

Vestry Minutes, July 16, 2017, 12:30 pm

Present:

Gary Allen, Junior Warden
Barbara Brecht, Senior Warden
Kieran Cannistra
Randy Ericson
Rachel Larsen
Madeline Moore
Derek Moyer
Maddy Ouye
Anne Parks
Kerlin Richter, Rector
Paul Strand

Absent:

Karen Dollar, Treasurer
LeRoy Goertz

Opening

- Barbara opened the meeting with a prayer at 12:41pm.

Consent agenda

- Barbara had one change to the minutes, which Kieran made. Maddy moved to accept the [11 June, 2017](#) minutes and Derek seconded. The motion passed unanimously.
- Kieran moved to accept the July, 2017 Senior Warden's report and Derek seconded. The motion passed unanimously.

Financial update [Barbara, in Karen's absence]

- [At the all-Parish meeting last week](#), Karen gave a great presentation on our current financial situation.
- Madeline noted that we have an audit due 1 September, 2017. Kerlin will talk with Karen about this and make sure we submit on time.
- Barbara shared that a representative of the insurance company used by the Diocese would like to conduct a walk-through of the building. Derek volunteered to attend the walkthrough. Kerlin will schedule the walkthrough with the insurance representative.
- Kerlin told us that Cynthia Marvin is doing the inventory that was recommended during the last audit.

Convention Delegates [Barbara]

- Jim McReynolds approached Kerlin and let her know that he's interested in attending Convention. LeRoy also volunteered. Barbara suggested Jim be our third delegate, and LeRoy our alternate.

- Randy moved to approve Paul and Kim Strand and Jim McReynolds as our Convention delegates, with LeRoy Goertz as alternate; Derek seconded. The motion passed unanimously.
- Kerlin noted that there is a Convocation meeting at 3pm on 10 September, during which our delegates will discuss and learn more about plans for Convention. Anyone who can't attend will catch up in a delegates' meeting.

Directories [Barbara]

- Barbara divided the directory into 11ths, with each of us praying for the people in our section. We divided the directory, as follows:
 - As: Gary
 - Bs: Kieran
 - Cs: Derek
 - D-G: Maddy
 - H-I: Randy
 - J-L: Barbara
 - Ma-Mc: Paul
 - Md-Mz: Madeline
 - O-R: Anne
 - S: Rachel
 - T-Z: LeRoy
- Barbara suggests Ephesians 1, verses 15-22 as a good starter for praying. [UPDATE: [After the meeting, Barbara shared this document, which contains suggested prayers.](#)]
- We discussed having a photo directory. Rachel volunteered to investigate this option.

Update on architects for master plan proposal [Derek]

- We're waiting on a bid from a second architect. The rough estimate they gave us was \$30k (as compared to \$15k from Bob Able and Peter Meijer); their proposal did include more services, however.
- Derek has also requested a bid from [Hacker Architects](#), which has a lot of experience with churches.

Update on strategic plan facilitator [Derek and Madeline]

- A planning committee of 10 people has been assembled. It will meet together and split into two working groups: One to develop a master plan, one to develop a strategic plan.
- The architect that we hire will guide us through development of the master plan.
- Update from last month: Hiring Holy Cow would cost \$8k-10k, which is a lot to spend on something we've shown we can do ourselves (via the Parish Profile). Derek recommends we not use a consultant to develop a strategic plan, and instead rely on Doug Upchurch (a committee member who does strategic planning for a living) and consult with Mother Jaime Sanders (of St. Mary's, Woodburn) two or three times throughout the process. Jaime charges \$50 per face hour for consulting; Derek proposed a budget of up to \$500 for us to consult with Jamie.
- Kieran moved to approve up to \$500 for us to consult with Mother Jaime; Randy seconded. The motion moved unanimously.

Holy Homework [Barbara]

- [Link to Holy Homework assignment #1](#)
- [Link to Holy Homework assignment #1 responses](#)
- So far, we have three responses (two digital and one written). Barbara urges us all to complete the form. The committee working group responsible for the strategic plan will review responses and use the ideas in development of the plan.
- There is an all-Parish meeting scheduled for Sunday, 13 August after church, during which the committee will review responses and discuss next steps.
- We have a Vestry meeting scheduled for 13 August, as well; we decided to have the all-Parish meeting from 11:30am-12pm, with a very short Vestry meeting afterwards. (Kieran has sent invitations to these meetings to all Vestry members.)

Rector's report [Kerlin]

- There's a new tab on the web site: [the St. David of Wales gift shop](#). Go buy your t-shirts! Get mugs! MESSENGER BAGS! buy! Buy! BUY!
- Street Fairs: Saturday, 22 July is the [Division-Clinton street fair](#); 27 August is the [Hawthorne street fair](#).
- Kieran is planning a [Wednesday night, family-friendly potluck](#). There's an event at Trinity Cathedral on 9 August, hosted by a friend of Kerlin's. She will discuss [dinner table as Communion table](#). We'll meet each week at 5:30pm, with any activities afterward at 6:30. We will have childcare starting at 6:30, when adults can choose their own activity.
- Sunday, 23 July after church Kerlin and Jordan will leave for a camping trip. They'll be off grid for two and a half weeks. Dennis will provide pastoral care during their vacation.
- We discussed small groups. Kerlin needs to know about small groups, but we don't need her to organize this effort. Derek offered to send Kerlin resources to help people self-organize small groups.

Junior Warden's report [Gary]

- Kerlin recruited Crystal Parker to help as the assistant Junior Warden. She's already doing good work on ladders and such.
- Gary and Crystal filled a pot hole in the parking lot.
- Crystal and Gary have a laundry list of new projects and are getting started on that list.

Plate-giving by credit card [Kieran]

- Kieran demonstrated the Square point of sale system for collecting donations via credit card. [Notes on using the system are found here](#). Kieran will update them as we learn from using this system.
- We discussed whether we should have individual funds set up for the roof and the kitchen, as opposed to for a general capital campaign. Kieran and Barbara will discuss this further and Kieran will make any needed updates to the Register program.
- Rachel will add an item to her signup spreadsheet so Vestry members can sign up to collection credit card donations each week during coffee hour.
- Kieran is still researching text-to-give programs. If anyone is familiar with a good system, please recommend it to Kieran.

Adjournment

- Kerlin closed us in prayer. We adjourned at 1:53pm.

Respectfully submitted,
Kieran Cannistra, vestry clerk