

**the word: Children's  
Ministries**

*by Fr. Dennis+ and Cleo Mozena*

**This announcement is to joyfully notify you** that I have offered the position of Children's and Youth Ministry Coordinator to Cleo Mozena – and she has accepted that offer. Cleo has begun work on parent engagement and curriculum review and development for the Children at St. David of Wales.

**Her position is budgeted for 20 hours/week** (with the summer months off) and provides a stipend to assist family with medical/dental/vision insurance. We also contribute on Cleo's behalf to the Episcopal Church Lay Employee's Pension Plan.

**Please join me in welcoming (back) to the staff**, our talented and enthusiastic children's ministry coordinator, and offer her the support she will need in order to rebuild our Children's and Youth Ministry Program at St. David of Wales.

Blessing!

Dennis j.+

## Senior Warden Report: January 2024

Happy New (actual) Year, everyone. Our Christmas services were *beautiful* this year; major thanks to all who helped Dennis, Tracy, and Finn pull them off ... in particular, to Cleo Mozena for wrangling the angels, shepherds, wise people, and Holy Family in our magnificent pageant. What a way to celebrate the birth of That Guy We All Love.

What's happened, what's happening, and what's about to happen. This month, I'm overflowing with gratitude:

- This is the last reminder (from me) that we will hold our annual meeting on **Sunday, January 28** in the sanctuary and on Zoom. Please plan to be at church for this meeting if you're at all able to be, as only those in person will be able to vote.
- The last time I was in church (which feels like an eternity ago, thanks to the ice and snow), I was sitting there in the back row. When the opening hymn began, I turned to Matt and asked if a choir was singing. BECAUSE THERE WAS A CHOIR SINGING. Glorious. Many thanks to all who have joined, and many thanks to Finn. It made my heart soar to hear y'all.
- Another round of thanks is owed Crystal and Ned, who have been scrambling around the clock for weeks to resolve the flood in the women's room. I'm delighted to report that it was caught within an hour, no major structural damage took place, and insurance is on the job.
- More thanks to Finn for organizing a successful hymn auction. And to y'all for contributing. At last count the auction raised in the neighborhood of \$2k. This is a tremendous blessing for our music program, and a reflection of your collective belief in the power of music.
- Saving the best for last, Cleo Mozena has accepted the position of Children and Youth Ministries Coordinator. [I'm a firm believer that supporting children, youth, and families](#) is fundamental to the success of any church, a firm believer that Cleo is a marvel—and a firm believer that ***she cannot do this alone***. In the coming weeks, please keep an ear out for requests for help. If you can give an hour a month to the program (or more!), please do so. Pretty, pretty please please please. I am monstrously fortunate to have children who have participated in and benefitted from Godly Play, Youth Group, and more. They (as teens and *adults*) still enjoy coming to St. David's when I can crowbar them out of bed on Sundays, and that is a testament to the many volunteers who have supported them over the years. Let's do this, St. David's.

As always, let me know if you have questions, comments, or concerns.

*Give thanks to God—they are good and their love never quits.*

~1 Chronicles 16:34, The Message

Submitted by Kieran Cannistra, Senior Warden

Dear St. David of Wales Community,

I'm honored for the opportunity to serve the community over this past year as Junior Warden. In this capacity, I helped to lead a team of people who made a big difference to our community:

- Matt Taylor, the Building and Grounds committee lead, who gone above and beyond in terms of leading the B&G team and getting things done to help our community.
- The Building & Grounds committee: Randy Ericson, Gary Allen, Jeff Hultquist, Chris Norloff, Preston Abbott, Scott Gonnerman, Sabine Gilson, Wendy Oliver, Anne Parks, Aaron Epperson, Paul Strand, & Brian Felder. (A special thanks to Jeff & Mary Hultquist – who have wonderfully volunteered to repair and update so much around our building!
- The Building Implementation Improvements team, for their marathon of work to update our building, with a specific focus on the kitchen. (see their report in this packet as well)
- Terry, our great custodian. (Terry came to us through Karen Dollar & Madeline Moore)
- Josh Pinkston & Crystal Maass (both of whom served as Building Curators for part of the year)
- The Portland Forest School – our new building partner – for their marvelous work in updating and repairing many things in our facility to make the rooms more viable for occupation.
- Kieran Cannistra for her partnership (and for answering many emergency late night calls)
- The entire Vestry for support, feedback, and driving important building efforts.
- All the volunteers who painted, cleaned, fixed things, gardened, and more!

