

# Vestry meeting minutes

## February 16, 2020, 1:00 pm

### **Present:**

Preston Abbott  
Gary Allen, Junior Warden  
Kieran Cannistra  
Karen Dollar, Treasurer  
Kim Felder  
Ryan Hill  
Crystal Maass  
Cindy Marvin, Building team captain  
Madeline Moore, Finance team captain  
Anne Parks, Senior Warden  
Kerlin Richter, Rector  
Paul Strand

### **Absent:**

Tracy LeBlanc, Deacon

### **Opening**

- Kerlin opened the meeting at 1:09 pm and Crystal read for us [John 14:1-4](#) (NIV).
- We shared highs and lows from the past month.

### **Approval of 5 January and 26 January minutes [Anne]**

- Anne asked if there were any objections to the 5 January minutes or to the to the 26 January minutes. Crystal moved to approve the minutes; Kim seconded. The motion passed unanimously.

### **Acceptance of February reports [Anne]**

- Crystal moved to accept the submitted reports for February; Kieran seconded. The motion passed unanimously.

### **Treasurer Report [Karen]**

- "We're fine." January tends to be good, since a few people fulfil their pledges for the year in January.
- The Building and Finance Committees suggest it would be helpful if members of the Finance Committee took on the responsibility of contractor scrutiny for any upcoming estimates. The vestry agreed that this is a solid approach.

### **Building update [Cindy]**

- The question of what to do about the roof is a tough one: We have an immediate, active leak over the ground floor women's room *and* we need to have the roof (or, at least, portions of it)

completely redone. In addition, we have received conflicting advice from different roofing companies.

- Crystal will call Cascade United Roofing for two estimates (fixing the leak and total roof repair).
- Kerlin, Gary, Crystal, Cindy, and Karen will together evaluate the information that comes in from roofing companies and decide what should be done.

### **Vestry position status [Kieran]**

- We discussed the fact that two positions will need to be filled at the end of this year, with two possible additional openings.

### **VOD review [Kerlin]**

- We reviewed with Preston the role of the VOD and circulated the signup.

### **Vestry retreat [Kerlin]**

- Kerlin suggested we hold a retreat at her home in Foster-Powell on 30 May.

### **Alarm list [Gary]**

- Gary reported that the revised alarm list is ready to submit to Erin.

### **Parochial report [Kerlin]**

- Karen needs to complete the financial section of the report. Once done, Kieran, Kerlin, and Karen all need to sign the report. [Report is due 1 March.]

### **Ministry teams check-in [Kerlin]**

- Kieran reports that annual friends and family camp planning is underway and signup is open.
- Kieran reminded everyone that Wendy is about to organize the second round of Koinonia groups; we should all sign up.

### **Adjournment**

- Anne closed us in prayer; we adjourned at 2:32 pm. We will next meet on 15 March at 1pm in the church. We will review Waterleaf's building report and will be joined by Building Team Captain Cindy Marvin.

Respectfully submitted,  
Kieran Cannistra, vestry clerk