

Senior Warden Report

April 7, 2018

Submitted by Barbara Brecht, Senior Warden

The Steadfast Love of the Lord never ceases. Her mercies never end.

Wow. Didn't we just meet? Some updates

- We are looking to use the “Covenant of Mutual Ministry” for our agreement with Kerlin for 2018. We will leave the “Covenant” as written. Specifically for 2018, we will use the goals from the strategic planning process as the goals we will work with in partnership with Kerling. I also will add a bit regarding Administrative Goals for 2018. We will use our retreat to work on 2019 “Covenant.” That would allow us to be more proactive and ahead of the process.
- Several of us met and discussed space usage and ideas for rates. I will meet with our current folks who have designated spaces: Taborgrass, Hands on, Jordon, Leroy, Kate. Randy, Karen and Gary are looking at rates in partnership with Erin to look at revising the rates. We will meet again to move this forward, hopefully with September being the start of newer rates.
- I spent a good chunk of time in discussion and researching job descriptions for a “Music Director” position following a meeting with Kerlin and Ben in mid February. We will be discussing revising both the FTE status of the Music Director position as well as a revised job description. This will be a beginning discussion. This will be an important process in reinstituting and enlarging our choir no later than September, 2018. We will continue this discussion this month.
- The meeting today on the Strategic Plan will help us in both targeting identified goals. And hopefully identifying some folks who may be interested in certain standing committees.

Thanks to all of you for your good work in supporting our parish. We are blessed to serve here.

Submitted by Barbara Brecht, Senior Warden

April 7, 2018

Jr. Warden's report for April 8, 2018

A lot of time and energy in March was spent on getting the building and grounds ready for Easter....

There were several days of general housekeeping including hanging a new chapel sign; rearranging furniture and vacuuming. I was also able to get the last bit of debris from our shrub clearing to McFarlane's Bark.

In the later part of the month Barbara mowed the lawn (again), and I was able to round up volunteers to do edging and sweeping. Paul Strand, Randy Dollar, Preston Abbott and I brought our tools and in a couple of hours we had things looking good! Of course, the Harrison Street rain gardens were in good shape, thanks to the ongoing work of Laurie Baird and Sue Davidson.

I was able to help Juanita move a couple tall plants to compliment her incredibly beautiful display in the chapel for the overnight vigil.

On Friday, March 30, Ginny and I picked up Easter flowers for the Altar Guild work party. While the Altar Guild worked their magic in the Sacristy, I helped Jean Baker and Christi Pinney clean and dust the pews in the Sanctuary.

At 1:30 on the same day, I met with the contractor who's going to repair the upstairs ladies restroom floor, Kevin Taylor. I had met with him several months ago, but wanted to reiterate the details and scheduling. We chose a one-piece linoleum product and chose Thursday, April 26 as the install date. The price is \$500 and includes new vinyl baseboards, as well.

On Tuesday, April 3, Jennifer (Hands On) and Kate (violin studio) both had to call 911 on separate occasions. This was due to a guy ranting in the parking lot and playground area. He left the area before the police arrived.

Coinciding with this last item, Jennifer has reported more vandalism in the playground area, especially at night. We should definitely move forward with improved security cameras that cover the parking lot and playground. Paul Strand is an excellent resource for the cameras and supervising their installation.

I'm looking forward to the sunny days of spring to help with the maintenance on the Courtyard rain garden, and several other outdoor projects.

I welcome any questions or concerns from the Vestry!

Treasurer's Report for March 2018

Income:

- March Pledge: \$7,720 was 58% of budget (\$13,334)
- March Plate: \$2,468 was 148% of budget (\$1,667)
- Building Use: \$5867 was 124% of budget (\$4,584)

Expenses:

- Expenses were at or below budget.
- Compensation is below budget because we haven't spent as much on children and youth programs. Remember that the YTD Cash Report will reflect that payroll was moved up 15 days in January due to the new automatic debit by the Diocese, so many categories in compensation will show four months of compensation rather than three. That is a timing issue, not real increase in compensation. The YTD Accrual Report adjusts for that.
- Building & Grounds Expenses are lower than budget. We've been lucky so far this year with repairs.
- Church & Office is on budget. That budget is lean and I don't expect it's possible to be lower.
- Utilities are on budget, but well lower than last year, as we've had a mild winter.

