

Senior Warden Report

June 11, 2017

Submitted by Barbara Brecht

Don't grow weary in doing good.

Somewhere in one of Paul's letter:

- I have a meeting set with the Bishop for Wednesday, June 14 to discuss the proposal from Peter, the architect. He responded very quickly to the information I had sent him. He indicated he thinks it would be a good idea to look at additional providers for services. He affirmed both Peter and Bob Able are very good and can be expensive. I am hoping he has some names of others who have been used in the diocese in order to help expediate the process. I will send out an update after that meeting. However, it seems likely we may not be moving as swiftly as we had hoped in getting the cupola repair/replacement to occur. We will discuss in the meeting.
- I am sending references from Peter regarding churches he has worked on. Identifies contacts for the projects. Hopefully one of us can step forward and contact and get more information.
- God bless Lahrette Swanson. She has found many blueprints for the building which will be very helpful in moving forward in the planning process. Of some interest, the kitchen was originally in the basement. I have asked her if she could compile some information she has gathered and gleaned in her work in the history room as relates to the sequence of building the building.
- Still in process in procuring a vendor for grounds. If someone is interested and willing to identify and meet with some possible providers, that would be appreciated and valued.
- Will work to get Kerlin's evaluation completed by next meeting. Will be setting up meeting with Vestry officers to finalize and bring to Vestry in July meeting.

Thanks to all of you for your good work in supporting our parish. We are blessed to serve here.

Submitted by Barbara Brecht, Senior Warden
June 11, 2017

11 June, 2017: Jr. Warden's Report

Just the normal maintenance items going on around the building and crowds...

Our rain garden volunteers- Sue and Laurie, have gotten quite a way on the weeding in the courtyard raingarden. This area is quite large, with trees and big bushes. It is a difficult area to work on with all the plant cover overhead, and I certainly look forward to helping, once I'm able.

Last month, I reported that I had met with Clay/Pyramid Heating and Cooling to discuss the possibilities of some kind of A/C for the offices. The day after I had that meeting Jordan Richter offered up a portable A/C he had available! His offer was certainly a welcome relief. I'm still looking forward to including Pyramid's eventual estimate into our possible long range goals.

On June 9, Warren McDermott was nice enough to paint the plywood window insert that Jordan and I had used in the A/C installation. I was able to find the office wall color paint to use on the plywood, from among the dozens of partial gallons I have stored in the basement.

And finally, in case everyone on the Vestry hadn't heard, I had to undergo emergency surgery on May 31. This was for aneurysm that caused internal bleeding. I was lucky with a quick response and terrific care from the Portland Veterans Hospital. I am following the Dr.'s orders in taking 3 weeks off from my regular degree of physical activity. That'll put me " back in the game" on June 22. I've learned that relaxing can be difficult...

May 2017 Treasurer's Report

Revenue:

- We had a very successful Non-Event Fundraiser. The total through May is \$4525. We received an additional \$1000 in June thus far.
- Pledge and Plate was \$10,371. Pledge was 81% of budget and Loose plate was 98% of budget
- Building use was at down at 70% of budget because the preschool payment was a couple of days late- the May payment has been made (building use was at 126% of budget in April).

Expenses:

- Expenses were typical this month.
- Quarterly building insurance at \$1460. The gas bill has blessedly moderated at \$533.

Overall Observations:

- May Net Revenue was \$1,196 on a cash basis and \$2408 on an accrual basis.
- Year to Date we are \$-2433. With the auction still ahead, we are in good shape so far
- Quick Books is being persnickety on me when I try to enter this (I'll figure it out) but we have \$6148.68 in our Capital Savings Account, from a \$6143 donation to Capital Funds this month. This in addition to the amounts in other savings (See Statement of Financial Position).

