

## Senior Warden Report: July 2024

Give your entire attention to what God is doing right now, and don't get worked up about what may or may not happen tomorrow. God will help you deal with whatever hard things come up when the time comes.

~ *Matthew 6:34 (The Message)*

I've been taking it easy, lately, for real. It feels good. For the most part. And when it doesn't, I sit on my back porch and stare into space until it does. I so know I'll have to get back into full swing. At some point. For now, I'm giving my attention to what God is doing (through you). Right now:

- The **profile team** (Jeff Hultquist, Skip Johnson, Cindy Marvin, and Derek Moyer) have jumped *into it*. They're going full steam, and we'll hear about the ways we can (AND SHOULD) support their work in weeks to come. I mentioned this last month: **We should all be prepared to share our needs and thoughts with them when they ask for them.**
- Invitations have been extended to potential members of the **search committee**. This is the group who vets applicants once the profile team completes their work and the vacancy is posted.
- On **Juneteenth** we celebrated in *style*, y'all. Parishioners pitched in to create a fantastic meal, and Cheaquetta once again prepared a program to educate and celebrate. Thanks to all who came!
- Our **Non-Event** was well supported—THANK YOU! At last count, we look to have contributed \$5k as a parish, with another \$3k matched. This is a tremendous gift as we start to look at budgets for 2025 and our search for a new rector. And, since I know some of you really *do* want to get together and party down, please save the date for an actual event: **21 September**. More information soon!
- Congregants of St John's (Milwaukie) joined us on 10 July for a potluck and to discuss [The Cost of Free Land: Jews, Lakota, and an American Heritage](#), by Rebecca Clarren. They'll join us again on 14 August to discuss [The Four Vision Quests of Jesus](#), by Steven Charleston. Rev. Jeanne Kaliszewski+ of St. John's will lead. The first session was great; if you can make the second session, please join us!
- Through the end of August we'll continue to meet for **potluck** at 6pm on the 2nd and 4th Wednesdays of each month. On the 4th Wednesday we'll follow up with "**Mass on the Grass**," an opportunity for us to celebrate the Eucharist together outdoors.

As always, let me know if you have questions, comments, or concerns.

Submitted by Kieran Cannistra, Senior Warden

Well, it's been another busy month here at St David of Wales!

In addition to all the scheduled work below, we took the opportunity of the quieter summer months to take a whack at organizing our storage areas and removing items that have been hanging around unneeded over the last several years. The result has been very satisfying, as we can feel lighter and find the things we do need and use. Many thanks to all who helped in this endeavor!

In the process, we also found things long hidden:

- a large stained glass window stored in the basement, dating back about 100 years!
- two altar rails saved from our previous church
- a 16 foot pew frontal that was bolted down behind a curtain on the stage now lives on the sanctuary

We're looking at ways to incorporate these into our common areas.

We now have dedicated areas for storage:

- Bathroom supplies and trash bags can now be found upstairs in the cabinet across from the bathrooms; downstairs, they're in the "paint closet/utility room" next to the bathrooms.
- Cases of supplies to replenish those are in the "supply closet" in the basement under the front stairs
- The kitchen will now have a dedicated cabinet in the hallway for items that aren't needed on a regular basis in the kitchen.
- Supplies needed for the Parish Hall/Hospitality can be found on the right hand side of the closet next to the stage. Backup supplies can be stored in the supply closet downstairs.
- The "Janitor Closets" upstairs have brooms and basic cleaning supplies, including a mop bucket and lightbulbs in the one next to the sacristy.
- The "Main Storage/Black Hole" in the basement is for long-term storage.
- We'll be reorganizing our space in the Kitchen Share area once the kitchen is done.

#### **BATHROOMS:**

Hopefully, this will be the last update on the bathrooms before expected completion in a couple more weeks. We contracted with Pacifica Design Build, who are in the final push for the kitchen, to also work on getting the bathrooms put back together. This has been a win for both projects, as they are able to work on the bathrooms during times they're waiting for things to dry in the kitchen, and they can also better use their subcontractors' time.

Separately, the repiping work in the bathrooms is complete with minimal impact on our building users. We also had a leak in the boiler room that required a pipe replacement, again with minimal disruption. Carpet in the hallways will be installed once all the large kitchen equipment has been moved into the kitchen.

**WINDOWS:**

We had five window panes replaced this month. Two were cracked/broken, one had been boarded up for a while, and the other two held some beautiful stained glass that was bowing, creating a safety hazard. With extreme care and expertise, the contractor was able to remove the stained-glass panes without them breaking, and the window has been moved to the History Room.

