

Senior Warden Report: August 2024

August has always terrified me. I still get first-day-of-school stomach aches, even though I haven't been to school since ... well, never mind. It always feels like I wasted the summer: Didn't do enough things, go enough places, see enough people, read enough books. The panic is setting in already, and I'm doing my best to cast all my anxiety on God, be still and know, fear not, etc. etc. etc. and keep moving forward! What's happened, what's happening, and what's about to happen:

- I've mentioned in past months that **we should all be prepared to share our needs and thoughts with the profile team when they ask for them.** I know they've conducted interviews with staff and lay leadership and that they're about to launch a comprehensive survey. The survey is entirely online, so *please make the time* to complete it. It's long—I've been quoted 30-45 minutes—but this means it's thorough. If you need help getting the survey completed in any way, please email me at seniorwarden@saintdavidpdx.org. Many thanks to the profile team for the incredible work they're doing: Karen Dollar, Jeff Hultquist, Skip Johnson, Cindy Marvin, and Derek Moyer.
- Our **search committee** (the group who vets applicants once the profile team completes their work and the vacancy is posted) is finalized—all that remains is for vestry to vote to approve the team.
- On the 4th of August we celebrated the absolutely beautiful **baptism** of Chris and Anne Norloff's granddaughter, Ivy, as well as their own **marriage blessing**. I tried not to tear up. I failed.
- Our **Non-Event** reached the \$11k mark. I'm so grateful to this community for stepping up when asked. THANK YOU.
- Many thanks to Madeline Moore for organizing two informative book discussions this summer, to Rev. Jeanne Kaliszewski for hosting the one that took place 14 August, and to the St. John's (Milwaukie) parishioners who joined us. In case you haven't yet read [The Cost of Free Land](#), by Rebecca Clarren, or [The Four Vision Quests of Jesus](#), by Steven Charleston, I highly recommend them both.
- **On 21 September** we're going to flex our "actual event" muscles and celebrate together: **If you can donate something for a live auction to raise funds to make the sanctuary more accessible to all**, please email me (see above for address). So far we have one parishioner offering a pie-of-the-month club and one offering a dinner for 6 at his home. Have a cabin you can lend for a weekend? Are you a season ticket holder who'd be willing to donate one? Maybe you're available to help get the event off the ground? Let me know!
- And because we can't do just ONE thing in a weekend ... **save the date for our next quarterly meeting: 22 September.**

As always, let me know if you have questions, comments, or concerns.

Submitted by Kieran Cannistra, Senior Warden

Things are finally starting to come together this month.

BATHROOMS:

The wait is over. We are now able to use all four bathrooms. There are still some minor tweaks to do, but it's a huge relief for everyone involved. Just in time for schools to start up!

Please take a look at the new dispensers and try out how to refill them. I'm happy to demonstrate. Supplies are in the cabinets across from the bathrooms upstairs (keys on the lanyard inside the cabinet door). Supplies and keys downstairs are in the utility room next to the K-5 bathroom.

WINDOWS:

We have identified five more cracked window panes that we would like to have replaced by the end of this month. The three cracked transom windows seem to have been caused by the building settling.

ROOF LEAKS:

We're continuing to get bids on the roof, which is more extensive than originally hoped. Given the high cost, we are looking at multiple options for how to go about it, as well as exploring possible solar additions and funding.

KITCHEN:

Progress continues, and it's looking awesome! Please see the BII report for more info.

DOORS & LOCKS:

We've done an initial inventory of all the locks in the building, and we will be meeting to discuss which doors to rekey. If we are looking at a full rekey, it will be significantly more expensive than the original quote. We will get quotes for both a full rekey (including exterior with a single keypad) as well as a subset of doors. Stay tuned!

BUILDING CURATOR / BUILDING MAINTENANCE:

We have hired a wonderful new curator, Lauren Krygier. She is jumping in with both feet at this very busy time of year! Welcome, Lauren!

