

Vestry meeting minutes

March 11, 2018, 1:00 pm

Present:

Barbara Brecht, Senior Warden
Kieran Cannistra
Sue Davidson
Karen Dollar, Treasurer
Randy Ericson
Ryan Hill
Derek Moyer
Maddy Ouye
Crystal Parker
Anne Parks
Kerlin Richter, Rector
Paul Strand

Absent:

Gary Allen, Junior Warden
Tracy LeBlanc, Deacon

Opening

- Barbara opened the meeting in prayer at 1:07 pm.

Approval of February Minutes [Barbara]

- Sue moved to accept the [11 February 2018](#) minutes and Paul seconded. The motion passed unanimously.
- Remaining items from 12 November minutes:
 - Madeline recommended that Paul explore what need be done to improve our digital security, as recommended in the audit. He has a document of basic security practices that's already ready already and will mail it to Barbara and Kerlin.
- Remaining items from earlier minutes:
 - Kieran to investigate giving by text. She will give an update during a future meeting.

Approval of Receipt of Reports [Barbara]

- Crystal moved to accept the March officer reports and Maddy seconded. The motion passed unanimously.

Financial Update Information: YTD 2018 [Karen]

- We are 100% on plan for pledge and plate. Building is 130% of budget.
- We had a capital donation of \$7,782, bringing our savings for capital projects to \$142,696; additional promised funds bring the total to \$247,969.

Behavioral Covenant [Derek]

- The goal of the document is consistent expectations across all our leadership.
- Once we approve the language, all leaders will sign the document as part of coming on board.
- Kieran moved to accept the Behavioral Covenant. Ryan seconded. The motion passed unanimously.

Update on architects for master plan proposal [Barbara]

- Our attorney reviewed the contract provided by Myhre Group Architects (MGA), and the attorney suggested some changes.

Grounds Update [Sue]

- Sue will have more details for us next month, after she has had a chance to speak with Gary.

Music Director job description [Barbara]

- We're looking at a halftime position at \$26k, health benefits up to \$9k and \$3k toward retirement. If we start in September, it would increase our costs for this year roughly \$7k over what we budgeted.

Standing committees [Barbara]

- (We are skipping this until next month.)

Praying the Directory [Barbara]

- We'll keep the same grouping for the next month:
 - As: Crystal
 - Bs: Paul
 - Cs: Randy
 - D-G: Sue
 - H-I: Gary
 - J-L: Ryan
 - Ma-Mc: Kieran
 - Md-Mz: Maddy
 - O-R: Barbara
 - S: Derek
 - T-Z: Anne

Rector's Covenant of Mutual Ministry [Barbara]

- Look under "Duties" in the drafted covenant and consider goals. We'll discuss the covenant in detail at next month's meeting.
- The vestry will update the covenant each year.

Rector's report, ministry updates, and mission and vision [Kerlin]

- Kerlin is delighted with how the move to two services have gone; attendance has not dropped. There are, of course, some logistics to work out.
- She's been working on getting standing committees up and running.
- On 8 April between services, Kerlin will announce the rollout the Ministry Development Team.
- Holy Week planning is going well:
 - 9am Easter service is the kid-friendly service (flowering of the cross and an egg hunt).
 - 11am Easter service will have incense and be geared toward older parishioners.

- Lindsay Ross-Hunt will graduate in May, be ordained as Transitional Deacon 16 June, and will preach here on 17 June.
- We need to plan for a Vestry retreat. Kieran will create a Doodle poll for 22 or 29 September or 13 October.
- The non-event fundraiser is scheduled for 28 April.

Adjournment

- Barbara closed us in prayer. We adjourned at 2:52 pm. Our next meeting will be a Sunday, 8 April, at 1pm.

Respectfully submitted,
Kieran Cannistra, vestry clerk