

**Vestry Minutes**  
**May 21, 2023**  
**Saint David of Wales Episcopal Church**  
**Portland, Oregon**

**Present:** Barbara Brecht, Clerk  
Al Burns  
Kieran Cannistra, Senior Warden  
Karen Dollar, Co-Treasurer  
Jim McConnell, Co-Treasurer  
Wendy Beth Oliver  
Dru van Hengel  
Kit Walling

**Absent:** Cass Cole  
Ned Hayes  
Aaron Epperson

**BEGINNING ITEMS: Open in prayer**

- Meeting began at 12:15
- Thank you and other cards for May: Tom for mulch and cutting the grass
- **Consent Agenda** : May Reports and April 16, 2023 Minutes. Motion to accept by Kit. Seconded by Wendy. Passed unanimously.

**VOD assignments through June 18:**

5/28 Wendy  
6/4 Dru  
6/11: Karen

1. Atkinson Elementary School Pride Festival (Finn): Finn was contacted by Mercy Strongheart from Atkinson Elementary school and asked whether the school could hold their Pride event at St David's because their scheduled event had been cancelled due to some parents' complaints. Finn will be on site during the event. Vestry approval is not needed. We will donate space. June 5 or 6.
2. Financials
  - a. Jim presented the midyear budget review and advised that in order to complete our audit, Madeline has been in touch with several people to procure a buddy system with another parish in the diocese. We also discussed exploring higher yield resources for current funds.
3. Building
  - a. Building safety update (Kieran): Cameras are on and can now project into the office. Kieran is in the process of procuring bids for window sensors.

- b. Fire Inspection update (Kieran, for Ned): Ned has obtained a bid for electrical and light updates required to address items identified in two fire marshal inspections, one inspection based on church use and the other based on overnight accommodation contemplated for us to host Family Promise. This use is different than our current uses and requires additional work. Al made a motion to authorize up to \$5,000 to have this work done, with the following conditions: that there be a review to determine what portion of the work was needed to have overnight guests, that it be determined whether there would be any savings if that work was not done, and that a portion of the funding come from the Justice and Mercy budget. Wendy seconded the motion and it was unanimously approved.
  - c. Kitchen update (Kieran and Margaret) We have obtained all requested information for our permit and are now waiting for the architect to tell us next steps.
4. Business:
- a. Behavioral Covenant (In packet, Kieran); No action at this time. Will take a homework assignment to identify phrases that may be useful.
  - b. Covenant of Ministry (Kieran) We have not had a meeting with Kerlin yet. The Executive Committee will meet with Kerlin. Kerlin is currently choosing to track her time to see how much and where time is being spent. Looking to prioritize Sunday morning and Wednesday night gatherings.
  - c. Staffing update (Kieran) Katrina, our interim parish administrator, is taking a full-time position but as agreed to continue to do parts of current activities from home. Job description is back on the website. The new Building Curator is expected to start in early June and has some good ideas to increase building use.
  - d. Safe Church update. Kieran encouraged folks to get their training done.
5. Church life:
- a. Juneteenth (Barbara)
6. Ministry Teams (Kieran)
- a. Oversight (Kieran)
  - b. Parent Engagement
  - c. Worship and Liturgy description
  - d. Technology and Communications

We closed in prayer: This is another day, O Lord. I know not what it will bring forth, but make me ready, Lord for whatever it may be. If I am to stand up, help me to stand bravely. If I am to sit still, help me to do so quietly. If I am to lie low, help me to do it patiently. And if I am to do nothing, let me do it gallantly. Make these works more than words and give me the Spirit of Jesus. Amen. BCP 461

Meeting ended 2:02

Respectfully submitted

Barbara Brecht, Clerk

5/21/2023