

Vestry meeting minutes

December 17, 2017, 1:13 pm

Present:

Gary Allen, Junior Warden
Barbara Brecht, Senior Warden
Kieran Cannistra
Karen Dollar, Treasurer
LeRoy Goertz
Rachel Larsen
Madeline Moore
Maddy Ouye
Anne Parks
Kerlin Richter, Rector

Absent:

Randy Ericson
Tracy LeBlanc, Deacon
Derek Moyer
Crystal Parker
Paul Strand

Opening

- Barbara opened the meeting in prayer at 1:13 pm.

Approval of November minutes

- Madeline moved to accept the [12 November, 2017](#) minutes and Maddy seconded. The motion passed unanimously.

Approval receipt of Reports

- Madeline moved to accept the December, 2017 officer reports sent via email and Maddy seconded. The motion passed unanimously.

Financial update information: YTD 2017 [Karen]

- \$16,822 for pledge and plate in November. (October was \$8,864.)
- There is a 20% increase in pledge and plate to date over last year this time.

Budget discussion: approval of 2018 budget [Karen and Barbara]

- LeRoy moved to approve the budget as documented. Madeline seconded. The motion passed unanimously.

Update from the Strategic Planning Committee [Madeline, Doug and TBA]

- Derek led a focus group with eight or nine parishioners.
- Barbara, Derek and Madeline had a phone meeting and decided to hold a second focus group before starting to tweak language. This meeting will take place the evening of Wednesday, 27 December; vestry members are invited.
- The Strategic Planning Committee is tentatively scheduled to meet on 31 December to discuss.

Candidates for vestry: Discussion, action [Kerlin and Barbara]

- Kerlin met with those of us whose terms are up to determine who would like to stay on and who is ready to do.
- With LeRoy leaving, there is a 1-year position that is open. Barbara will take on that year and stay on as Sr. Warden for that year.
- Others who agreed to new 3-year terms: Kieran (will stay on as clerk); Crystal (will stay on as Jr. Jr. Warden)
- Those graduating and not renewing for another 3-year term: Madeline (who will take on greater leadership with financial guidance); Rachel (who will take on greater leadership with adult formation)
- New people available for a 3-year term: Sue Davidson
- There is one open 3-year term.

Annual Meeting: Discussion and action [Barbara]

- The meeting is scheduled for Sunday, 14 January.
- Maddy reminded us that we need to nominate people as delegates to convention and vote on them at the annual meeting. Kerlin asked for the authority to identify the three people. Madeline recommended that at least one person from last year attend again this year.

Update on architects for the Master Plan proposal: Discussion and action [Derek and Barbara]

- Bids from the recommended architectural firm (Myhre Group Architects) are in this month's vestry packet. We have not yet spoken to any of the references they gave us.
- One proposal is for the master project (\$19,500); the other proposal is for work needed on the roof, including engineering for earthquake safety (\$69,080).
- LeRoy moved that, pending good references, we hire MGA for the master project. Anne seconded. The motion passed unanimously.

Rector's report, ministry updates and mission and vision [Kerlin]

- Issues related to music and choir changes are still in progress. Details are not decided or finished yet.
- Kerlin will be here for the next week, and will be out of town for a bit immediately after Christmas.
- In the coming year, she and Barbara will work on ministry work—what the church needs and how it should be structured.

Deacon's report [Tracy]

- Tracy submitted a hard copy written report, which Kieran distributed.
- We agreed that, in answer to her question about a second meeting about the move to two services, we do so *after* we make the move and have details to discuss.

Thanks for our vestry members who will be leaving us: Madeline, Rachel, LeRoy [Kerlin]

- “One of the joys of being on vestry is when you get to move off.” ~ Barbara
- LeRoy noted that this has been a joy, and he will enjoy not being here. Madeline loved how functional the group is, and looks forward to helping with fundraising, a capital campaign and other financial endeavors. Rachel notes that she learned a lot, and is looking forward to finding her place in the church.

Adjournment

- Barbara closed us in prayer. We adjourned at 2:44 pm. Our next meeting will be a very short one on Sunday, 14 January, 2018, immediately following the annual meeting.

Respectfully submitted,
Kieran Cannistra, vestry clerk