

# Vestry Minutes, January 9, 2017, 7 pm

## **Present:**

Barbara Brecht  
Kieran Cannistra  
Karen Dollar, incoming Treasurer  
Susan Fleming  
Joe Kaliszewski, outgoing Treasurer  
Rachel Larsen  
Madeline Moore  
Kerlin Richter, Rector

## **Absent:**

Gary Allen  
Fran Gardner  
LeRoy Goertz  
Linda Goertz, Deacon  
Derek Moyer  
Jon Williams

**Opening:** Barbara opened by leading us in prayer.

## **Update on selection of new vestry candidates**

- Kerlin was out of town, wants to approach people face to face. (Church was cancelled yesterday, so that threw a monkey wrench in the works.)
- Kerlin has spoken to everyone directly except Wayne Landsverk (for whom she left a message).
- Yesses: Maddie Ouye, Jack Harris.
- Maybes: Randy Ericson and Anne Parks.
- Kerlin asked if we could move vestry meetings to Sunday afternoons, rather than Monday nights, as this will help vestry members with families.
- The people who say yes will be added to the list of our recommendations for vestry, on which the congregation will vote during the annual meeting (29 January, after church).
- Susan moved to accept the slate of candidates. Joe seconded. The motion passed.

## **November, 2016 Minutes and submitted reports approval**

- Susan moved to accept the vestry reports. Joe seconded. The motion passed
- Madeline moved to accept November, 2016 the minutes. Susan seconded. The motion passed.

## **Financial Update [Joe]**

- Highlights: We finished out the year \$13k in the black. (Black is good.) We did not use any savings. We were able to accomplish this by staying under budget on several items.
- Karen Dollar will assume the role of treasurer.
- [See attached income statement and balance sheet for details.]

### **Finalizing the 2017 budget [Joe and Barbara]**

- LeRoy had suggested we look at opportunities for bringing in more building use revenue, especially in the area of large event use.
- The budget still shows a deficit of approximately \$22k; we will use savings to cover this deficit. We hope that the congregation will use this as an opportunity to increase pledges or make special donations.
- Kieran moved to present the budget as is to the congregation, including the \$22k deficit and plans to cover that with savings. Susan seconded. The motion passed.

### **Dates for retreat [Kerlin]**

- Kerlin indicated the Vestry retreat will be on Saturday, February 25.
- This will be a facilitated meeting that deals with hard business. (“This will not be a warm and fuzzy meeting.” ~Kerlin) The big work of the Vestry in 2017 will be the capital campaign and building renovations.
- Barbara suggested we meet the night before for a dinner, so we can meet new Vestry members and socialize.
- Barbara noted that many great things are happening at St. David’s (the red wagon and similar), and that Vestry’s job *is not* to create and manage these activities. Our job is to *bless and fund* these activities.
- **Please recommend to Barbara or Kerlin via email anyone who should be involved (or chair) the capital campaign.**

### **Roof update [Barbara]**

- Cupola is more damaged than originally thought; the cost will be an additional \$10k to fix it.
- Waynes Landsverk’s firm is reviewing the contract pro bono, and they expect to have a revision by early February.
- Work will likely start in the spring.
- Kerlin and Barbara will meet with the Board of Trustees in February and will ask the Diocese to contribute 50% of the costs (estimated to be \$160-185k for everything).

### **Annual meeting and new volunteer award [Barbara]**

- Ray and Jennie Brown, champions of St. David’s, both recently passed. Barbara proposed a service award in their name and honor.
- We decided an engraved coffee mug would be a practical representation of the spirit of the award, and they will go to Laurie Baird and Sue Davidson.
- Madeline asked that a special note of appreciation for Joe’s work as treasurer be added to the minutes. So, here it is in the minutes: Thank you, Joe. The role of treasurer takes a lot of time and work, and you are appreciated.

### **Rector performance evaluation [Barbara]**

- Barbara has been tracking performance against the list of job roles we created during the rector search.
- **Barbara will share this with us for comment, and we should email our comments back to her.**

- Kerlin asks that we not be nice to her. (Be honest.)

### **Rector's report [Kerlin]**

- Christmas was awesome, and Kerlin noted wistfully that it was her “last first thing” as our rector.
- Kerlin will focus this year on discipleship and Christian formation. There is lots of good work to be done in the world, but we also need to focus on activities that will help keep us from burning out. (An example of what she proposes: A Lenten program based on *Following the Way*.)
- Another focus for the year will be the work we do on the church building.
- Madeline recommended to us the upcoming Interfaith Advocacy Day, which will take place on Tuesday, February 7 in Salem.

### **Closing**

We closed in prayer.

Respectfully submitted,  
Kieran Cannistra

# St. David of Wales

Income Statement and Balance Sheet Summary as of December 31, 2016

## Income Statement

Income	YTD Actuals	YTD Budget	YTD		Notes
			variance	2016 Budget	
Pledge	\$107,906	\$122,000	(\$14,094)	\$122,000	ytd Pledge & Plate \$97,616
Plate	\$22,114	\$12,000	\$10,114	\$12,000	PY Pledge & Plate \$92,040
Building Use	\$67,408	\$67,500	(\$92)	\$67,500	Adjusted with \$11k AR; PY \$52,173
Savings	\$0	\$25,000	(\$25,000)	\$25,000	
Fundraising- Events	\$18,226	\$11,500	\$6,726	\$11,500	Non-Event \$4,536 Auction net \$13,203
Funds and Other	\$15,175	\$3,670	\$11,505	\$3,670	\$3k refund from Copier Buyout
<b>Total Income</b>	<b>\$230,829</b>	<b>\$241,670</b>	<b>(\$10,841)</b>	<b>\$241,670</b>	
Fundraising- Roof	\$45,942				Separated from Operating
Kitchen Grant	\$25,000				
<b>Expenses</b>					
Compensation	\$132,894	\$147,667	(\$14,773)	\$147,667	
Dioc Prog Assessment	\$11,702	\$24,000	(\$12,298)	\$24,000	Post 2013-2014 credits, ongoing \$2,058/month
Utilities	\$24,315	\$27,300	(\$2,985)	\$27,300	py ytd \$22k
Ins, Interest, Other	\$11,650	\$7,650	\$4,000	\$7,650	\$7k insurance accrued
Building & Grounds	\$10,232	\$23,705	(\$13,473)	\$23,705	py \$28k
Church & Office	\$15,405	\$16,831	(\$1,426)	\$16,831	py ytd \$11k
<b>Total Expenses</b>	<b>\$206,198</b>	<b>\$247,153</b>	<b>(\$40,955)</b>	<b>\$247,153</b>	
<b>Net Income</b>	<b>\$24,631</b>	<b>(\$5,483)</b>	<b>\$30,114</b>	<b>(\$5,483)</b>	

\* Income Statement above modified to separate Roof and Kitchen funds to isolate Operating Income

## Balance Sheet

		Notes
Operating Cash	\$6,655	After pending AP run
Savings	\$24,138	
Roof Fund	\$45,942	
Kitchen Fund	\$25,009	
AR & Undeposited	\$11,215	
Property and Fixtures	\$6,253,202	
<b>Total Assets</b>	<b>\$6,366,161</b>	
Accounts Payable	\$28,206	After pending AP run
Loans	\$0	
Equity	\$6,337,955	
<b>Total Liab &amp; Equity</b>	<b>\$6,366,161</b>	