Together, we worked to accomplish all of the following this year (and much more!)

- Safety update – we updated the building for our regular annual City Inspection, which included updating our building internal maps, exit areas, smoke detectors, fire extinguishers, etc.
- Prepped the building for Portland Fire Department inspections – which we passed with flying colors, which enabled us to host *Family Promise* in the building in 2023-2024.
  - Four rooms have been approved for occupation by people staying overnight.
- Update of rooms and big changes to several rooms in order to accommodate building partners needs and to ensure that rooms could be fully used by partners.
  - Five rooms in the basement have been substantially updated this year.
- Changes to how the building is used in order to maximize our partner revenue.
- Approval of permits to allow the Kitchen update to proceed rapidly in 2024. Yay!
- Clean-out of a great deal of older furniture, broken equipment and old musical instruments.
- Emergency intervention to mitigate water damage to all four bathrooms, and began rebuild.
- Coordinated work to install a second wireless network in the basement for a building partner.
- Update to the office in order to ensure better blinds, better air conditioning, and more.
- Coordination with many building partners so that our building is fully occupied and fully used on almost every day of the year! (we have an 80% occupancy rate during most months now!)
- Emergency snowplowing out of our parking lot last February (hopefully not this year!)

The list above is just a partial accounting of all our hard work this year. I am so grateful for each and every one of you who gave to the building in any way over the last year. Given changes in my work situation, I will be traveling for work more this year, and I must step back in the coming year from my role as Junior Warden. I am hoping that a capable leader can step forward to cover this important role.

I will close by echoing the words of our past Junior Warden – Rachel Klein – who said that her hope for this coming year is that our building will be full of more of the things that make St. David's wonderful: connection, celebration, and living out the Gospel. I agree! May God be with every one of us!

Ned Hayes

The year 2023 has been a busy one for the finance team managing the money piece of the various changes the year has brought us. From a financial standpoint, it has been a steady and successful year. We end 2023 with a surplus of \$45.5K – that amount mirrors the deficit we had in 2022.

For income: St. David's members continue to be faithful pledgers and paid 100% of the amount pledged. Plate offerings were slightly above expectations. The big gain was in building use income. Under the guidance of junior warden Ned Hayes we were able to grow occupancy and income to exceed expectations.

For expenses: There were two areas of savings that helped us end with a surplus. The first, a one year \$11K reduction of our DPA (Diocesan Program Assessment). The second, a lack of support staff for the first half of the year. While the latter was a help financially, it was difficult from a practical standpoint. I would like to recognize the extraordinary efforts of Senior Warden Kieran Cannistra, Junior Warden Ned Hayes and finance team who filled in and completed many of the tasks needed to keep a church running. But mostly I'd like to thank EVERYBODY in this parish. The folks in this parish are remarkably generous with their time and willingness to share the load, and it is more than I can possibly enumerate in this report.

Other expenses: building and grounds, church and office expenses are at budget, but thankfully up from prior years as we returned to the building mid-year with a robust presence.

We gratefully welcomed Jim McConnell as 2023 co-treasurer and 2024 treasurer, Katie Cowgill as 2023 co-finance chair and 2024 assistant treasurer, Mark Turner as 2023 co-finance chair with Madeline Moore and 2024 finance chair. Also thanks to members of the finance team: Kari Stanley, Randy Ericson, and Maddy Ouye.

Some personal thanks: Mary Anne Ericson for being a partner counting every deposit for the past many years – for her steadfastness, friendship and really good company. Madeline Moore, for her vision of the revitalization of the building, determination, and being the best partner ever.

Lastly, thank you to our clergy. To Kerlin for her years of service. To Tracy, our deacon, who has served this parish without financial compensation all these years and to Fr. Dennis for his prior years of service to this community without financial compensation and for his willingness to return as priest in charge during his retirement years.