**ROOF LEAKS:**

We're continuing to get bids on the roof, which is more extensive than originally hoped.

**KITCHEN:**

Progress continues! Please see the BII report for more info.

**DOORS & LOCKS:**

Unfortunately, work on this project got pushed out to next month, as we discerned where the building partners would be going next school year, which locks will need to be changed, and if a simpler exterior lock solution is possible.

**BUILDING CURATOR / BUILDING MAINTENANCE:**

We are in the final stage of hiring a curator, having whittled it down to two qualified applicants.

**HYGIENE 4 ALL:**

We met with the executive director of Hygiene 4 All to discuss their program and their footprint on our campus. As a result, they have moved their racks, formerly lining the basement hallway, to be stored in the Family Promise room across from the washing machines. During times that Family Promise is in-house, they will move these racks to the Boiler Room. They will also be moving out of the closet under the parking lot stairs to a space in the Boiler Room to process the dirty clothes and store their supplies. This will happen once the kitchen is finished, so there are no obstacles for them or contractors working in the boiler room.

**KITCHEN SHARE:**

Kitchen Share will be leaving St David's at the end of July.

Memo:

To: Kieran Cannistra, Senior Warden

Vestry members

From: Jim McConnell, Treasurer

**Re: July 2024 Financial Report to Vestry of St. David's Episcopal Church**

Date; July 23, 2024

- **Financial Reports** are attached; no major issues.
- **Investment Fund.** In 2024, St. David's Vestry approved the creation of an Investment Fund through the Episcopal Diocese with a \$150,000 deposit. The ending balance as of June 30 2024 is \$151,601.73, **an increase of \$1,601.73. This has not yet been posted to Quick Books.** (Thanks, Madeline M. for your advocacy on this).
- In July, we transferred another \$100,000 in savings into a 6 month **Certificate of Deposit** (earning 4%) at Rivermark Credit Union.
- At Rivermark, we activated a **Credit card** (with \$3,000 limit) in the name of St. David of Wales) to replace a Debit card that we closed out.
- Finance Committee and Vestry have been looking at requiring **2 signatures on checks** for over \$3,000. The Bank advised us that they are no longer processing checks with 2 signatures. So we will not pursue this issue at St. David's.
- **Restricted Fund.** In proposing to close some Restricted Funds that had no activity in recent times, we proposed to close a **fund for "Pre-Pledges"**, ie. a holding place for pledges/donations for the next year, but made in a current year (sometimes for tax purposes).  
Recommendation: That we retain the Pre-Pledges Restricted Fund.