Year to Date:

- We are essentially even for the year. The most accurate report is the YTD Accrual. Net Revenue is \$8,851, but that includes the capital contribution of \$7,891. So, +\$960.
- Our Pledge & Plate for YTD is \$40,119, which is 89% of budget (\$45,003). For perspective, we are even with our YTD in 2017: \$40,361.

March:

- -\$8,599 on a Cash Basis
- -\$6,266 on an Accrual Basis

St David's Episcopal Church

STATEMENT OF FINANCIAL POSITION

As of March 31, 2018

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10100 Rivermark Parish Checking	33,912.23
10200 Rivermark Parish Savings	24,183.44
10300 Rivermark Roof Savings	78,713.95
10400 Rector Rivermark Checking	0.00
10500 PayPal	8.60
10600 Kitchen Savings	50,061.19
10700 Capital Savings	13,939.44
10800 Petty Cash	100.00
PayPal Funds Transfer Account	1,182.92
Wells Fargo	0.00
Total Bank Accounts	\$202,101.77
Accounts Receivable	
11250 Building Use Fees	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
11575 Bank of America Computershare	0.00
12000 Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$202,101.77
Fixed Assets	
15000 Furniture and Equipment	2,003.99
15100 Buildings	5,526,710.00
15200 Land	670,700.00
15800 Upgrade Furnace 2010	53,788.00
Total Fixed Assets	\$6,253,201.99
Other Assets	
18400 Pre-paid Insurance	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$6,455,303.76
LIABILITIES AND EQUITY	
Liabilities	
Long-Term Liabilities	
20000 Furnace Loan from Diocese	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
30000 Opening Balance Equity	1,572,480.00
30000.1 Opening Balance Equity {4}	4,782,570.84
31000 Funds Transfer	-73,316.85

	TOTAL
32000 Retained Earnings	177,342.42
Net Revenue	-3,772.65
Total Equity	\$6,455,303.76
TOTAL LIABILITIES AND EQUITY	\$6,455,303.76

St David's Episcopal Church

STATEMENT OF ACTIVITY

March 2018

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	7,720.78
40300 Gifts/Open Plate	2,468.00
Total 40000 Pledges, Loose Plate and Gifts	10,188.78
41000 Other Income	
41100 Building Use Fees{25}	5,117.57
41110 Building Use Security Deposits	100.00
Total 41100 Building Use Fees{25}	5,217.57
41200 Fundraising Events	
41240 Non-Event Fundraiser	-101.77
Total 41200 Fundraising Events	-101.77
41800 Interest Income Banking	55.78
Total 41000 Other Income	5,171.58
42000 Restricted Funds	
42100 Outreach	-48.76
Total 42000 Restricted Funds	-48.76
45000 Investments	
45020 Dividend, Interest (Securities)	1.78
Total 45000 Investments	1.78
49900 Uncategorized Income	718.00
69100 Square Fees	-34.39
Total Revenue	\$15,996.99
GROSS PROFIT	\$15,996.99
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	3,252.58
60110 Rector Housing	2,311.81
60120 Rector Life Insurance	53.60
60130 Rector Pension	1,001.59
60140 Rector Health Benefit	1,630.00
60150 Rector Continuing Ed	19.44
60400 Music Director	1,429.16
60500 Nursery Care	389.80
60600 Parish Administrator	2,600.00
60610 Administrator Pension	394.25
60620 Administrator Health Insurance	2,259.00
60630 Administrator Life Insurance	20.10
60800 Payroll Expenses	
60820 Social Sec/Medicare	334.99
60830 Workers Comp/WBF	5.42
Total 60800 Payroll Expenses	340.41