Additional notes: Since all transactions flow through the checking account, the various Rivermark savings accounts are rebalanced at the end of the year. You will notice slight changes in the distribution. While it isn't necessary to have several savings accounts, since it has been set up that way, here is the new breakdown as of 1/17/24:

- Rivermark checking: \$70,023
- Rivermark savings (includes various funds other than building): \$132,701
- Rivermark kitchen: \$25,013
- Rivermark roof: \$66,111
- Rivermark capital (includes remainder of capital fund and additional building fund): \$147,696

# Saint David of Wales Episcopal Church

## Statement of Activity

January - December 2023

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	187,172.39
40300 Gifts/Open Plate	11,358.21
<b>Total 40000 Pledges, Loose Plate and Gifts</b>	<b>198,530.60</b>
41000 Other Income	
41100 Building Use Fees{25}	90,244.89
41110 Building Use Security Deposits	140.74
<b>Total 41100 Building Use Fees{25}</b>	<b>90,385.63</b>
41200 Fundraising Events	
41250 Fundraising Income Other	380.36
<b>Total 41200 Fundraising Events</b>	<b>380.36</b>
41300 Other Grants	16,022.90
41800 Interest Income Banking	387.69
<b>Total 41000 Other Income</b>	<b>107,176.58</b>
<b>Total Revenue</b>	<b>\$305,707.18</b>
GROSS PROFIT	<b>\$305,707.18</b>
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	16,281.00
60110 Rector Housing	24,822.00
60115 Interim Rector Housing	42,850.00
60120 Rector Life Insurance	187.60
60130 Rector Pension	8,385.99
60145 Rector Vacation Payout	5,435.63
60160 Rector Professional Expenses	142.36
60200 Building Curator	4,605.84
60300 Children's Ministry Coordinator	3,340.00
60400 Music Director	21,806.69
60500 Nursery Care	2,800.54
60600 Parish Administrator	12,410.12
60620 Administrator Health Insurance	5,848.40
60630 Administrator Life Insurance	20.10
60640 Bookkeeper/financial services	3,005.00
60800 Payroll Expenses	
60820 Social Sec/Medicare	1,242.88
60830 Workers Comp/WBF/PFML	1,154.13
<b>Total 60800 Payroll Expenses</b>	<b>2,397.01</b>
<b>Total 60000 Compensation</b>	<b>154,338.28</b>

# Saint David of Wales Episcopal Church

## Statement of Activity

January - December 2023

	TOTAL
62000 Building & Grounds Expenses	
62200 Building and Property Security	1,276.60
62300 Building & Janitorial Supplies	2,352.81
62400 Janitorial Service Contractor	3,824.88
62550 Grounds/Landscaping Maintenance	0.00
62560 Repairs and Maintenance	14,812.19
<b>Total 62000 Building &amp; Grounds Expenses</b>	<b>22,266.48</b>
62600 DPA	23,004.00
63000 Church & Office Expenses	
63100 Altar Guild	817.18
63150 Bank Charges	48.47
63175 Children's Ministry Expense	13.99
63200 Church & Misc Supplies	280.01
63250 Copier Expenses	1,822.71
63350 Dues and Subscriptions	270.00
63400 Licenses and Fees	374.90
63450 Ministry Expenses	2,044.36
63500 Music Expenses/ Non Personnel	720.00
63550 Office Supplies & Expenses	768.41
63600 Parish Hospitality	2,859.59
63650 Postage and Delivery	193.40
63750 Telephone/Fax/Internet Expense	2,960.82
<b>Total 63000 Church &amp; Office Expenses</b>	<b>13,173.84</b>
63620 Taize Service	
63623 Taize Service - Expenses	229.64
63627 Taize Service - Donations	-626.14
<b>Total 63620 Taize Service</b>	<b>-396.50</b>
64000 Insurance Expense	
64100 Property & Liability Ins.	8,501.00
<b>Total 64000 Insurance Expense</b>	<b>8,501.00</b>
66700 Professional Services	
66720 Supply Musicians	1,500.00
66730 Supply Clergy	5,795.00
66740 Other Professional Services	1,524.00
<b>Total 66700 Professional Services</b>	<b>8,819.00</b>
68300 Travel and Meetings	
68310 Conference, Convention, Me{257}	494.54
<b>Total 68300 Travel and Meetings</b>	<b>494.54</b>