KITCHEN SHARE:

Kitchen Share has left St David's.

STORAGE:

We're still moving things around a bit, and have a Metro run to do, but there is far more space to work with now, so we can better organize things going forward.

BUILDING & GROUNDS:

To put it plainly, we need more folks to help with building needs. We have an old building with lots of deferred maintenance, a backlog of projects, and a very small group of regular volunteers. Please let me know how you can help and get others to help as well. Thank you.

Memo:

To: Kieran Cannistra, Senior Warden
St. David's Vestry

From : Jim McConnell, Treasurer

Date: August 13, 2024

Re: Notes on August Financial Reports

41240 Non-event Fundraiser

An amount of \$1,500 is included in the Statement of Activity for July, but is not included in Budget v Actual (January - July, 2024). The \$1,500 got added after the Budget v Actual report was issued but got included in the Statement of Activity at a later time.

Most of the contributions received in August (Total of \$11, 228.28) were not yet entered in Quick Books for this reporting period.

60620 Administrator Health Insurance

Expense is shown as \$8,421 (240.60% of Budget). The amount includes private contributions from the insured. In the future, we'll have the report reflect only the expense to the parish budget in this line item.

63250 Copier Expenses

YTD costs are high (\$4,704 for the 6 months). This amount includes payment of a "one time only" expense from invoices that were not paid in FY 2023.

Saint David of Wales Episcopal Church

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - July, 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Revenue			
40000 Pledges, Loose Plate and Gifts			
40100 Pledges	96,303.69	102,083.31	94.34 %
40300 Gifts/Open Plate	7,164.54	7,000.00	102.35 %
Total 40000 Pledges, Loose Plate and Gifts	103,468.23	109,083.31	94.85 %
41000 Other Income			
41100 Building Use Fees{25}	71,808.00	55,416.69	129.58 %
41200 Fundraising Events		2,916.69	
41250 Fundraising Income Other	31.02		
Total 41200 Fundraising Events	31.02	2,916.69	1.06 %
41800 Interest Income Banking	405.55	583.31	69.53 %
Total 41000 Other Income	72,244.57	58,916.69	122.62 %
69100 Square Fees	-0.36		
Total Revenue	\$175,712.44	\$168,000.00	104.59 %
GROSS PROFIT	\$175,712.44	\$168,000.00	104.59 %
Expenditures			
60000 Compensation			
60115 Interim Rector Housing	25,746.89	25,666.69	100.31 %
60160 Rector Professional Expenses		1,750.00	
60200 Building Curator	3,981.50	11,375.00	35.00 %
60300 Children's Ministry Coordinator	14,415.43	14,690.69	98.13 %
60400 Music Director	9,935.04	13,708.31	72.47 %
60500 Nursery Care	2,128.95	1,750.00	121.65 %
60600 Parish Administrator	14,412.90	17,563.00	82.06 %
60610 Administrator Pension	1,387.43	1,580.81	87.77 %
60620 Administrator Health Insurance	8,421.00	3,500.00	240.60 %
60630 Administrator Life Insurance	46.90		
60640 Bookkeeper/financial services	400.00	466.69	85.71 %
60800 Payroll Expenses			
60820 Social Sec/Medicare	286.93	3,033.31	9.46 %
60830 Workers Comp/WBF/PFML	31.56	1,400.00	2.25 %
Total 60800 Payroll Expenses	318.49	4,433.31	7.18 %
Total 60000 Compensation	81,194.53	96,484.50	84.15 %
60900 Business Expenses			
60920 Business Registration Fees		58.31	
Total 60900 Business Expenses		58.31	
62000 Building & Grounds Expenses			
62200 Building and Property Security	917.07	1,400.00	65.51 %
62300 Building & Janitorial Supplies	1,517.88	875.00	173.47 %
62400 Janitorial Service Contractor	1,912.00	3,033.31	63.03 %
62550 Grounds/Landscaping Maintenance	175.00	875.00	20.00 %
62560 Repairs and Maintenance	4,411.31	11,666.69	37.81 %

