

Vestry meeting minutes

April 8, 2018, 1:00 pm

Present:

Gary Allen, Junior Warden
Barbara Brecht, Senior Warden
Kieran Cannistra
Karen Dollar, Treasurer
Randy Ericson
Ryan Hill
Tracy LeBlanc, Deacon
Derek Moyer
Maddy Ouye
Anne Parks
Kerlin Richter, Rector
Paul Strand

Absent:

Sue Davidson
Crystal Parker

Opening

- Barbara opened the meeting at 1:06 pm.

Approval of March minutes [Barbara]

- Randy moved to accept the [11 March 2018](#) minutes and Derek seconded. The motion passed unanimously.
- Remaining items from 11 March minutes:
 - Derek volunteered to write something about the master plan for the St. David's website and make sure it's prominent on the main page.
- Remaining items from earlier minutes:
 - Madeline recommended that Paul explore what need be done to improve our digital security, as recommended in the audit. He has a document of basic security practices that's already ready already and will mail it to Barbara and Kerlin.
 - Kieran to investigate giving by text. She will give an update during a future meeting.

Approval of receipt of reports [Barbara]

- Kieran moved to accept the April officer reports and Derek seconded. The motion passed unanimously.

Financial update information: YTD 2018 [Karen]

- Pledges were a little bit down, this month. Plate was up.

- We're a little bit down, for the year, but we are numerically exactly where we were last year.
- Our expenses are low so far this year.

Behavioral covenant [Derek and Kieran]

- We approved the language last month, so Barbara will prepare hard copies for us each to sign.

Family camp [Kieran]

- Registration is low, but Kieran and Preston are bird dogging people who've expressed interest or who we think would really enjoy the weekend.
- Barbara encouraged those who can to contribute toward scholarships for others.
- Kerlin will be going; Dennis will preside both services on Sunday.
- Kerlin suggested we open to other churches in the area, and Kieran thought this is a good idea. Kieran and Kerlin will talk about how to make this happen.

Space usage update [Barbara, Randy, Karen]

- A group met to discuss a rate structure that is more in line with market rates.
- Barbara will meet with current building partners who have designated spaces: Taborgrass, Hands on, Jordan, Leroy and Kate.
- Randy will talk to other churches in the area to investigate how they built their rate structures, and how they recruit building partners.
- We hope to start charging at the new rates starting in September.

Music director job description [Barbara]

- We discussed St. David's music needs.
- Kerlin, Paul and Barbara will meet this week and finalize the job description.

Covenant of Mutual Ministry [Barbara]

- Barbara proposed that Kerlin's review for 2018 be based on three elements, all included within this month's vestry packet:
 - The Covenant of Mutual Ministry template;
 - Our strategic plan;
 - The addendum Barbara created based on Kerlin's past evaluation results.
- At our vestry retreat, we will discuss and finalize a Covenant of Mutual Ministry for 2019.
- Randy moved to approve the three pieces of the Covenant of Mutual Ministry to be used as the basis for Kerlin's 2018 review. Ryan seconded. The motion passed unanimously.

Standing committees [Barbara]

- Today, we collected names from parishioners who are interested in serving on different committees.
- Standing committees will include: finance, personnel and building and grounds.

Praying the Directory [Barbara]

- We'll keep the same grouping for the next month:
 - As: Crystal
 - Bs: Paul
 - Cs: Randy
 - D-G: Sue

- H-I: Gary
- J-L: Ryan
- Ma-Mc: Kieran
- Md-Mz: Maddy
- O-R: Barbara
- S: Derek
- T-Z: Anne

Rector's report, ministry updates, and mission and vision [Kerlin]

- Holy Week was wonderful; we had 225 people attend the Easter Sunday services. (This is an increase from 2017's attendance of 180.)
- Non-event cards have been mailed. Kerlin ordered buttons for non-event donors to wear.
- Kerlin and Erin are working to ensure that we're making the most of Erin's time and workspace.
- We are scheduling a vestry retreat for October 13. Kerlin and Barbara will meet this week to discuss the retreat and will share more details with us at the May meeting.

Adjournment

- Barbara closed us in prayer. We adjourned at 2:43 pm. Our next meeting will be Sunday, 6 May, at 1pm.

Respectfully submitted,
Kieran Cannistra, vestry clerk