

**Saint David of Wales
Vestry Meeting Minutes
December 15, 2024**

Vestry members present: Kieran Cannistra, Senior Warden; Mary Hultquist, Junior Warden; Jim McConnell, Treasurer; Wendy Beth Oliver, Clerk; Steve Bullock-Denniston; Ned Hayes, and Emily Maass.

Vestry members absent: Rev. Dennis j Parker; Brian Felder; Cheaquetta Johnson

Also present: Mark Turner

The meeting opened in prayer at 11:48 am with a prayer by Ned. Kieran called the meeting to order and stated that a quorum was present.

Kieran recognized Cass Cole, who has resigned from the Vestry to serve on the Search Committee.

Profile and Search Committee update

The Search Committee has met once and discussed changes that they would like to the Profile with the Profile Committee. The Search Committee has not yet discussed the number of candidates they will bring forward and whether they will consider the Evangelical Lutheran Church of America (ELCA) candidates.

Ned moved that the Vestry make a recommendation to the Search Committee to consider ELCA candidates. Seconded by Jim. Ned has studied in both Episcopal and ELCA seminaries and found the ELCA seminary vibrant. A discussion followed and the motion was unanimously approved.

The number of candidates to bring forward was discussed and the preference was to limit the number of candidates brought forward to approximately three.

Jim moved to the approve Profile draft presented and Ned seconded the motion. The motion was approved unanimously, with a thank you to the Profile Committee and Mary who assembled Profile.

Consent Agenda

Wendy moved and Steve seconded approval of the Consent Agenda (Consent Agenda: December Reports & November 17 Minutes). Unanimously approved.

Recognitions

Katie Urbani has taken over Worship & Liturgy and Crystal Maass will lead Hospitality. We signed thank you notes for David, who has helped with the Taizé service, Crystal, Katie, and Chris Norloff for his help with the roof. We also approved bonuses for Josh, Cleo, Lauren, and Terry, who is retiring.

Financial Update

Mary discussed additional funds needed to complete the kitchen. \$20,000 needed to complete work (for a total of \$225,000). Ned moved to allocate \$20K from the Kitchen and Building Funds and Mary seconded. A long discussion followed and the motion passed unanimously.

Kieran moved to approve the following Finance Team requests:

1. \$5,272 from the Building Fund for Fire Box (Fire Alarm Panel) replacement.
2. \$1,741 from the Building Fund for the Parish Hall Air Handler inspection and maintenance charged to Building & Grounds: Repairs & Maintenance and \$1,691 for fixing the item from the Building Fund.
3. \$1,272 from the Building Fund for air ducting reattachment.
4. Up to \$2,500 charged to Building & Grounds: Repairs & Maintenance for gutter cleaning and repair (\$1,200 for cleaning, up to \$1,300 for repairs).

Jim seconded the motion. Mary explained the building issues requiring this work, some of which is the result of deferred maintenance. The motion was approved unanimously.

Jim discussed the financial reports, noting that water and electricity were high, but our income is ahead of our budget.

2025 Budget

Mary moved to approve the proposed budget and Emily seconded the motion. Mary recommends increasing the amount allocated for janitorial services to increase the level of cleaning. Mary moved to increase budget for janitorial to \$10,500, Wendy seconded it. The budget was unanimously approved with this amendment for presentation to the Parish at the Annual Meeting.

Annual Meeting

Kieran set the Annual Meeting date for January 26, 2025. We discussed soliciting new members for vestry and who has expressed interest. Kieran moved that she approach Basel, Chris Norloff, Fran, and Jason Webb and Wendy seconded it. The motion was unanimously approved.

Delegates for the Diocesan Convention were discussed. The Vestry approved Kieran and Ned, and Kieran will approach Holly Bullock Denniston to serve as a delegate and Anne Norloff to act as an alternate. The delegate candidates will be presented to the Parish at the Annual Meeting for approval.

Kieran moved to change our name to Saint David of Wales Episcopal Parish. Ned seconded. The motion was unanimously approved. The name change will need to be presented to the Parish at the Annual Meeting in order to be approved.

Profile

Mary moved to approve the Community OTM Portfolio and Questions and Ned seconded. It was unanimously approved.

Kieran closed us in prayer at 1:26 pm

Submitted by
Wendy Beth Oliver, Clerk