# Saint David of Wales Episcopal Church

## Statement of Activity

January - December 2023

	TOTAL
68600 Utilities	
68630 Gas	12,406.76
68640 Water	7,595.34
68800 Electricity	6,387.48
68850 Garbage	2,378.75
<b>Total 68600 Utilities</b>	<b>28,768.33</b>
69000 PayPal Fees	165.41
69120 Vanco Fees	500.96
<b>Total Expenditures</b>	<b>\$259,635.34</b>
NET OPERATING REVENUE	<b>\$46,071.84</b>
NET REVENUE	<b>\$46,071.84</b>

# Saint David of Wales Episcopal Church

## Statement of Activity

December 2023

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	11,879.71
40300 Gifts/Open Plate	2,196.14
<b>Total 40000 Pledges, Loose Plate and Gifts</b>	<b>14,075.85</b>
41000 Other Income	
41100 Building Use Fees{25}	4,670.00
41800 Interest Income Banking	34.14
<b>Total 41000 Other Income</b>	<b>4,704.14</b>
<b>Total Revenue</b>	<b>\$18,779.99</b>
<b>GROSS PROFIT</b>	<b>\$18,779.99</b>
Expenditures	
60000 Compensation	
60115 Interim Rector Housing	5,951.39
60200 Building Curator	463.50
60400 Music Director	1,884.45
60500 Nursery Care	251.18
60600 Parish Administrator	1,544.22
60620 Administrator Health Insurance	1,203.00
60630 Administrator Life Insurance	6.70
60640 Bookkeeper/financial services	720.00
60800 Payroll Expenses	
60830 Workers Comp/WBF/PFML	82.36
<b>Total 60800 Payroll Expenses</b>	<b>82.36</b>
<b>Total 60000 Compensation</b>	<b>12,106.80</b>
62000 Building & Grounds Expenses	
62300 Building & Janitorial Supplies	912.83
62400 Janitorial Service Contractor	344.66
62560 Repairs and Maintenance	2,228.32
<b>Total 62000 Building &amp; Grounds Expenses</b>	<b>3,485.81</b>
62600 DPA	3,834.00
63000 Church & Office Expenses	
63100 Altar Guild	129.44
63200 Church & Misc Supplies	53.03
63250 Copier Expenses	114.80
63350 Dues and Subscriptions	39.00
63550 Office Supplies & Expenses	4.89
63600 Parish Hospitality	184.67
63750 Telephone/Fax/Internet Expense	203.59
<b>Total 63000 Church &amp; Office Expenses</b>	<b>729.42</b>



# Saint David of Wales Episcopal Church

## Statement of Activity

December 2023

	TOTAL
63620 Taize Service	
63627 Taize Service - Donations	-90.00
<b>Total 63620 Taize Service</b>	<b>-90.00</b>
66700 Professional Services	
66720 Supply Musicians	1,050.00
<b>Total 66700 Professional Services</b>	<b>1,050.00</b>
68600 Utilities	
68630 Gas	1,537.19
68800 Electricity	522.00
68850 Garbage	190.00
<b>Total 68600 Utilities</b>	<b>2,249.19</b>
69000 PayPal Fees	9.51
69120 Vanco Fees	65.44
<b>Total Expenditures</b>	<b>\$23,440.17</b>
NET OPERATING REVENUE	<b>\$ -4,660.18</b>
NET REVENUE	<b>\$ -4,660.18</b>