St David's Episcopal Church

STATEMENT OF FINANCIAL POSITION

As of May 31, 2017

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10100 Rivermark Parish Checking	18,498.19
10200 Rivermark Parish Savings	24,150.16
10300 Rivermark Roof Savings	46,179.82
10400 Rector Rivermark Checking	0.00
10500 PayPal	1,792.13
10600 Kitchen Savings	25,010.59
10700 Capital Savings	5.00
10800 Petty Cash	200.00
Wells Fargo	0.00
Total Bank Accounts	\$115,835.89
Accounts Receivable	
11250 Building Use Fees	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
11575 Bank of America Computershare	0.00
12000 Undeposited Funds	150.00
Total Other Current Assets	\$150.00
Total Current Assets	\$115,985.89
Fixed Assets	
15000 Furniture and Equipment	2,003.99
15100 Buildings	5,526,710.00
15200 Land	670,700.00
15800 Upgrade Furnace 2010	53,788.00
Total Fixed Assets	\$6,253,201.99
Other Assets	
18400 Pre-paid Insurance	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$6,369,187.88
LIABILITIES AND EQUITY	
Liabilities	
Long-Term Liabilities	
20000 Furnace Loan from Diocese	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
30000 Opening Balance Equity	1,572,480.00
30000.1 Opening Balance Equity {4}	4,782,570.84
31000 Funds Transfer	-73,316.85
32000 Retained Earnings	76,686.85

	TOTAL
Net Revenue	10,767.04
Total Equity	\$6,369,187.88
TOTAL LIABILITIES AND EQUITY	\$6,369,187.88

St David's Episcopal Church

STATEMENT OF ACTIVITY

May 2017

	TOTAL
REVENUE	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	9,143.00
40300 Gifts/Open Plate	1,228.00
Total 40000 Pledges, Loose Plate and Gifts	10,371.00
41000 Other Income	120.11
41100 Building Use Fees{25}	4,309.00
41110 Building Use Security Deposits	150.00
Total 41100 Building Use Fees{25}	4,459.00
41200 Fundraising Events	
41240 Non-Event Fundraiser	4,525.00
Total 41200 Fundraising Events	4,525.00
41800 Interest Income Banking	13.61
Total 41000 Other Income	9,117.72
42000 Restricted Funds	
42100 Outreach	-126.83
42202 Hot Meals	200.00
42212 Roof Fund	100.00
Total 42000 Restricted Funds	173.17
49900 Uncategorized Income	100.00
69100 Square Fees	-28.33
Sales of Product Revenue	42.21
Total Revenue	\$19,775.77
GROSS PROFIT	\$19,775.77
EXPENDITURES	
60000 Compensation	
60100 Rector Stipend/Regular Hours	3,449.42
60110 Rector Housing	1,850.00
60120 Rector Life Insurance	26.80
60130 Rector Pension	953.90
60140 Rector Health Benefit	765.00
60160 Rector Professional Expenses	
60161 Meals & Entertainment	22.49
Total 60160 Rector Professional Expenses	22.49
60400 Music Director	1,408.00
60500 Nursery Care	172.50
60600 Parish Administrator	1,646.80
60700 Youth Ministry	693.44
60800 Payroll Expenses	
60820 Social Sec/Medicare	324.10
60830 Workers Comp/WBF	18.82
Total 60800 Payroll Expenses	342.92

	TOTAL
Total 60000 Compensation	11,331.27
60900 Business Expenses	
60910 Bad Debts	-1,500.00
Total 60900 Business Expenses	-1,500.00
62000 Building & Grounds Expenses	10.00
62400 Janitorial Service Contractor	570.00
62560 Repairs and Maintenance	109.00
Total 62000 Building & Grounds Expenses	689.00
62600 DPA	1,518.00
63000 Church & Office Expenses	
63100 Altar Guild	-25.00
63150 Bank Charges	0.00
63175 Children's Ministry Expense	20.00
63250 Copier Expenses	1,053.61
63400 Licenses and Fees	50.00
63500 Music Expenses/ Non Personnel	100.00
63550 Office Supplies & Expenses	7.49
63600 Parish Hospitality	107.90
63650 Postage and Delivery	20.85
63750 Telephone/Fax/Internet Expense	250.73
Total 63000 Church & Office Expenses	1,585.58
64000 Insurance Expense	
64100 Property & Liability Ins.	1,460.50
Total 64000 Insurance Expense	1,460.50
66700 Professional Services	
66720 Supply Musicians	150.00
Total 66700 Professional Services	150.00
68600 Utilities	
68630 Gas	752.38
68640 Water	533.64
68800 Electricity	574.24
68850 Garbage	224.25
Total 68600 Utilities	2,084.51
69000 PayPal Fees	38.75
Uncategorized Expenditure	10.00
Total Expenditures	\$17,367.61
NET OPERATING REVENUE	\$2,408.16
NET REVENUE	\$2,408.16

