinner & Auction Expense	-60.00
Total 41220 Fall Harvest Auction & Dinner	9,286.04
41240 Non-Event Fundraiser	6,460.18
41250 Fundraising Income Other	16.02
Total 41200 Fundraising Events	15,655.17
41400 Refunds	657.96
41800 Interest Income Banking	421.54
Total 41000 Other Income	80,204.38
42000 Restricted Funds	6,353.00
42100 Outreach	-819.30
42101 Outreach Pass Through	1,333.25
Total 42100 Outreach	513.95
42200 History Room Donations	-20.02
42202 Hot Meals	716.20
42203 Kitchen Remodel Funds	25,000.00
42204 Flower Fund	251.00
42210 Music Fund	150.00
42212 Roof Fund	32,869.00
42225 Youth Ministry	300.00
42235 Rector's Discretionary	648.43
42240 Designated Gift	100.00
Total 42000 Restricted Funds	66,881.56
49900 Uncategorized Income	2,797.50
69100 Square Fees	-398.56
Sales	1,224.00
Sales of Product Revenue	169.68
Unapplied Cash Payment Revenue	-969.00
Uncategorized Revenue	508.32
Total Revenue	\$313,063.43
GROSS PROFIT	\$313,063.43

	TOTAL
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	41,393.04
60110 Rector Housing	22,200.00
60120 Rector Life Insurance	294.80
60130 Rector Pension	11,446.80
60140 Rector Health Benefit	8,375.00
60150 Rector Continuing Ed	319.38
60160 Rector Professional Expenses	
60161 Meals & Entertainment	74.37
Total 60160 Rector Professional Expenses	74.37
60300 Children's Ministry Coordinator	204.75
60400 Music Director	16,896.00
60500 Nursery Care	900.00
60600 Parish Administrator	19,761.60
60700 Youth Ministry	6,240.96
60800 Payroll Expenses	122.64
60805 Rector Payroll Taxes	201.28
60820 Social Sec/Medicare	3,592.34
60830 Workers Comp/WBF	233.46
Total 60800 Payroll Expenses	4,149.72
Total 60000 Compensation	132,256.42
60900 Business Expenses	
60910 Bad Debts	100.00
60920 Business Registration Fees	100.00
Total 60900 Business Expenses	200.00
62000 Building & Grounds Expenses	248.53
62200 Building and Property Security	1,520.40
62300 Building & Janitorial Supplies	2,169.85
62400 Janitorial Service Contractor	3,667.50
62550 Grounds/Landscaping Maintenance	-2,439.00
62560 Repairs and Maintenance	9,477.29
Total 62000 Building & Grounds Expenses	14,644.57
62600 DPA	18,216.00
63000 Church & Office Expenses	25.97
63050 Advertising	66.30
63100 Altar Guild	784.89
63150 Bank Charges	30.00
63175 Children's Ministry Expense	564.25
63200 Church & Misc Supplies	256.53
63225 Conferences and Meetings	603.88
63250 Copier Expenses	4,627.28
63375 Flower Fund	300.94
63400 Licenses and Fees	231.00
63450 Ministry Expenses	254.88
63500 Music Expenses/ Non Personnel	260.00
63550 Office Supplies & Expenses	663.96
63600 Parish Hospitality	2,751.57
63650 Postage and Delivery	343.27

	TOTAL
63750 Telephone/Fax/Internet Expense	2,802.98
63800 Youth Ministry Expense	46.22
Total 63000 Church & Office Expenses	14,613.92
64000 Insurance Expense	
64100 Property & Liability Ins.	5,842.00
Total 64000 Insurance Expense	5,842.00
66700 Professional Services	
64750 Deacon Expenses & Mileage	9.00
66720 Supply Musicians	1,950.00
66730 Supply Clergy	200.00
Total 66700 Professional Services	2,159.00
68300 Travel and Meetings	
68310 Conference, Convention, Me{257}	437.39
Total 68300 Travel and Meetings	437.39
68600 Utilities	
68630 Gas	8,031.57
68640 Water	6,239.62
68800 Electricity	7,551.36
68850 Garbage	2,264.67
Total 68600 Utilities	24,087.22
69000 PayPal Fees	223.63
Unapplied Cash Bill Payment Expenditure	-442.62
Uncategorized Expenditure	97.03
Uncategorized Expense	639.11
Total Expenditures	\$212,973.67
NET OPERATING REVENUE	\$100,089.76
NET REVENUE	\$100,089.76

