

# Vestry meeting minutes

## August 15, 2021, 1:00 pm

### **Present:**

- Kerlin Richter
- Anne Parks, Senior Warden
- Karen Dollar, Treasurer
- Ryan Hill
- Rachel Klein
- Kim Felder
- Madeline Moore
- Cass Cole
- Paul Strand
- Lilly Pittman
- Preston Abbott

### **Absent:**

- Gary Allen, Junior Warden
- Josie Cannistra

### **Opening:**

- Kerlin started the meeting at 1:06 pm. Lilly opened us in prayer.

### **Approval of July minutes**

- Paul moved to accept the minutes for July; Ryan seconded. The motion passed unanimously.

### **Acceptance of August reports**

- Kerlin gave a verbal report. She will be in Seattle August 23rd-24th for a Gathering of Leaders. She has booked a trip for a Jesuit retreat in the Bay Area in late October. She also reported that the school supply drive with our neighbors went very well.
- Rachel moved to accept the submitted reports for August; Paul seconded. The motion passed unanimously.

### **Money/Capital Campaign**

- Karen says we are doing fine overall; see report. We are doing pretty well with pledges. Plates and special gifts are low, which is expected. Building use is low, which also makes sense with current restrictions and uncertainty.
- We have not raised rents since the beginning of 2019. We have been advised that a 6% cost of living adjustment will be standard for next year. Due to these two factors, we may increase by 10% total next year to break even.
- Madeline gave a capital campaign update. This phase of the capital campaign has

been slow so far. The committee will be contacting households to encourage participation. Widespread participation is the priority rather than size of gifts. Kerlin, Anne, and Madeline will meet this week to talk about how and when to best engage the congregation about the capital campaign.

### **Shelter Update**

- The shelter subcommittee met this Friday to discuss survey results and upcoming plans. They will be following up with survey respondents soon and scheduling a meeting to talk about the viability of moving forward with Family Promise, which was the most supported option in the survey.

### **Justice and Mercy Fund**

- We need to formalize a mission and policies for the Justice and Mercy Fund. We did not have time to discuss in detail today but we will schedule a conversation at a later date.
- Kerlin also will continue to remind the congregation about the Pastor's Discretionary Fund and encourage them to bring urgent, specific, short-term financial needs they know about to her so they can be addressed by that fund.

### **Facilities Manager Update**

- We are working on evaluating references and background checks for our candidates for Facilities Manager. We are hopeful that we will have a Facilities Manager in the near future.
- Preston dropped by the church on multiple mornings since our last meeting to see about early-morning needs and reported back to the vestry so it can inform scheduling conversations with our new Facilities Manager.

### **Re-entry to In-person Worship**

- The kitchen remodel has required an additional permit which at this time should not affect our tentative finish date (currently October), but the building committee will keep an eye on the timeline and continue to report.
- We will be monitoring information that comes in about Delta Variant and continue to evaluate a safe timeline for meeting in person, especially since elders and children are most vulnerable.
- We will continue to hold outdoor Wednesday evening services but we will start to require masking starting this week.
- Kerlin will share where we are with this situation in this week's eNotes.

### **Adjournment**

- Rachel closed us in prayer; we adjourned at 2:48 pm. We will next meet formally on September 19th at 1pm online. We will continue to check in informally every Sunday at 11:15am.

Respectfully submitted,

Rachel Klein, vestry clerk