Saint David of Wales Episcopal Church

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - July, 2024

	TOTAL		
	ACTUAL	BUDGET	% OF BUDGET
Total 62000 Building & Grounds Expenses	8,933.26	17,850.00	50.05 %
62600 DPA	22,407.00	22,404.06	100.01 %
63000 Church & Office Expenses			
63100 Altar Guild	-100.00	583.31	-17.14 %
63150 Bank Charges		656.25	
63175 Children's Ministry Expense	629.72	291.69	215.89 %
63200 Church & Misc Supplies	305.29		
63225 Conferences and Meetings	160.00	583.31	27.43 %
63250 Copier Expenses	4,704.65	1,166.69	403.25 %
63350 Dues and Subscriptions	673.90	131.25	513.45 %
63400 Licenses and Fees	155.97	189.56	82.28 %
63450 Ministry Expenses	925.74	1,750.00	52.90 %
63500 Music Expenses/ Non Personnel	1,161.35	1,166.69	99.54 %
63550 Office Supplies & Expenses	573.99	583.31	98.40 %
63600 Parish Hospitality	1,797.79	1,400.00	128.41 %
63650 Postage and Delivery	90.70	408.31	22.21 %
63750 Telephone/Fax/Internet Expense	2,662.39	2,625.00	101.42 %
63800 Youth Ministry Expense Not Compensation	327.35	291.69	112.23 %
Total 63000 Church & Office Expenses	14,068.84	11,827.06	118.95 %
63620 Taize Service	-78.00		
63627 Taize Service - Donations	-263.00		
Total 63620 Taize Service	-341.00		
64000 Insurance Expense			
64100 Property & Liability Ins.	7,382.25	4,958.31	148.89 %
Total 64000 Insurance Expense	7,382.25	4,958.31	148.89 %
66700 Professional Services			
63725 Rector Search Expenses	900.00		
66720 Supply Musicians	1,600.00	700.00	228.57 %
66730 Supply Clergy	600.00	1,295.00	46.33 %
Total 66700 Professional Services	3,100.00	1,995.00	155.39 %
68300 Travel and Meetings			
68310 Conference, Convention, Me{257}	329.30		
Total 68300 Travel and Meetings	329.30		
68600 Utilities			
68630 Gas	7,192.53	8,750.00	82.20 %
68640 Water	6,790.55	4,200.00	161.68 %
68800 Electricity	3,848.00	4,083.31	94.24 %
68850 Garbage	1,227.63	2,333.31	52.61 %
Total 68600 Utilities	19,058.71	19,366.62	98.41 %
69000 PayPal Fees	45.18		
69120 Vanco Fees	409.39		
Total Expenditures	\$156,587.46	\$174,943.86	89.51 %

Saint David of Wales Episcopal Church

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - July, 2024

		TOTAL	
	ACTUAL	BUDGET	% OF BUDGET
NET OPERATING REVENUE	\$19,124.98	\$ -6,943.86	-275.42 %
Other Revenue			
45020 Dividend, Interest (Securities)	1,601.73		
Total Other Revenue	\$1,601.73	\$0.00	0.00%
NET OTHER REVENUE	\$1,601.73	\$0.00	0.00%
NET REVENUE	\$20,726.71	\$ -6,943.86	-298.49 %