# Saint David of Wales Episcopal Church

## Budget vs. Actuals: St. David's 2023 Budget (WIP) - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Revenue</b>				
40000 Pledges, Loose Plate and Gifts				
40100 Pledges	187,172.39	180,000.00	7,172.39	103.98 %
40300 Gifts/Open Plate	11,358.21	10,000.00	1,358.21	113.58 %
<b>Total 40000 Pledges, Loose Plate and Gifts</b>	<b>198,530.60</b>	<b>190,000.00</b>	<b>8,530.60</b>	<b>104.49 %</b>
41000 Other Income				
41100 Building Use Fees{25}	90,244.89	70,000.00	20,244.89	128.92 %
41110 Building Use Security Deposits	140.74		140.74	
<b>Total 41100 Building Use Fees{25}</b>	<b>90,385.63</b>	<b>70,000.00</b>	<b>20,385.63</b>	<b>129.12 %</b>
41200 Fundraising Events		0.00	0.00	
41250 Fundraising Income Other	380.36		380.36	
<b>Total 41200 Fundraising Events</b>	<b>380.36</b>	<b>0.00</b>	<b>380.36</b>	
41300 Other Grants	16,022.90	12,000.00	4,022.90	133.52 %
41400 Refunds	0.00		0.00	
41800 Interest Income Banking	387.69	420.00	-32.31	92.31 %
<b>Total 41000 Other Income</b>	<b>107,176.58</b>	<b>82,420.00</b>	<b>24,756.58</b>	<b>130.04 %</b>
<b>Total Revenue</b>	<b>\$305,707.18</b>	<b>\$272,420.00</b>	<b>\$33,287.18</b>	<b>112.22 %</b>
<b>GROSS PROFIT</b>	<b>\$305,707.18</b>	<b>\$272,420.00</b>	<b>\$33,287.18</b>	<b>112.22 %</b>
<b>Expenditures</b>				
60000 Compensation				
60100 Rector Stipend/Regular Hours	16,281.00	17,854.00	-1,573.00	91.19 %
60110 Rector Housing	24,822.00	24,822.00	0.00	100.00 %
60115 Interim Rector Housing	42,850.00	42,847.00	3.00	100.01 %
60120 Rector Life Insurance	187.60	189.00	-1.40	99.26 %
60130 Rector Pension	8,385.99	6,831.00	1,554.99	122.76 %
60145 Rector Vacation Payout	5,435.63	5,491.00	-55.37	98.99 %
60160 Rector Professional Expenses	142.36	2,400.00	-2,257.64	5.93 %
60200 Building Curator	4,605.84	7,000.00	-2,394.16	65.80 %
60300 Children's Ministry Coordinator	3,340.00	6,012.00	-2,672.00	55.56 %
60400 Music Director	21,806.69	21,000.00	806.69	103.84 %
60500 Nursery Care	2,800.54	2,796.00	4.54	100.16 %
60600 Parish Administrator	12,410.12	16,500.00	-4,089.88	75.21 %
60620 Administrator Health Insurance	5,848.40		5,848.40	
60630 Administrator Life Insurance	20.10		20.10	
60640 Bookkeeper/financial services	3,005.00	6,000.00	-2,995.00	50.08 %
60800 Payroll Expenses				
60820 Social Sec/Medicare	1,242.88	4,896.00	-3,653.12	25.39 %
60830 Workers Comp/WBF/PFML	1,154.13	2,400.00	-1,245.87	48.09 %
<b>Total 60800 Payroll Expenses</b>	<b>2,397.01</b>	<b>7,296.00</b>	<b>-4,898.99</b>	<b>32.85 %</b>
<b>Total 60000 Compensation</b>	<b>154,338.28</b>	<b>167,038.00</b>	<b>-12,699.72</b>	<b>92.40 %</b>
60900 Business Expenses				
60920 Business Registration Fees		100.00	-100.00	