St David's Episcopal Church

STATEMENT OF ACTIVITY

January - December 2017

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	1,006.00
40100 Pledges	140,146.58
40300 Gifts/Open Plate	21,492.97
Total 40000 Pledges, Loose Plate and Gifts	162,645.55
41000 Other Income	960.93
41100 Building Use Fees{25}	51,936.78
41110 Building Use Security Deposits	400.00
Total 41100 Building Use Fees{25}	52,336.78
41200 Fundraising Events	-107.07
41220 Fall Harvest Auction & Dinner	-385.13
41221 Fall Auction/Dinner Income	9,731.17
41222 Fall Dinner & Auction Expense	-60.00
Total 41220 Fall Harvest Auction & Dinner	9,286.04
41240 Non-Event Fundraiser	6,460.18
41250 Fundraising Income Other	16.02
Total 41200 Fundraising Events	15,655.17
41400 Refunds	657.96
41800 Interest Income Banking	421.54
Total 41000 Other Income	70,032.38
42000 Restricted Funds	6,353.00
42100 Outreach	-795.13
42101 Outreach Pass Through	1,333.25
Total 42100 Outreach	538.12
42200 History Room Donations	-20.02
42202 Hot Meals	716.20
42203 Kitchen Remodel Funds	25,000.00
42204 Flower Fund	251.00
42210 Music Fund	150.00
42212 Roof Fund	32,869.00
42225 Youth Ministry	300.00
42235 Rector's Discretionary	648.43
42240 Designated Gift	100.00
Total 42000 Restricted Funds	66,905.73
49900 Uncategorized Income	2,797.50
69100 Square Fees	-398.56
Sales	1,224.00
Sales of Product Revenue	169.68
Uncategorized Revenue	508.32
Total Revenue	\$303,884.60
GROSS PROFIT	\$303,884.60
Expenditures	

	TOTAL
60000 Compensation	
60100 Rector Stipend/Regular Hours	41,393.04
60110 Rector Housing	22,200.00
60120 Rector Life Insurance	348.40
60130 Rector Pension	11,446.80
60140 Rector Health Benefit	9,995.00
60150 Rector Continuing Ed	319.38
60160 Rector Professional Expenses	
60161 Meals & Entertainment	74.37
Total 60160 Rector Professional Expenses	74.37
60400 Music Director	16,896.00
60500 Nursery Care	1,595.67
60600 Parish Administrator	19,761.60
60700 Youth Ministry	7,627.84
60800 Payroll Expenses	122.64
60805 Rector Payroll Taxes	100.00
60820 Social Sec/Medicare	3,808.47
60830 Workers Comp/WBF	228.62
Total 60800 Payroll Expenses	4,259.73
Total 60000 Compensation	135,917.83
60900 Business Expenses	
60910 Bad Debts	100.00
60920 Business Registration Fees	100.00
Total 60900 Business Expenses	200.00
62000 Building & Grounds Expenses	248.53
62200 Building and Property Security	1,520.40
62300 Building & Janitorial Supplies	2,169.85
62400 Janitorial Service Contractor	3,667.50
62550 Grounds/Landscaping Maintenance	-2,439.00
62560 Repairs and Maintenance	9,477.29
Total 62000 Building & Grounds Expenses	14,644.57
62600 DPA	18,216.00
63000 Church & Office Expenses	25.97
63050 Advertising	66.30
63100 Altar Guild	784.89
63150 Bank Charges	30.00
63175 Children's Ministry Expense	564.25
63200 Church & Misc Supplies	256.53
63225 Conferences and Meetings	603.88
63250 Copier Expenses	4,600.36
63375 Flower Fund	300.94
63400 Licenses and Fees	231.00
63450 Ministry Expenses	226.88
63500 Music Expenses/ Non Personnel	260.00
63550 Office Supplies & Expenses	663.96
63600 Parish Hospitality	2,751.57
63650 Postage and Delivery	343.27
63750 Telephone/Fax/Internet Expense	2,802.98
63800 Youth Ministry Expense	46.22

	TOTAL
Total 63000 Church & Office Expenses	14,559.00
64000 Insurance Expense	
64100 Property & Liability Ins.	5,842.00
Total 64000 Insurance Expense	5,842.00
66700 Professional Services	
64750 Deacon Expenses & Mileage	9.00
66720 Supply Musicians	1,800.00
66730 Supply Clergy	200.00
Total 66700 Professional Services	2,009.00
68300 Travel and Meetings	
68310 Conference, Convention, Me{257}	437.39
Total 68300 Travel and Meetings	437.39
68600 Utilities	
68630 Gas	8,031.57
68640 Water	6,239.62
68800 Electricity	7,551.36
68850 Garbage	2,264.67
Total 68600 Utilities	24,087.22
69000 PayPal Fees	223.63
Uncategorized Expenditure	97.03
Uncategorized Expense	639.11
Total Expenditures	\$216,872.78
NET OPERATING REVENUE	\$87,011.82
NET REVENUE	\$87,011.82