Saint David of Wales Episcopal Church

Statement of Financial Position

As of August 12, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10100 Rivermark Parish Checking	4,256.00
10200 Rivermark Parish Savings	32,736.73
10250 Rivermark CD	100,182.51
10300 Rivermark Roof Savings	66,188.74
10400 Rector Rivermark Checking	3,378.17
10500 PayPal	244.75
10600 Kitchen Savings	25,025.68
10700 Capital Savings	47,719.32
10800 Petty Cash	109.24
Total Bank Accounts	\$279,841.14
Accounts Receivable	
11250 Building Use Fees	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
10750 Diocesan Investment Fund - Fifth Third Bank	151,601.73
12000 Undeposited Funds	0.00
Total Other Current Assets	\$151,601.73
Total Current Assets	\$431,442.87
Fixed Assets	
15000 Furniture and Equipment	2,003.99
15100 Buildings	5,526,710.00
15200 Land	670,700.00
15800 Upgrade Furnace 2010	53,788.00
Total Fixed Assets	\$6,253,201.99
Other Assets	
18400 Pre-paid Insurance	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$6,684,644.86
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
10900 Credit Card	34.19
Total Credit Cards	\$34.19
Total Current Liabilities	\$34.19

Saint David of Wales Episcopal Church

Statement of Financial Position

As of August 12, 2024

	TOTAL
Long-Term Liabilities	
20000 Furnace Loan from Diocese	0.00
20220 PPP Loan	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$34.19
Equity	
30000 Opening Balance Equity	1,572,480.00
30000.1 Opening Balance Equity {4}	4,782,570.84
31000 Funds Transfer	-73,316.85
32000 Retained Earnings	409,983.43
Net Revenue	-7,106.75
Total Equity	\$6,684,610.67
TOTAL LIABILITIES AND EQUITY	\$6,684,644.86

Saint David of Wales Episcopal Church

Statement of Activity

July 2024

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	9,419.49
40300 Gifts/Open Plate	653.28
Total 40000 Pledges, Loose Plate and Gifts	10,072.77
41000 Other Income	
41100 Building Use Fees{25}	3,210.00
41200 Fundraising Events	
41240 Non-Event Fundraiser	1,500.00
Total 41200 Fundraising Events	1,500.00
41800 Interest Income Banking	204.18
Total 41000 Other Income	4,914.18
69100 Square Fees	-0.36
Total Revenue	\$14,986.59
GROSS PROFIT	\$14,986.59
Expenditures	
60000 Compensation	
60115 Interim Rector Housing	3,679.24
60200 Building Curator	315.00
60300 Children's Ministry Coordinator	538.25
60400 Music Director	1,800.00
60500 Nursery Care	231.85
60600 Parish Administrator	2,384.47
60610 Administrator Pension	258.38
60620 Administrator Health Insurance	2,406.00
60630 Administrator Life Insurance	13.40
Total 60000 Compensation	11,626.59
62000 Building & Grounds Expenses	
62200 Building and Property Security	147.69
62300 Building & Janitorial Supplies	368.44
62400 Janitorial Service Contractor	300.74
62560 Repairs and Maintenance	2,533.45
Total 62000 Building & Grounds Expenses	3,350.32
62600 DPA	3,201.00
63000 Church & Office Expenses	
63200 Church & Misc Supplies	42.95
63250 Copier Expenses	2,394.60
63450 Ministry Expenses	137.98
63600 Parish Hospitality	271.91
63650 Postage and Delivery	65.95

Saint David of Wales Episcopal Church

Statement of Activity

July 2024

	TOTAL
63750 Telephone/Fax/Internet Expense	891.72
Total 63000 Church & Office Expenses	3,805.11
63620 Taize Service	
63627 Taize Service - Donations	-40.00
Total 63620 Taize Service	-40.00
64000 Insurance Expense	
64100 Property & Liability Ins.	2,280.75
Total 64000 Insurance Expense	2,280.75
66700 Professional Services	
63725 Rector Search Expenses	900.00
66730 Supply Clergy	200.00
Total 66700 Professional Services	1,100.00
68600 Utilities	
68630 Gas	662.28
68640 Water	1,529.58
68850 Garbage	235.00
Total 68600 Utilities	2,426.86
69000 PayPal Fees	7.00
69120 Vanco Fees	69.39
Total Expenditures	\$27,827.02
NET OPERATING REVENUE	\$ -12,840.43
NET REVENUE	\$ -12,840.43