St David's Episcopal Church

STATEMENT OF ACTIVITY

January - May, 2017

	TOTAL
REVENUE	
40000 Pledges, Loose Plate and Gifts	1,006.00
40100 Pledges	56,386.73
40300 Gifts/Open Plate	8,496.75
Total 40000 Pledges, Loose Plate and Gifts	65,889.48
41000 Other Income	489.70
41100 Building Use Fees{25}	21,930.00
41110 Building Use Security Deposits	150.00
Total 41100 Building Use Fees{25}	22,080.00
41200 Fundraising Events	
41240 Non-Event Fundraiser	4,405.18
41250 Fundraising Income Other	16.02
Total 41200 Fundraising Events	4,421.20
41400 Refunds	272.55
41800 Interest Income Banking	151.02
Total 41000 Other Income	27,414.47
42000 Restricted Funds	100.00
42100 Outreach	21.89
42101 Outreach Pass Through	135.40
Total 42100 Outreach	157.29
42202 Hot Meals	475.00
42204 Flower Fund	150.00
42210 Music Fund	50.00
42212 Roof Fund	1,852.00
42235 Rector's Discretionary	106.81
42240 Designated Gift	100.00
Total 42000 Restricted Funds	2,991.10
49900 Uncategorized Income	100.00
69100 Square Fees	-93.10
Sales of Product Revenue	62.21
Total Revenue	\$96,364.16
GROSS PROFIT	\$96,364.16
EXPENDITURES	
60000 Compensation	
60100 Rector Stipend/Regular Hours	17,247.10
60110 Rector Housing	9,250.00
60120 Rector Life Insurance	160.80
60130 Rector Pension	4,769.50
60140 Rector Health Benefit	4,590.00
60150 Rector Continuing Ed	319.38
60160 Rector Professional Expenses	
60161 Meals & Entertainment	493.37

	TOTAL
Total 60160 Rector Professional Expenses	493.37
60400 Music Director	7,040.00
60500 Nursery Care	360.00
60600 Parish Administrator	9,880.80
60700 Youth Ministry	3,467.20
60800 Payroll Expenses	
60820 Social Sec/Medicare	1,717.63
60830 Workers Comp/WBF	108.13
Total 60800 Payroll Expenses	1,825.76
Total 60000 Compensation	59,403.91
60900 Business Expenses	
60910 Bad Debts	100.00
60920 Business Registration Fees	50.00
Total 60900 Business Expenses	150.00
62000 Building & Grounds Expenses	74.88
62200 Building and Property Security	821.70
62300 Building & Janitorial Supplies	1,110.11
62400 Janitorial Service Contractor	1,957.50
62550 Grounds/Landscaping Maintenance	-2,600.00
62560 Repairs and Maintenance	6,381.33
Total 62000 Building & Grounds Expenses	7,745.52
62600 DPA	7,590.00
63000 Church & Office Expenses	17.99
63050 Advertising	15.13
63100 Altar Guild	157.31
63150 Bank Charges	30.00
63175 Children's Ministry Expense	172.85
63200 Church & Misc Supplies	115.87
63225 Conferences and Meetings	10.00
63250 Copier Expenses	3,078.04
63400 Licenses and Fees	231.00
63450 Ministry Expenses	31.50
63500 Music Expenses/ Non Personnel	100.00
63550 Office Supplies & Expenses	378.83
63600 Parish Hospitality	412.36
63650 Postage and Delivery	162.62
63750 Telephone/Fax/Internet Expense	1,126.19
Total 63000 Church & Office Expenses	6,039.69
64000 Insurance Expense	
64100 Property & Liability Ins.	2,921.00
Total 64000 Insurance Expense	2,921.00
66700 Professional Services	
64750 Deacon Expenses & Mileage	9.00
66720 Supply Musicians	600.00
66730 Supply Clergy	100.00
Total 66700 Professional Services	709.00
68600 Utilities	
68630 Gas	6,484.26
68640 Water	2,695.01

	TOTAL
68800 Electricity	3,531.68
68850 Garbage	972.17
Total 68600 Utilities	13,683.12
69000 PayPal Fees	75.88
Uncategorized Expenditure	10.00
Uncategorized Expense	469.11
Total Expenditures	\$98,797.23
NET OPERATING REVENUE	\$ -2,433.07
NET REVENUE	\$ -2,433.07