# Saint David of Wales Episcopal Church

## Budget vs. Actuals: St. David's 2023 Budget (WIP) - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 60900 Business Expenses</b>		<b>100.00</b>	<b>-100.00</b>	
62000 Building & Grounds Expenses				
62200 Building and Property Security	1,276.60	2,400.00	-1,123.40	53.19 %
62300 Building & Janitorial Supplies	2,352.81	1,500.00	852.81	156.85 %
62400 Janitorial Service Contractor	3,824.88	4,000.00	-175.12	95.62 %
62550 Grounds/Landscaping Maintenance	0.00	1,000.00	-1,000.00	0.00 %
62560 Repairs and Maintenance	14,812.19	15,000.00	-187.81	98.75 %
<b>Total 62000 Building &amp; Grounds Expenses</b>	<b>22,266.48</b>	<b>23,900.00</b>	<b>-1,633.52</b>	<b>93.17 %</b>
62600 DPA	23,004.00	23,500.00	-496.00	97.89 %
63000 Church & Office Expenses				
63100 Altar Guild	817.18	1,008.00	-190.82	81.07 %
63150 Bank Charges	48.47	1,128.00	-1,079.53	4.30 %
63175 Children's Ministry Expense	13.99	504.00	-490.01	2.78 %
63200 Church & Misc Supplies	280.01	500.00	-219.99	56.00 %
63225 Conferences and Meetings		996.00	-996.00	
63250 Copier Expenses	1,822.71	1,860.00	-37.29	98.00 %
63350 Dues and Subscriptions	270.00	225.00	45.00	120.00 %
63400 Licenses and Fees	374.90	300.00	74.90	124.97 %
63450 Ministry Expenses	2,044.36	2,004.00	40.36	102.01 %
63500 Music Expenses/ Non Personnel	720.00	1,000.00	-280.00	72.00 %
63550 Office Supplies & Expenses	768.41	1,008.00	-239.59	76.23 %
63600 Parish Hospitality	2,859.59	2,400.00	459.59	119.15 %
63650 Postage and Delivery	193.40	600.00	-406.60	32.23 %
63750 Telephone/Fax/Internet Expense	2,960.82	4,500.00	-1,539.18	65.80 %
63800 Youth Ministry Expense Not Compensation		504.00	-504.00	
<b>Total 63000 Church &amp; Office Expenses</b>	<b>13,173.84</b>	<b>18,537.00</b>	<b>-5,363.16</b>	<b>71.07 %</b>
63620 Taize Service				
63623 Taize Service - Expenses	229.64		229.64	
63627 Taize Service - Donations	-626.14		-626.14	
<b>Total 63620 Taize Service</b>	<b>-396.50</b>		<b>-396.50</b>	
64000 Insurance Expense				
64100 Property & Liability Ins.	8,501.00	8,500.00	1.00	100.01 %
<b>Total 64000 Insurance Expense</b>	<b>8,501.00</b>	<b>8,500.00</b>	<b>1.00</b>	<b>100.01 %</b>
66700 Professional Services				
66720 Supply Musicians	1,500.00	1,200.00	300.00	125.00 %
66730 Supply Clergy	5,795.00	6,960.00	-1,165.00	83.26 %
66740 Other Professional Services	1,524.00	1,500.00	24.00	101.60 %
<b>Total 66700 Professional Services</b>	<b>8,819.00</b>	<b>9,660.00</b>	<b>-841.00</b>	<b>91.29 %</b>
68300 Travel and Meetings				
68310 Conference, Convention, Me{257}	494.54	1,008.00	-513.46	49.06 %
<b>Total 68300 Travel and Meetings</b>	<b>494.54</b>	<b>1,008.00</b>	<b>-513.46</b>	<b>49.06 %</b>
68600 Utilities				

# Saint David of Wales Episcopal Church

## Budget vs. Actuals: St. David's 2023 Budget (WIP) - FY23 P&L

January - December 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
68630 Gas	12,406.76	15,000.00	-2,593.24	82.71 %
68640 Water	7,595.34	7,200.00	395.34	105.49 %
68800 Electricity	6,387.48	7,000.00	-612.52	91.25 %
68850 Garbage	2,378.75	2,004.00	374.75	118.70 %
<b>Total 68600 Utilities</b>	<b>28,768.33</b>	<b>31,204.00</b>	<b>-2,435.67</b>	<b>92.19 %</b>
69000 PayPal Fees	165.41		165.41	
69120 Vanco Fees	500.96		500.96	
<b>Total Expenditures</b>	<b>\$259,635.34</b>	<b>\$283,447.00</b>	<b>\$ -23,811.66</b>	<b>91.60 %</b>
NET OPERATING REVENUE	<b>\$46,071.84</b>	<b>\$ -11,027.00</b>	<b>\$57,098.84</b>	<b>-417.81 %</b>
NET REVENUE	<b>\$46,071.84</b>	<b>\$ -11,027.00</b>	<b>\$57,098.84</b>	<b>-417.81 %</b>