

Outdoor Eucharist at Saint David's

Time for set up: Less than 30 minutes

Time for clean up: Less than 30 minutes

Get keys to the sacristy (I used Kerlin's, Dennis has one too). Open the sacristy.

Set up:

Place ~25 chairs in rows on the lawn out front to the right of the front doors. Watch out for the divet in the middle. We just placed a chair in it so folks wouldn't trip in it!

There are two items to use as stands, both stored in the sacristy. Bring them out to the yard.

- Wire rack shelving - this serves like a podium for the priest to stand behind. Cover it with a table cloth.
- Wheeled cart - this serves as the altar where the Eucharist will be served from. (The silver chalice, carafes, spoon, plate, bells, pillow and book/stand are stored on this).

In the sacristy -

Drape the large silver chalice using the linens and referencing the drawings that are pinned on the board behind the sacristy door.

Pour wine in the larger carafe. Wine is stored in the back closet.

Pour juice in the smaller carafe. Juice is stored in the back shelves.

Pour holy water in the crystal carafe.

Use a smaller bread bowl. Place a linen in it. Juanita will fill it with bread.

Outside -

Place the wine carafe and bread bowl on the picnic table.

Place an offering plate on the picnic table.

Place all other items (no need for an extra chalice) on the wheeled cart according to the drawing that is pinned on the board behind the sacristy door.

Place the Eucharist book on the metal slant stand on the wheeled cart as well.

Put paper cups on a shelf of the wire rack (for those who ask for juice instead of wine).

If it is hot outside, bring water and cups to the picnic table for anyone who might need it.

Clean up:

Gather any money donations, count, place in the church office envelope for Erin. Do this as a pair if possible.

Put the chairs away in the fellowship hall.

Put the wire rack shelving, table cloth, and rolling cart away

Clean all the dishes and linens.

Put away extra paper cups.

Put back water/cups to the kitchen if they are brought out.