

Vestry meeting minutes

March 16, 2020, 1:00 pm

Present:

Preston Abbott
Gary Allen, Junior Warden
Barbara Brecht, Building team
Kieran Cannistra
Karen Dollar, Treasurer
Randy Dollar, Building team
Kim Felder
Ryan Hill
Cindy Marvin, Building team captain
Madeline Moore, Finance team captain
Anne Parks, Senior Warden
Kerlin Richter, Rector
Paul Strand
Matt Taylor, Building team

Absent:

Tracy LeBlanc, Deacon
Crystal Maass

Opening

- Kerlin opened the meeting at 1:02 pm and Anne read for us [1 John 4:17-19](#) (MSG).

Introduction of Bill Bailey of Waterleaf [Cindy]

- Cindy introduced Bill and explained why the Building Team chose Waterleaf:
 - Knowledge of local codes
 - Understanding of church needs.
- Those in attendance introduced ourselves.
- Mechanical, structural, electric, and environmental engineers have been through the building.
- Bill has experience looking at the whole building and how systems are connected, as well as overseeing changes to keep buildings in compliance with the ADA.

Important points [Bill]

- The building hasn't been renovated a bunch of times, meaning there will be a few surprises, but not many.
- We have and made available what are pretty close to as-built drawings.
- Waterleaf spent one day looking over the building, and it wasn't raining.
- The report lists identified problems, but does not offer solutions.

Details [Bill]

- Bill reviewed details contained within the report, including details pertinent to its structural, mechanical, and electrical engineering, as well as issues related to hazardous materials.
- Bill also discussed “code triggers,” which are spending thresholds above which St. David’s would be responsible for additional work on the building.
- Bill identified the following as the biggest priority items: Roof, parking lot, retaining wall on Lincoln, sidewalks, ADA entrances.

Approval of 16 February minutes [Anne]

- Anne asked if there were any objections to the [16 February minutes](#). Paul moved to approve the minutes; Karen seconded. The motion passed unanimously.

Acceptance of March reports [Anne]

- Kieran moved to accept the [submitted reports for March](#); Karen seconded. The motion passed unanimously.

Adjournment

- Kerlin closed us in prayer; we adjourned at 2:51 pm. We will next meet on 19 April at 1pm in the church.

Respectfully submitted,
Kieran Cannistra, vestry clerk