# Saint David of Wales Episcopal Church

## Budget vs. Actuals: Budget\_FY24\_P&L - FY24 P&L

January - June, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Revenue</b>				
40000 Pledges, Loose Plate and Gifts				
40100 Pledges	86,884.20	87,499.98	-615.78	99.30 %
40300 Gifts/Open Plate	6,511.26	6,000.00	511.26	108.52 %
<b>Total 40000 Pledges, Loose Plate and Gifts</b>	<b>93,395.46</b>	<b>93,499.98</b>	<b>-104.52</b>	<b>99.89 %</b>
41000 Other Income				
41100 Building Use Fees{25}	68,598.00	47,500.02	21,097.98	144.42 %
41200 Fundraising Events		2,500.02	-2,500.02	
41250 Fundraising Income Other	31.02		31.02	
<b>Total 41200 Fundraising Events</b>	<b>31.02</b>	<b>2,500.02</b>	<b>-2,469.00</b>	<b>1.24 %</b>
<b>Total 41000 Other Income</b>	<b>68,629.02</b>	<b>50,000.04</b>	<b>18,628.98</b>	<b>137.26 %</b>
<b>Total Revenue</b>	<b>\$162,024.48</b>	<b>\$143,500.02</b>	<b>\$18,524.46</b>	<b>112.91 %</b>
<b>GROSS PROFIT</b>	<b>\$162,024.48</b>	<b>\$143,500.02</b>	<b>\$18,524.46</b>	<b>112.91 %</b>
<b>Expenditures</b>				
60000 Compensation				
60115 Interim Rector Housing	22,067.65	22,000.02	67.63	100.31 %
60160 Rector Professional Expenses		1,500.00	-1,500.00	
60200 Building Curator	3,666.50	9,750.00	-6,083.50	37.61 %
60300 Children's Ministry Coordinator	13,877.18	12,592.02	1,285.16	110.21 %
60310 Children's Ministry Coordinator Pension	87.12	0.00	87.12	
60320 Children's Ministry Coordinator Health Insurance		0.00	0.00	
60400 Music Director	8,135.04	11,749.98	-3,614.94	69.23 %
60500 Nursery Care	1,897.10	1,500.00	397.10	126.47 %
60600 Parish Administrator	12,028.43	15,054.00	-3,025.57	79.90 %
60610 Administrator Pension	1,129.05	1,354.98	-225.93	83.33 %
60620 Administrator Health Insurance	6,015.00	3,000.00	3,015.00	200.50 %
60630 Administrator Life Insurance	33.50		33.50	
60640 Bookkeeper/financial services	400.00	400.02	-0.02	100.00 %
60800 Payroll Expenses				
60820 Social Sec/Medicare	286.93	2,599.98	-2,313.05	11.04 %
60830 Workers Comp/WBF/PFML	31.56	1,200.00	-1,168.44	2.63 %
<b>Total 60800 Payroll Expenses</b>	<b>318.49</b>	<b>3,799.98</b>	<b>-3,481.49</b>	<b>8.38 %</b>
<b>Total 60000 Compensation</b>	<b>69,655.06</b>	<b>82,701.00</b>	<b>-13,045.94</b>	<b>84.23 %</b>
60900 Business Expenses				
60920 Business Registration Fees		49.98	-49.98	
<b>Total 60900 Business Expenses</b>		<b>49.98</b>	<b>-49.98</b>	
62000 Building & Grounds Expenses				
62200 Building and Property Security	769.38	1,200.00	-430.62	64.12 %
62300 Building & Janitorial Supplies	1,149.44	750.00	399.44	153.26 %
62400 Janitorial Service Contractor	1,611.26	2,599.98	-988.72	61.97 %
62550 Grounds/Landscaping Maintenance	175.00	750.00	-575.00	23.33 %
62560 Repairs and Maintenance	1,877.86	10,000.02	-8,122.16	18.78 %

# Saint David of Wales Episcopal Church

## Budget vs. Actuals: Budget\_FY24\_P&L - FY24 P&L

January - June, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total 62000 Building &amp; Grounds Expenses</b>	<b>5,582.94</b>	<b>15,300.00</b>	<b>-9,717.06</b>	<b>36.49 %</b>
62600 DPA	19,206.00	19,203.48	2.52	100.01 %
63000 Church & Office Expenses				
63100 Altar Guild	-100.00	499.98	-599.98	-20.00 %
63150 Bank Charges		562.50	-562.50	
63175 Children's Ministry Expense	629.72	250.02	379.70	251.87 %
63200 Church & Misc Supplies	262.34		262.34	
63225 Conferences and Meetings	160.00	499.98	-339.98	32.00 %
63250 Copier Expenses	2,310.05	1,000.02	1,310.03	231.00 %
63350 Dues and Subscriptions	673.90	112.50	561.40	599.02 %
63400 Licenses and Fees	155.97	162.48	-6.51	95.99 %
63450 Ministry Expenses	787.76	1,500.00	-712.24	52.52 %
63500 Music Expenses/ Non Personnel	1,161.35	1,000.02	161.33	116.13 %
63550 Office Supplies & Expenses	573.99	499.98	74.01	114.80 %
63600 Parish Hospitality	1,525.88	1,200.00	325.88	127.16 %
63650 Postage and Delivery	24.75	349.98	-325.23	7.07 %
63670 Fundraiser Expense	77.50	250.02	-172.52	31.00 %
63750 Telephone/Fax/Internet Expense	1,770.67	2,250.00	-479.33	78.70 %
63800 Youth Ministry Expense Not Compensation	327.35	250.02	77.33	130.93 %
<b>Total 63000 Church &amp; Office Expenses</b>	<b>10,341.23</b>	<b>10,387.50</b>	<b>-46.27</b>	<b>99.55 %</b>
63620 Taize Service	-78.00		-78.00	
63627 Taize Service - Donations	-223.00		-223.00	
<b>Total 63620 Taize Service</b>	<b>-301.00</b>		<b>-301.00</b>	
64000 Insurance Expense				
64100 Property & Liability Ins.	5,101.50	4,249.98	851.52	120.04 %
<b>Total 64000 Insurance Expense</b>	<b>5,101.50</b>	<b>4,249.98</b>	<b>851.52</b>	<b>120.04 %</b>
66700 Professional Services				
66720 Supply Musicians	1,600.00	600.00	1,000.00	266.67 %
66730 Supply Clergy	400.00	1,110.00	-710.00	36.04 %
<b>Total 66700 Professional Services</b>	<b>2,000.00</b>	<b>1,710.00</b>	<b>290.00</b>	<b>116.96 %</b>
68300 Travel and Meetings				
68310 Conference, Convention, Me{257}	329.30		329.30	
<b>Total 68300 Travel and Meetings</b>	<b>329.30</b>		<b>329.30</b>	
68600 Utilities				
68630 Gas	6,530.25	7,500.00	-969.75	87.07 %
68640 Water	5,260.97	3,600.00	1,660.97	146.14 %
68800 Electricity	3,848.00	3,499.98	348.02	109.94 %
68850 Garbage	992.63	1,999.98	-1,007.35	49.63 %
<b>Total 68600 Utilities</b>	<b>16,631.85</b>	<b>16,599.96</b>	<b>31.89</b>	<b>100.19 %</b>
69000 PayPal Fees	38.18		38.18	
69120 Vanco Fees	340.00		340.00	
<b>Total Expenditures</b>	<b>\$128,925.06</b>	<b>\$150,201.90</b>	<b>\$ -21,276.84</b>	<b>85.83 %</b>