Saint David of Wales Episcopal Church

Statement of Activity

January - July, 2024

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	96,303.69
40300 Gifts/Open Plate	7,164.54
Total 40000 Pledges, Loose Plate and Gifts	103,468.23
41000 Other Income	
41100 Building Use Fees{25}	71,808.00
41200 Fundraising Events	
41240 Non-Event Fundraiser	1,500.00
41250 Fundraising Income Other	31.02
Total 41200 Fundraising Events	1,531.02
41800 Interest Income Banking	405.55
Total 41000 Other Income	73,744.57
69100 Square Fees	-0.36
Total Revenue	\$177,212.44
GROSS PROFIT	\$177,212.44
Expenditures	
60000 Compensation	
60115 Interim Rector Housing	25,746.89
60200 Building Curator	3,981.50
60300 Children's Ministry Coordinator	14,415.43
60400 Music Director	9,935.04
60500 Nursery Care	2,128.95
60600 Parish Administrator	14,412.90
60610 Administrator Pension	1,387.43
60620 Administrator Health Insurance	8,421.00
60630 Administrator Life Insurance	46.90
60640 Bookkeeper/financial services	400.00
60800 Payroll Expenses	
60820 Social Sec/Medicare	286.93
60830 Workers Comp/WBF/PFML	31.56
Total 60800 Payroll Expenses	318.49
Total 60000 Compensation	81,194.53
62000 Building & Grounds Expenses	
62200 Building and Property Security	917.07
62300 Building & Janitorial Supplies	1,517.88
62400 Janitorial Service Contractor	1,912.00
62550 Grounds/Landscaping Maintenance	175.00
62560 Repairs and Maintenance	4,411.31
Total 62000 Building & Grounds Expenses	8,933.26
62600 DPA	22,407.00

Saint David of Wales Episcopal Church

Statement of Activity

January - July, 2024

	TOTAL
63000 Church & Office Expenses	
63100 Altar Guild	-100.00
63175 Children's Ministry Expense	629.72
63200 Church & Misc Supplies	305.29
63225 Conferences and Meetings	160.00
63250 Copier Expenses	4,704.65
63350 Dues and Subscriptions	673.90
63400 Licenses and Fees	155.97
63450 Ministry Expenses	925.74
63500 Music Expenses/ Non Personnel	1,161.35
63550 Office Supplies & Expenses	573.99
63600 Parish Hospitality	1,797.79
63650 Postage and Delivery	90.70
63750 Telephone/Fax/Internet Expense	2,662.39
63800 Youth Ministry Expense Not Compensation	327.35
Total 63000 Church & Office Expenses	14,068.84
63620 Taize Service	-78.00
63627 Taize Service - Donations	-263.00
Total 63620 Taize Service	-341.00
64000 Insurance Expense	
64100 Property & Liability Ins.	7,382.25
Total 64000 Insurance Expense	7,382.25
66700 Professional Services	
63725 Rector Search Expenses	900.00
66720 Supply Musicians	1,600.00
66730 Supply Clergy	600.00
Total 66700 Professional Services	3,100.00
68300 Travel and Meetings	
68310 Conference, Convention, Me{257}	329.30
Total 68300 Travel and Meetings	329.30
68600 Utilities	
68630 Gas	7,192.53
68640 Water	6,790.55
68800 Electricity	3,848.00
68850 Garbage	1,227.63
Total 68600 Utilities	19,058.71
69000 PayPal Fees	45.18
69120 Vanco Fees	409.39
Total Expenditures	\$156,587.46
NET OPERATING REVENUE	\$20,624.98

Saint David of Wales Episcopal Church

Statement of Activity

January - July, 2024

	TOTAL
Other Revenue	
45020 Dividend, Interest (Securities)	1,601.73
Total Other Revenue	\$1,601.73
NET OTHER REVENUE	\$1,601.73
NET REVENUE	\$22,226.71