

DRAFT Vestry minutes

January 22, 2023 11:30 am

Present:

Barbara Brecht, Clerk
Al Burns
Kieran Cannistra, Senior Warden
Cass Cole
Aaron Epperson
Ned Hayes, Junior Warden
+Kerlin Richter, Rector
Wendy Oliver
Kit Walling

Absent:

Karen Dollar, Treasurer
Dru van Hengel

Observers:

Katie Cowgill, Finance Team Lead

Call to order Kieran called the meeting to order at 11:32 and Aaron opened us with prayer.

Check in question: Did you make any resolutions this year? And word for the year: Members shared.

Acceptance of Reports. Barbara moved to accept reports as presented, Ned seconded. Motion passed with one abstention.

Acceptance of December 18th minutes. December 18th noted Brian Felder would be incoming Treasurer. Due to a variety of issues, Brian will not be able to serve in this capacity. Karen Dollar will continue as Treasurer until another person is identified. Ned moved to accept, Kit seconded. Motion passed with one abstention.

Acceptance of January 15th minutes. Ned moved to accept, Kit seconded. Motion passed with one abstention.

VOD for February 5: Al Burns will serve as VOD on this date.

1. **Money stuff:** information already presented at Annual Meeting. Highlights: \$56,000 in the red at the end of FY 2022; \$180,000 in pledges for FY 2023; DPA relief request still in process with a meeting likely to happen this week. Diocese has stated they are looking at approaching DPA differently.
2. **Personnel Update:** Aaron provided an update. Jobs were posted on the diocesan website and several others for “Office Manager” and “Building Curator.” Currently there are multiple apparently qualified candidates for each position. Cass will be setting up interviews beginning this week. “Officer Manager” position will report to the Senior Warden. “Building Curator” position will report to the Junior Warden.
3. **Clerk and Treasurer Roles:** Barbara will serve as Clerk and take notes for meetings. Wendy will write the monthly “Vestry Update” for e-notes and put together meeting packets for electronic dissemination. Karen will remain Treasurer until a replacement can be found. Strong appreciation expressed for Karen’s faithful and diligent work. We are also hiring a bookkeeper which should make the Treasurer’s job more manageable.
4. **Background Checks and SAFE Training:** All volunteers must have current SAFE training, not necessarily background checks. Group discussed the difficulty in being able to sign up, take the training online and receive documentation of completion. Barbara will write a letter to the diocese on behalf of the Vestry seeking ways to improve this situation. If feasible, will see if Metro East Convocation would like to support such a letter. Letter will be included in next meeting’s packet to assess if it should move forward.
5. **Vestry Day:** A training and discussion on what it means to be a vestry member will take place on February 25, 2023 at St Michael’s and All Angels. Kerlin noted that a topic that frequently arose in discussions with Thom included “What does a vestry person do?”. Kieren urged vestry members to attend.
6. **Ministry Team Needs:**
 - a. Pastoral Care: Barbara will remain team lead
 - b. Technology and Communication
 - c. Worship and Liturgy
 - d. Liaisons: Al agreed to be Vestry liaison to Worship and Liturgy
 - e. Barbara made the following motion: Move that a Clergy person and Senior Warden approve all team leads. Friendly amendment, that all current team leads be grandfathered in. Seconded by Cass. Passed unanimously.
 - f. A list will be developed and added to minutes of this meeting identifying current Team Leads and Liaisons. Barbara responsible
 - g. Wendy will do a write up of what the “Worship and Liturgy” team does.
7. **Creation Care Working Group:** The diocese has a survey it would like parishes to complete. Cass will take the point on this.
8. **Kerlin’s maternity leave:** Kerlin hopes it starts tomorrow, and the baby arrives. She will be in communication with Kieran who will be the liaison to the vestry and parish. Kerlin may participate in intermittent parish functions as her situation unfolds. She does not want people to bring meals as her family will be using the service “Factor” for meals. If folks would like to give gift cards for this, they would be most welcomed.
9. **Thank you notes** were written and sent to a number of folks for their particular help in the past few months.

10. **We prayed for Kerlin** as she will start her maternity leave any day. Ned led us in prayer.

Meeting was dismissed at 12:56

Minutes Respectfully submitted,
Barbara Brecht, Clerk
January 22, 2023