	TOTAL
Total 60000 Compensation	15,701.74
62000 Building & Grounds Expenses	67.10
62300 Building & Janitorial Supplies	240.34
62400 Janitorial Service Contractor	285.00
62550 Grounds/Landscaping Maintenance	33.75
62560 Repairs and Maintenance	58.10
Total 62000 Building & Grounds Expenses	684.29
62600 DPA	1,574.00
63000 Church & Office Expenses	
63100 Altar Guild	20.77
63250 Copier Expenses	187.68
63375 Flower Fund	283.31
63400 Licenses and Fees	17.00
63450 Ministry Expenses	202.81
63550 Office Supplies & Expenses	12.49
63600 Parish Hospitality	218.96
63650 Postage and Delivery	84.01
63750 Telephone/Fax/Internet Expense	230.85
Total 63000 Church & Office Expenses	1,257.88
68600 Utilities	
68630 Gas	1,040.13
68640 Water	1,192.10
68800 Electricity	574.24
68850 Garbage	202.50
Total 68600 Utilities	3,008.97
69000 PayPal Fees	36.16
Total Expenditures	\$22,263.04
NET OPERATING REVENUE	\$ -6,266.05
NET REVENUE	\$ -6,266.05

St David's Episcopal Church

STATEMENT OF ACTIVITY

March 2018

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	7,720.78
40300 Gifts/Open Plate	2,468.00
Total 40000 Pledges, Loose Plate and Gifts	10,188.78
41000 Other Income	
41100 Building Use Fees{25}	5,767.00
41110 Building Use Security Deposits	100.00
Total 41100 Building Use Fees{25}	5,867.00
41200 Fundraising Events	
41240 Non-Event Fundraiser	-101.77
Total 41200 Fundraising Events	-101.77
41800 Interest Income Banking	55.78
Total 41000 Other Income	5,821.01
42000 Restricted Funds	
42100 Outreach	-48.76
Total 42000 Restricted Funds	-48.76
45000 Investments	
45020 Dividend, Interest (Securities)	1.78
Total 45000 Investments	1.78
49900 Uncategorized Income	718.00
69100 Square Fees	-34.39
Unapplied Cash Payment Revenue	-650.00
Total Revenue	\$15,996.42
GROSS PROFIT	\$15,996.42
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	3,252.58
60110 Rector Housing	2,311.81
60120 Rector Life Insurance	80.40
60130 Rector Pension	2,336.18
60140 Rector Health Benefit	2,445.00
60150 Rector Continuing Ed	19.44
60400 Music Director	1,429.16
60500 Nursery Care	389.80
60600 Parish Administrator	2,600.00
60610 Administrator Pension	542.46
60620 Administrator Health Insurance	1,506.00
60630 Administrator Life Insurance	13.40
60800 Payroll Expenses	
60820 Social Sec/Medicare	334.99
60830 Workers Comp/WBF	5.42

	TOTAL
Total 60800 Payroll Expenses	340.41
Total 60000 Compensation	17,266.64
62000 Building & Grounds Expenses	67.10
62300 Building & Janitorial Supplies	240.34
62400 Janitorial Service Contractor	285.00
62550 Grounds/Landscaping Maintenance	33.75
62560 Repairs and Maintenance	1,534.20
Total 62000 Building & Grounds Expenses	2,160.39
62600 DPA	1,574.00
63000 Church & Office Expenses	
63100 Altar Guild	20.77
63250 Copier Expenses	187.68
63375 Flower Fund	283.31
63400 Licenses and Fees	17.00
63450 Ministry Expenses	202.81
63550 Office Supplies & Expenses	12.49
63600 Parish Hospitality	348.44
63650 Postage and Delivery	84.01
63750 Telephone/Fax/Internet Expense	230.85
63800 Youth Ministry Expense	12.00
Total 63000 Church & Office Expenses	1,399.36
68600 Utilities	
68630 Gas	1,040.13
68640 Water	565.87
68800 Electricity	574.24
68850 Garbage	149.00
Total 68600 Utilities	2,329.24
69000 PayPal Fees	36.16
Unapplied Cash Bill Payment Expenditure	-170.05
Total Expenditures	\$24,595.74
NET OPERATING REVENUE	\$ -8,599.32
NET REVENUE	\$ -8,599.32