St David's Episcopal Church

STATEMENT OF ACTIVITY

December 2017

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	14,256.90
40300 Gifts/Open Plate	4,063.25
Total 40000 Pledges, Loose Plate and Gifts	18,320.15
41000 Other Income	
41100 Building Use Fees{25}	6,858.57
41200 Fundraising Events	
41220 Fall Harvest Auction & Dinner	
41221 Fall Auction/Dinner Income	100.00
Total 41220 Fall Harvest Auction & Dinner	100.00
Total 41200 Fundraising Events	100.00
41800 Interest Income Banking	54.58
Total 41000 Other Income	7,013.15
42000 Restricted Funds	
42100 Outreach	
42101 Outreach Pass Through	651.00
Total 42100 Outreach	651.00
42212 Roof Fund	200.00
Total 42000 Restricted Funds	851.00
49900 Uncategorized Income	1,455.00
69100 Square Fees	-97.09
Unapplied Cash Payment Revenue	-654.00
Uncategorized Revenue	0.78
Total Revenue	\$26,888.99
GROSS PROFIT	\$26,888.99
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	3,449.42
60110 Rector Housing	1,850.00
60120 Rector Life Insurance	26.80
60130 Rector Pension	953.90
60140 Rector Health Benefit	765.00
60400 Music Director	1,408.00
60500 Nursery Care	37.50
60600 Parish Administrator	1,646.80
60700 Youth Ministry	693.44
60800 Payroll Expenses	
60820 Social Sec/Medicare	313.77
60830 Workers Comp/WBF	18.13
Total 60800 Payroll Expenses	331.90
Total 60000 Compensation	11,162.76

	TOTAL
62000 Building & Grounds Expenses	
62200 Building and Property Security	50.00
62300 Building & Janitorial Supplies	133.21
62400 Janitorial Service Contractor	285.00
62560 Repairs and Maintenance	919.99
Total 62000 Building & Grounds Expenses	1,388.20
62600 DPA	1,518.00
63000 Church & Office Expenses	
63100 Altar Guild	-15.00
63175 Children's Ministry Expense	94.93
63200 Church & Misc Supplies	12.99
63250 Copier Expenses	277.25
63375 Flower Fund	300.94
63450 Ministry Expenses	9.97
63600 Parish Hospitality	291.17
63650 Postage and Delivery	36.53
63750 Telephone/Fax/Internet Expense	230.79
Total 63000 Church & Office Expenses	1,239.57
66700 Professional Services	
66720 Supply Musicians	300.00
Total 66700 Professional Services	300.00
68600 Utilities	
68640 Water	541.64
68800 Electricity	574.24
68850 Garbage	192.50
Total 68600 Utilities	1,308.38
69000 PayPal Fees	49.07
Uncategorized Expenditure	18.75
Total Expenditures	\$16,984.73
NET OPERATING REVENUE	\$9,904.26
NET REVENUE	\$9,904.26

St David's Episcopal Church

STATEMENT OF ACTIVITY

December 2017

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	14,256.90
40300 Gifts/Open Plate	4,063.25
Total 40000 Pledges, Loose Plate and Gifts	18,320.15
41000 Other Income	
41100 Building Use Fees{25}	4,894.57
41200 Fundraising Events	
41220 Fall Harvest Auction & Dinner	
41221 Fall Auction/Dinner Income	100.00
Total 41220 Fall Harvest Auction & Dinner	100.00
Total 41200 Fundraising Events	100.00
41800 Interest Income Banking	54.58
Total 41000 Other Income	5,049.15
42000 Restricted Funds	
42100 Outreach	
42101 Outreach Pass Through	651.00
Total 42100 Outreach	651.00
42212 Roof Fund	200.00
Total 42000 Restricted Funds	851.00
49900 Uncategorized Income	1,455.00
69100 Square Fees	-97.09
Uncategorized Revenue	0.78
Total Revenue	\$25,578.99
GROSS PROFIT	\$25,578.99
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	3,449.42
60110 Rector Housing	1,850.00
60120 Rector Life Insurance	26.80
60130 Rector Pension	953.90
60140 Rector Health Benefit	815.00
60400 Music Director	1,408.00
60800 Payroll Expenses	
60820 Social Sec/Medicare	131.88
60830 Workers Comp/WBF	6.58
Total 60800 Payroll Expenses	138.46
Total 60000 Compensation	8,641.58
62000 Building & Grounds Expenses	
62200 Building and Property Security	50.00
62300 Building & Janitorial Supplies	133.21
62400 Janitorial Service Contractor	285.00

	TOTAL
62560 Repairs and Maintenance	919.99
Total 62000 Building & Grounds Expenses	1,388.20
62600 DPA	1,518.00
63000 Church & Office Expenses	
63100 Altar Guild	-15.00
63175 Children's Ministry Expense	94.93
63200 Church & Misc Supplies	12.99
63250 Copier Expenses	277.25
63375 Flower Fund	300.94
63450 Ministry Expenses	9.97
63600 Parish Hospitality	291.17
63650 Postage and Delivery	36.53
63750 Telephone/Fax/Internet Expense	230.79
Total 63000 Church & Office Expenses	1,239.57
66700 Professional Services	
66720 Supply Musicians	300.00
Total 66700 Professional Services	300.00
68600 Utilities	
68800 Electricity	574.24
68850 Garbage	160.00
Total 68600 Utilities	734.24
69000 PayPal Fees	49.07
Uncategorized Expenditure	18.75
Total Expenditures	\$13,889.41
NET OPERATING REVENUE	\$11,689.58
NET REVENUE	\$11,689.58