

# Vestry meeting minutes

May 5, 2019, 1:00 pm

## **Present:**

Gary Allen, Junior Warden  
Kieran Cannistra  
Karen Dollar, Treasurer  
Randy Ericson  
Kim Felder  
Ryan Hill  
Gaby Lasala  
Madeline Moore, Stewardship ministry team captain  
Anne Parks, Senior Warden  
Kerlin Richter, Rector  
Paul Strand

## **Absent:**

Tracy LeBlanc, Deacon  
Crystal Maass

## **Opening**

- Kerlin opened the meeting at 1:10 pm and Gaby read for us Philippians 2:5-11 and we shared the stories of our names.

## **Approval of 14 April minutes [Anne]**

- Anne asked if there were any objections to the 14 April 2019 minutes. Randy asked that “any” be changed to “many” in the treasurer’s report. Randy moved to approve the minutes; Ryan seconded. The motion passed unanimously, with the noted change.

## **Acceptance of May reports [Anne]**

- Gaby moved to accept the submitted reports for May; Kieran second. The motion passed unanimously.

## **Treasurer’s report [Karen]**

- For right now, we’re at 100% for YTD pledge and plate.
- Kieran will get the laminated instructions for text-to-give in pews by next month’s meeting.
- Kerlin, Kieran and Paul will pick a week to walk people through the text-to-give setup process during the collection.
- Karen noted that having envelopes available for the clergy discretionary fund has brought in more money YTD than we’d brought in last year at this time.
- Madeline would like the stewardship team to strategize monthly targeted asks. (They already have a few planned.)

## **Non-Event fundraiser** [Madeline Moore]

- This year's non-event will not take place on 19 May. (But it can not take place at any time.) Our goal is \$6.5k.
- Last year, 29 households gave to the non-event, including two checks from outside our community.
- Feedback from years past indicates that some people don't really understand what the non-event is all about. Madeline made announcements at both services today to help people better understand what it is and that it's part of our operating budget.
- Kim offered to make the non-event announcement at both services on 12 May.
- Kieran will ask Wendy to make a bulletin board in the ticket theme that shows progress toward our goal.
- Madeline reports that the stewardship team is, "small, but great." We need to be prepared to help out with a capital campaign.

## **Building team update** [Kerlin]

- Cindy Marvin has agreed to take over as building captain for the building team. She knows that one of the things that needs to happen soon is some clear communication with the congregation about status and progress.
- We had chosen an architect 18 months ago and we still want to work with them. We have no contract in place with them yet.

## **Summer plans** [Kerlin]

- The church is far too dependent on Erin; Kerlin suggests that we remove her from the church on Sundays.
- Kieran suggested we add a V.o.D. (Vestry on Duty) to the liturgical calendar. Kieran will talk to Erin about this.
- Kieran suggested we have people sign up on a physical sheet to serve on Sundays; hopefully, this will reduce the amount of time Erin spends creating the liturgical calendar and chasing down replacements.

## **Music Director search update** [Kerlin]

- The search committee met after church today and are ready to make an offer. Hopefully we'll know who the Music and Choir Director is by the end of the week.

## **Gary's surgery follow-up** [Kerlin]

- Gary's having knee surgery tomorrow.
- Preston will be one of the alarm contacts during Gary's convalescence.
- Kim will stop by Gary's house to pick up his keys and will get them to Preston.
- Gary will be able to walk, but he won't be permitted to drive for eight weeks.

## **Ministry teams** [Vestry liaisons]

- Adult Formation team: Retreat went well; EfM going well. Formation taking a break for May.

- Building team: [Discussed above.] Would be nice to have the bike stand installed for the Pentecost barbecue.
- Newcomer and Hospitality team: We still need to find someone to lead this team.
- Pastoral Care team: No update.
- Stewardship team: [Discussed above.]
- Parent Engagement team: No update.
- Music and Liturgy team: [Discussed above.]
- Communications team: Wendy is lead, Gaby is liaison.

### **Growth and goal questions [Kerlin]**

- If we are going to grow and expand (as expressed during our strategic plan discussions), we need more people to show up and lead.
- We'll make this item the focus of our June meeting.

### **Adjournment**

- Kerlin closed us in prayer and we adjourned at 2:37 pm. We will next meet for our June vestry meeting on Sunday, 9 June at 1pm in the church.

Respectfully submitted,  
Kieran Cannistra, vestry clerk