St David's Episcopal Church

STATEMENT OF ACTIVITY

January - March, 2018

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	34,549.58
40300 Gifts/Open Plate	5,570.01
Total 40000 Pledges, Loose Plate and Gifts	40,119.59
41000 Other Income	94.70
41100 Building Use Fees{25}	21,166.84
41110 Building Use Security Deposits	200.00
Total 41100 Building Use Fees{25}	21,366.84
41200 Fundraising Events	
41240 Non-Event Fundraiser	-101.77
Total 41200 Fundraising Events	-101.77
41800 Interest Income Banking	167.68
Total 41000 Other Income	21,527.45
42000 Restricted Funds	7,802.00
42100 Outreach	-48.76
42101 Outreach Pass Through	-770.85
Total 42100 Outreach	-819.61
42200 History Room Donations	-39.97
42204 Flower Fund	25.00
42212 Roof Fund	200.00
42240 Designated Gift	
42241 Pass Through Designated Gift	185.00
Total 42240 Designated Gift	185.00
Total 42000 Restricted Funds	7,352.42
45000 Investments	
45020 Dividend, Interest (Securities)	3.36
Total 45000 Investments	3.36
49900 Uncategorized Income	1,018.00
69100 Square Fees	-78.34
Sales of Product Revenue	58.46
Total Revenue	\$70,000.94
GROSS PROFIT	\$70,000.94
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	9,642.51
60110 Rector Housing	6,958.06
60120 Rector Life Insurance	80.40
60130 Rector Pension	3,337.77
60140 Rector Health Benefit	2,445.00
60150 Rector Continuing Ed	19.44
60300 Children's Ministry Coordinator	693.44

	TOTAL
60400 Music Director	4,287.48
60500 Nursery Care	791.15
60600 Parish Administrator	6,540.53
60610 Administrator Pension	660.44
60620 Administrator Health Insurance	2,259.00
60630 Administrator Life Insurance	20.10
60800 Payroll Expenses	708.70
60805 Rector Payroll Taxes	155.80
60820 Social Sec/Medicare	334.99
60830 Workers Comp/WBF	15.62
Total 60800 Payroll Expenses	1,215.11
Total 60000 Compensation	38,950.43
62000 Building & Grounds Expenses	447.15
62200 Building and Property Security	181.85
62300 Building & Janitorial Supplies	518.58
62400 Janitorial Service Contractor	855.00
62550 Grounds/Landscaping Maintenance	59.63
62560 Repairs and Maintenance	1,899.18
Total 62000 Building & Grounds Expenses	3,961.39
62600 DPA	4,722.00
63000 Church & Office Expenses	95.15
63050 Advertising	274.78
63100 Altar Guild	369.45
63200 Church & Misc Supplies	71.89
63250 Copier Expenses	622.99
63350 Dues and Subscriptions	169.00
63375 Flower Fund	283.31
63400 Licenses and Fees	17.00
63450 Ministry Expenses	301.25
63500 Music Expenses/ Non Personnel	80.00
63550 Office Supplies & Expenses	41.20
63600 Parish Hospitality	611.25
63650 Postage and Delivery	84.01
63750 Telephone/Fax/Internet Expense	695.25
63800 Youth Ministry Expense	39.50
Total 63000 Church & Office Expenses	3,756.03
64000 Insurance Expense	
64100 Property & Liability Ins.	1,488.75
Total 64000 Insurance Expense	1,488.75
68600 Utilities	
68630 Gas	3,614.27
68640 Water	2,329.56
68800 Electricity	1,722.72
68850 Garbage	524.00
Total 68600 Utilities	8,190.55
69000 PayPal Fees	80.01
Total Expenditures	\$61,149.16
NET OPERATING REVENUE	\$8,851.78

	TOTAL
NET REVENUE	\$8,851.78

St David's Episcopal Church

STATEMENT OF ACTIVITY

January - March, 2018

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	34,549.58
40300 Gifts/Open Plate	5,570.01
Total 40000 Pledges, Loose Plate and Gifts	40,119.59
41000 Other Income	94.70
41100 Building Use Fees{25}	18,966.77
41110 Building Use Security Deposits	150.00
Total 41100 Building Use Fees{25}	19,116.77
41200 Fundraising Events	
41240 Non-Event Fundraiser	-101.77
Total 41200 Fundraising Events	-101.77
41800 Interest Income Banking	167.68
Total 41000 Other Income	19,277.38
42000 Restricted Funds	7,802.00
42100 Outreach	-48.76
42101 Outreach Pass Through	-770.85
Total 42100 Outreach	-819.61
42200 History Room Donations	-39.97
42204 Flower Fund	25.00
42212 Roof Fund	200.00
42240 Designated Gift	
42241 Pass Through Designated Gift	185.00
Total 42240 Designated Gift	185.00
Total 42000 Restricted Funds	7,352.42
45000 Investments	
45020 Dividend, Interest (Securities)	3.36
Total 45000 Investments	3.36
49900 Uncategorized Income	1,018.00
69100 Square Fees	-78.34
Sales of Product Revenue	58.46
Unapplied Cash Payment Revenue	-213.00
Total Revenue	\$67,537.87
GROSS PROFIT	\$67,537.87
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	13,122.61
60110 Rector Housing	8,824.51
60120 Rector Life Insurance	107.20
60130 Rector Pension	4,300.15
60140 Rector Health Benefit	3,210.00
60150 Rector Continuing Ed	19.44

