

Saint David of Wales
Vestry Minutes
September 15, 2024

Vestry members present:

Rev. Dennis j Parker, Priest-in-Charge; Kieran Cannistra, Senior Warden; Mary Hultquist, Junior Warden; Jim McConnell, Treasurer; Steve Bullock-Denniston; Brian Felder; Ned Hayes; and Emily Maass.

Not present:

Chequetta Johnson and Wendy Beth Oliver

Also Present:

Margaret McCue, BII Team Lead; Karen Dollar, Profile Committee.

The meeting was opened in prayer at 11:50 am by Brian Felder. Senior Warden Kieran called the meeting to order and stated that a quorum was present.

Approval of Additional Expenditures for Kitchen

The BII Team had requested approval for increased expenditures for the kitchen. The Vestry had previously approved up to \$181,000 for the kitchen remodel and the BII Team has now requested an increase in that approval to \$210,000. The additional costs will use the remainder of the Capital Campaign Fund and up to \$10,000 from the Building Fund, which has approximately \$84,000. Margaret addressed questions regarding the purpose and causes of the additional expenditures, including the need for a hood for the stove. Brian moved to approve the increase and Mary seconded. The motion passed unanimously.

Profile Committee Update

Karen Dollar provided an update of the status of the survey and the Profile Survey Assessment that would be provided by Holy Cow to the Vestry and Profile Committee on September 17. The Profile Committee will then make a presentation to the parish on the results, followed by several small group listening sessions and then a Vestry/Search Committee retreat facilitated by the Diocesan consultant. A three-year plan to finance the new Rector position has been requested. The Vestry liaison for the Search Committee will be Kieran, Senior Warden, and the liaison for Profile to Search will be Cindy Marvin. Funding for the Rector position was discussed based on full time and $\frac{3}{4}$ time and the need for increased funds from pledges and other sources in order to finance the position.

Consent Agenda

The Consent Agenda (September reports and August 18 minutes) was approved unanimously after Brian moved for approval and Steve seconded the motion.

A Card of Welcome as signed for Mel Foresman, the new diaconal intern, who will be at St. David's three Sundays a month for a two-year period.

Rector's (Priest-in-Charge) Report

Kieran provided the report on behalf of Rev. Dennis. We have hired Lauren Krygier as curator.

Financial Report

Jim discussed the financial reports and the need for training for the QuickBooks software that we use. The total amount raised from the Non-Event to date is \$11,228.

Approval of Building Expenditures

The Finance Team recommended approval to spend up to \$42,000 from the roof fund to repair leaks in the cupola and tower. Ned moved to approve and Mary seconded the motion, and it was passed unanimously after discussion of drafting of a letter to the Diocese Board of Trustees to request additional funds for the roof. The Finance Team also recommended increased approval of funds for changing building locks to \$2,500. Jim moved to approve and Brian seconded the motion, and it was passed unanimously after discussion of the reason for the increase and other savings that had been recognized through lock purchases.

Policy regarding Expense Approval

A proposal was made that expenses between \$600 and \$1,000 require Finance Team approval and expenses over \$1,000 require both Finance Team recommendation to the Vestry and then Vestry approval. Brian moved to approve the proposal and Mary seconded. It was passed unanimously.

Audit

The audit performed by St. John the Evangelist on St. David's financial management found no outstanding issues. Ned moved and Emily seconded approval of the Review of Financial Management included in the Vestry packet. The motion passed unanimously.

Report to Diocese on Use of Grant Money for Kitchen

A letter was drafted to report to the Diocese on how the grant funds for the kitchen were used. Mary moved to approve the letter, seconded by Brian, and it was approved unanimously to go out under the signature of the Priest in Charge.

Building Update

Mary reported on the status of light boxes to replace stained glass pieces that have been removed from various parish locations. A plan is being developed for a safety plan for the church.

Matt Taylor will represent St. David's at the Creation Care Fair at St Michael and All Angels on Saturday, the 21st.

Ned closed us in prayer at 1:20 pm.