# Saint David of Wales Episcopal Church

## Budget vs. Actuals: Budget\_FY24\_P&L - FY24 P&L

January - June, 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
NET OPERATING REVENUE	<b>\$33,099.42</b>	<b>\$ -6,701.88</b>	<b>\$39,801.30</b>	<b>-493.88 %</b>
NET REVENUE	<b>\$33,099.42</b>	<b>\$ -6,701.88</b>	<b>\$39,801.30</b>	<b>-493.88 %</b>

# Saint David of Wales Episcopal Church

## Statement of Activity

June 2024

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	6,234.25
40300 Gifts/Open Plate	522.72
<b>Total 40000 Pledges, Loose Plate and Gifts</b>	<b>6,756.97</b>
41000 Other Income	
41100 Building Use Fees{25}	16,160.00
41800 Interest Income Banking	23.91
<b>Total 41000 Other Income</b>	<b>16,183.91</b>
<b>Total Revenue</b>	<b>\$22,940.88</b>
<b>GROSS PROFIT</b>	<b>\$22,940.88</b>
Expenditures	
60000 Compensation	
60400 Music Director	1,977.00
60500 Nursery Care	0.00
60640 Bookkeeper/financial services	200.00
<b>Total 60000 Compensation</b>	<b>2,177.00</b>
62000 Building & Grounds Expenses	
62300 Building & Janitorial Supplies	277.46
62560 Repairs and Maintenance	295.11
<b>Total 62000 Building &amp; Grounds Expenses</b>	<b>572.57</b>
62600 DPA	3,201.00
63000 Church & Office Expenses	
63250 Copier Expenses	212.54
63350 Dues and Subscriptions	198.90
63450 Ministry Expenses	290.00
63500 Music Expenses/ Non Personnel	189.85
63550 Office Supplies & Expenses	-59.03
63600 Parish Hospitality	149.98
<b>Total 63000 Church &amp; Office Expenses</b>	<b>982.24</b>
63620 Taize Service	-78.00
68600 Utilities	
68630 Gas	1,347.33
68800 Electricity	701.00
68850 Garbage	175.00
<b>Total 68600 Utilities</b>	<b>2,223.33</b>
69000 PayPal Fees	2.46
69120 Vanco Fees	43.81
<b>Total Expenditures</b>	<b>\$9,124.41</b>
<b>NET OPERATING REVENUE</b>	<b>\$13,816.47</b>
<b>NET REVENUE</b>	<b>\$13,816.47</b>