	TOTAL
60300 Children's Ministry Coordinator	693.44
60400 Music Director	5,708.00
60500 Nursery Care	1,133.45
60600 Parish Administrator	8,187.33
60610 Administrator Pension	660.44
60620 Administrator Health Insurance	1,506.00
60630 Administrator Life Insurance	13.40
60700 Youth Ministry	693.44
60800 Payroll Expenses	708.70
60805 Rector Payroll Taxes	155.80
60820 Social Sec/Medicare	673.26
60830 Workers Comp/WBF	35.35
Total 60800 Payroll Expenses	1,573.11
Total 60000 Compensation	49,752.52
62000 Building & Grounds Expenses	447.15
62200 Building and Property Security	181.85
62300 Building & Janitorial Supplies	518.58
62400 Janitorial Service Contractor	855.00
62550 Grounds/Landscaping Maintenance	59.63
62560 Repairs and Maintenance	1,899.18
Total 62000 Building & Grounds Expenses	3,961.39
62600 DPA	4,722.00
63000 Church & Office Expenses	95.15
63050 Advertising	274.78
63100 Altar Guild	369.45
63200 Church & Misc Supplies	71.89
63250 Copier Expenses	622.99
63350 Dues and Subscriptions	169.00
63375 Flower Fund	283.31
63400 Licenses and Fees	17.00
63450 Ministry Expenses	329.25
63500 Music Expenses/ Non Personnel	80.00
63550 Office Supplies & Expenses	41.20
63600 Parish Hospitality	611.25
63650 Postage and Delivery	84.01
63750 Telephone/Fax/Internet Expense	695.25
63800 Youth Ministry Expense	39.50
Total 63000 Church & Office Expenses	3,784.03
64000 Insurance Expense	
64100 Property & Liability Ins.	1,488.75
Total 64000 Insurance Expense	1,488.75
68600 Utilities	
68630 Gas	3,614.27
68640 Water	1,703.33
68800 Electricity	1,722.72
68850 Garbage	481.50
Total 68600 Utilities	7,521.82
69000 PayPal Fees	80.01
Unapplied Cash Bill Payment Expenditure	0.00

	TOTAL
Total Expenditures	\$71,310.52
NET OPERATING REVENUE	\$ -3,772.65
NET REVENUE	\$ -3,772.65

Rector Report April 5th, 2018

What a wonderful Month it has been!

In March I had a number of personal and family events. I had a great week with my grandmother, who many of you had a chance to meet, and we had a chance to celebrate our birthdays: her 90th, my 40th. Then it was Spring Break and Adin's 14th Birthday.

In with all of the busy life-ness, it has been a wonderful month at St. David's. Thank you all for an amazing Holy Week and Easter. I have spent this past week getting my feet back under me and getting back to a more regular schedule.

We have kicked off our non-event. The invitations are in the mail and the buttons are ready for everyone who donates. I will be putting up a Facebook Event soon. - We wanted the invites to go out first.

We are starting our next book during Sunday Morning formation: CS Lewis' *The Great Divorce*. Started Reading the Acts of the Apostles after Potluck on Wednesday Night.

I have been working with the Ministry Development team on a presentation for the 8th.

Met with Madeline about Comprehensive Stewardship including: Planned Giving, Capital Campaign, Annual Giving, and Fundraisers. We are looking for Someone to Chair this year's Auction.

I am working with Erin to maximize her time and streamline office procedures. I am also working on my own efficiency and productivity.

Thank you all for all you do

Kerlin