

Vestry Minutes, February 12, 2017, 12:45 pm

Present:

Gary Allen, Junior Warden
Barbara Brecht, Senior Warden
Kieran Cannistra
Karen Dollar, Treasurer
Randy Ericson
Jack Harris
Rachel Larsen
Madeline Moore
Anne Parks
Kerlin Richter, Rector
Paul Strand

Absent:

Derek Moyer
LeRoy Goertz
Linda Goertz, Deacon
Maddy Ouye

Opening: Barbara opened with a prayer at 12:50pm

Consent agenda

- Kieran must check the 2016 folder to be sure that Paul has access.
- Jack moved to accept the reports and Paul seconded. The motion passed unanimously.
- Madeline moved to accept the meeting minutes from the 29 January meeting and Randy seconded. The motion passed unanimously.
- Barbara explained the consent agenda process.
- Kieran promised to get the documents up in the shared drive in a more timely manner.

Vestry responsibilities and expectations [Barbara]

- Barbara recommended the Vestry resource guide to new Vestry members. Randy and Jack still need copies.
- Kieran will email outgoing Vestry members and ask them to return their copies of the Vestry resource guide. She will CC: Barbara on the email.
- Kieran will also bring in her copy to lend to Jack or Randy.

Parochial report status [Madeline]

- The Parochial Report is a way for churches to track their status and progress.
- Madeline and Karen will get together next week to work through the report.
- Goal is to have the report in by the end of March.
- The Vestry will have a chance to review the report before it is submitted.

Vestry responsibilities and expectations, continued [Barbara]

- Barbara reviewed the document, *Being a Member of the Vestry: Thoughts and Resources*.
- Kerlin will send to Kieran a digital copy of the bylaws and Kieran will post them to the shared drive. [14 February UPDATE: [Bylaws are found here.](#)]
- When Kieran emails to outgoing Vestry members, she'll ask them to pass on their whale pins to new members.
- Erin is reworking the bulletin board; new members' photos and bios will be reused from the annual meeting.
- Rachel will set up a greeter schedule; Vestry members should volunteer to greet new people in church, each Sunday. Madeline shared that James Joiner's advice to Vestry members was that we should each spend at least the first 15 minutes of coffee hour talking to people to whom we haven't spoken before.

Financial Update Information: Year end, YTD 2017, budget [Karen]

- Overall, things look very good. Two big highlights: nearly \$46k in our roof fund and just over \$25k in our kitchen fund.
- The preschool will make double payments between now and July, which will get them very close to caught up with their owed building use fees.
- Kieran will look up in past minutes to determine whether we voted in support of the furnace contract Gary proposed some time ago.
- Barbara is investigating when St. David's will receive each of the \$25k installments from the Diocese (award in support of last year's grant proposal).

Dates for Vestry retreat

- Evening of Friday, February 24th, we'll meet for a potluck dinner at Madeline's condo at 7pm. (Her condo is located at 1500 SW 5th Ave, Unit 1105.)
- Kerlin and Kieran have vans and will drive people; Madeline noted that there's a Max line across the street from her condo. Kieran will create a carpool signup for people who want to rideshare
- Kieran will create a SignUpGenius for people to sign up to bring food and drink.
- On February 25th, Jerry Campbell (Episcopal Church Foundation) will meet with us at the retreat. We'll have breakfast at the church around 8am, then proceed to Grace Memorial for the 9am retreat.
- Half of the day should be open to other members of the congregation to come in and learn about capital campaigns. (Note: The Vestry *will not* run the capital campaign, though we will of course be involved.)

Roof update [Barbara]

- Because we are partnering with the Diocese, who owns the building, Barbara and Kerlin will meet with on 23 February with the Diocesan Board of Trustees to request that it cover \$80k of roof replacement costs. (This represents half of the low-end estimate we received from Chris Brown.)
- Barbara will put the document on the shared drive. [UPDATE: [All parts of the document can be found here.](#)]
- Jack and Paul volunteered to review the document and provide feedback to Barbara.

- A congregant has offered to loan us the full amount needed for roof repairs at 3%, to be repaid within three years.
- Barbara asked that anyone interested in joining her and Kerlin at this meeting, please join them. Randy is considering joining them. [**February 14 UPDATE:** Randy will join them at the meeting.]
- We have a lot of new members, with more joining every week. Kieran will include a request in eNotes that people submit reviews to Google and Yelp, since people do use these in their decision to visit and “try on” a church.
- Barbara and Kerlin will meet with a representative from Wayne Landsverk’s firm (who is reviewing the contract with Chris Brown pro bono) tomorrow morning. She will present the reviewed contract to Chris as soon as it’s finalized.
- Barbara confirmed that we do not need additional insurance for this work.

Annual meeting: Feedback [Barbara]

- The Vestry agreed that the annual meeting went well, and the refounders’ awards were well received.

Rector performance evaluation [Barbara]

- Barbara will get some documentation to us and we can discuss it during our next Vestry meeting.

Rector’s report, ministry updates and mission and vision [Kerlin]

- Kerlin is so grateful to the community and attributes our welcoming nature to the fact that people not only visit St. David’s, they keep coming back.
- On the last Sunday of every month, Kerlin and Matthew David are hosting the *Last Supper Club* at church. They’ll continue this through June and will evaluate whether and how to continue.
- On Sundays during Lent, Kerlin will launch an adapted form of *Following the Way*.
- The Peace Choir wants to erect a peace pole on the grounds. Kerlin is inclined to ask them to wait until we’re done with roof construction.
- Kerlin was approached by a priest who currently works in hospice and is willing to serve as backup priest.
- Shrove Tuesday is ON for Tuesday, February 28. Rachel will organize the low-key event, which will most likely focus on pancakes and board games.

St. Mary’s in Woodburn [Barbara]

- St. Mary’s was broken into, burgled and vandalized. There is some question as to whether the vandals went through records in an attempt to identify undocumented parishioners.
- Barbara suggested we take a second offering one Sunday to collect donations in support of St. Mary’s. We discussed the best way to do this so the church’s needs are highlighted in the service. Madeline suggested we use the little church bank or similar for this purpose.
- Kieran asked if we could also do something to support them in a non-financial way, such as attend a service at their church.
- Paul asked how our own records are secured.

New business

- Madeline suggested we attend the Absalom Jones Celebration on February 18, from 2-3pm.

- Kieran passed on information from Nancy Patrick at Hot Meals: they're down to \$90, and could use more financial support from St. David's. Also: Laur Klein (Jennie Brown's daughter) spends \$75-100 dollars monthly on ingredients; if we could figure out how to help her out with this, she'd appreciate it.
- Kerlin noted that Jordan removed carpet tiles from the studio downstairs; they'll be moved to the Chapel to help doll it up. A donated rug will cover the tiles.

Regular meetings

- We agreed to meet on the second Sunday each month at 12:30pm (not 12:45pm).

Closing

- Randy closed us in prayer at 2:25pm.

Respectfully submitted,
Kieran Cannistra, vestry clerk