St David's Episcopal Church

STATEMENT OF ACTIVITY

May 2017

	TOTAL
REVENUE	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	9,143.00
40300 Gifts/Open Plate	1,228.00
Total 40000 Pledges, Loose Plate and Gifts	10,371.00
41000 Other Income	120.11
41100 Building Use Fees{25}	3,055.00
41110 Building Use Security Deposits	150.00
Total 41100 Building Use Fees{25}	3,205.00
41200 Fundraising Events	
41240 Non-Event Fundraiser	4,525.00
Total 41200 Fundraising Events	4,525.00
41800 Interest Income Banking	13.61
Total 41000 Other Income	7,863.72
42000 Restricted Funds	
42100 Outreach	-126.83
42202 Hot Meals	200.00
42212 Roof Fund	100.00
Total 42000 Restricted Funds	173.17
49900 Uncategorized Income	100.00
69100 Square Fees	-28.33
Sales of Product Revenue	42.21
Unapplied Cash Payment Revenue	-143.00
Total Revenue	\$18,378.77
GROSS PROFIT	\$18,378.77
EXPENDITURES	
60000 Compensation	
60100 Rector Stipend/Regular Hours	3,449.42
60110 Rector Housing	1,850.00
60120 Rector Life Insurance	53.60
60130 Rector Pension	953.90
60140 Rector Health Benefit	1,530.00
60160 Rector Professional Expenses	
60161 Meals & Entertainment	22.49
Total 60160 Rector Professional Expenses	22.49
60400 Music Director	1,408.00
60600 Parish Administrator	1,646.80
60700 Youth Ministry	693.44
60800 Payroll Expenses	
60820 Social Sec/Medicare	310.90
60830 Workers Comp/WBF	20.99
Total 60800 Payroll Expenses	331.89

	TOTAL
Total 60000 Compensation	11,939.54
60900 Business Expenses	
60910 Bad Debts	-1,500.00
Total 60900 Business Expenses	-1,500.00
62000 Building & Grounds Expenses	10.00
62400 Janitorial Service Contractor	285.00
62560 Repairs and Maintenance	109.00
Total 62000 Building & Grounds Expenses	404.00
62600 DPA	1,518.00
63000 Church & Office Expenses	
63100 Altar Guild	-25.00
63175 Children's Ministry Expense	121.39
63250 Copier Expenses	539.28
63400 Licenses and Fees	50.00
63500 Music Expenses/ Non Personnel	100.00
63550 Office Supplies & Expenses	7.49
63600 Parish Hospitality	161.85
63650 Postage and Delivery	20.85
63750 Telephone/Fax/Internet Expense	250.73
Total 63000 Church & Office Expenses	1,226.59
64000 Insurance Expense	
64100 Property & Liability Ins.	1,460.50
Total 64000 Insurance Expense	1,460.50
68600 Utilities	
68630 Gas	752.38
68640 Water	533.64
68800 Electricity	574.24
68850 Garbage	224.25
Total 68600 Utilities	2,084.51
69000 PayPal Fees	38.75
Uncategorized Expenditure	10.00
Total Expenditures	\$17,181.89
NET OPERATING REVENUE	\$1,196.88
NET REVENUE	\$1,196.88

St David's Episcopal Church

A/R AGING SUMMARY

As of May 31, 2017

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Anna Fritz					200.00	\$200.00
Anne Weiss - Everyone Welcome Choir					720.00	\$720.00
Cash		-200.00		-15.00		\$ -215.00
City Repair		50.00				\$50.00
Fermata Massage				-50.00	-50.00	\$ -100.00
Grout Elementary					-250.00	\$ -250.00
Hands On Preschool		1,224.00			4,896.00	\$6,120.00
Kitchen Share SE		30.00	30.00	30.00		\$90.00
O'Brien, Kate					820.00	\$820.00
People's Food Coop					-675.00	\$ -675.00
Pete's Organics					120.00	\$120.00
Portland Threshold Choir					120.00	\$120.00
Southeast Uplift Neighborhood Program					-90.00	\$ -90.00
TOTAL	\$0.00	\$1,104.00	\$30.00	\$ -35.00	\$5,811.00	\$6,910.00