# Saint David of Wales Episcopal Church

## Statement of Activity

January - June, 2024

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	86,884.20
40300 Gifts/Open Plate	6,511.26
<b>Total 40000 Pledges, Loose Plate and Gifts</b>	<b>93,395.46</b>
41000 Other Income	
41100 Building Use Fees{25}	68,598.00
41200 Fundraising Events	
41250 Fundraising Income Other	31.02
<b>Total 41200 Fundraising Events</b>	<b>31.02</b>
41800 Interest Income Banking	201.37
<b>Total 41000 Other Income</b>	<b>68,830.39</b>
<b>Total Revenue</b>	<b>\$162,225.85</b>
<b>GROSS PROFIT</b>	<b>\$162,225.85</b>
Expenditures	
60000 Compensation	
60115 Interim Rector Housing	22,067.65
60200 Building Curator	3,666.50
60300 Children's Ministry Coordinator	13,877.18
60400 Music Director	8,135.04
60500 Nursery Care	1,897.10
60600 Parish Administrator	12,028.43
60610 Administrator Pension	1,129.05
60620 Administrator Health Insurance	6,015.00
60630 Administrator Life Insurance	33.50
60640 Bookkeeper/financial services	400.00
60800 Payroll Expenses	
60820 Social Sec/Medicare	286.93
60830 Workers Comp/WBF/PFML	31.56
<b>Total 60800 Payroll Expenses</b>	<b>318.49</b>
<b>Total 60000 Compensation</b>	<b>69,567.94</b>
62000 Building & Grounds Expenses	
62200 Building and Property Security	769.38
62300 Building & Janitorial Supplies	1,149.44
62400 Janitorial Service Contractor	1,611.26
62550 Grounds/Landscaping Maintenance	175.00
62560 Repairs and Maintenance	1,877.86
<b>Total 62000 Building &amp; Grounds Expenses</b>	<b>5,582.94</b>
62600 DPA	19,206.00

# Saint David of Wales Episcopal Church

## Statement of Activity

January - June, 2024

	TOTAL
63000 Church & Office Expenses	
63100 Altar Guild	-100.00
63175 Children's Ministry Expense	629.72
63200 Church & Misc Supplies	254.37
63225 Conferences and Meetings	160.00
63250 Copier Expenses	2,310.05
63350 Dues and Subscriptions	673.90
63400 Licenses and Fees	155.97
63450 Ministry Expenses	744.06
63500 Music Expenses/ Non Personnel	1,161.35
63550 Office Supplies & Expenses	556.01
63600 Parish Hospitality	1,525.88
63650 Postage and Delivery	24.75
63750 Telephone/Fax/Internet Expense	1,770.67
63800 Youth Ministry Expense Not Compensation	327.35
<b>Total 63000 Church &amp; Office Expenses</b>	<b>10,194.08</b>
63620 Taize Service	-78.00
63627 Taize Service - Donations	-223.00
<b>Total 63620 Taize Service</b>	<b>-301.00</b>
64000 Insurance Expense	
64100 Property & Liability Ins.	5,101.50
<b>Total 64000 Insurance Expense</b>	<b>5,101.50</b>
66700 Professional Services	
66720 Supply Musicians	1,600.00
66730 Supply Clergy	400.00
<b>Total 66700 Professional Services</b>	<b>2,000.00</b>
68300 Travel and Meetings	
68310 Conference, Convention, Me{257}	329.30
<b>Total 68300 Travel and Meetings</b>	<b>329.30</b>
68600 Utilities	
68630 Gas	6,530.25
68640 Water	5,260.97
68800 Electricity	3,848.00
68850 Garbage	992.63
<b>Total 68600 Utilities</b>	<b>16,631.85</b>
69000 PayPal Fees	38.18
69120 Vanco Fees	340.00
<b>Total Expenditures</b>	<b>\$128,690.79</b>
NET OPERATING REVENUE	<b>\$33,535.06</b>
NET REVENUE	<b>\$33,535.06</b>

# Saint David of Wales Episcopal Church

## Statement of Financial Position

As of July 15, 2024

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
10100 Rivermark Parish Checking	16,162.35
10200 Rivermark Parish Savings	132,733.29
10300 Rivermark Roof Savings	66,177.50
10400 Rector Rivermark Checking	3,378.17
10500 PayPal	244.75
10600 Kitchen Savings	25,024.62
10700 Capital Savings	47,717.29
10750 Diocesan Investment Fund - Fifth Third Bank	150,000.00
10800 Petty Cash	159.24
<b>Total Bank Accounts</b>	<b>\$441,597.21</b>
Accounts Receivable	
11250 Building Use Fees	0.00
<b>Total Accounts Receivable</b>	<b>\$0.00</b>
Other Current Assets	
12000 Undeposited Funds	440.00
<b>Total Other Current Assets</b>	<b>\$440.00</b>
<b>Total Current Assets</b>	<b>\$442,037.21</b>
Fixed Assets	
15000 Furniture and Equipment	2,003.99
15100 Buildings	5,526,710.00
15200 Land	670,700.00
15800 Upgrade Furnace 2010	53,788.00
<b>Total Fixed Assets</b>	<b>\$6,253,201.99</b>
Other Assets	
18400 Pre-paid Insurance	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$6,695,239.20</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Credit Cards	
10900 Credit Card	34.19
<b>Total Credit Cards</b>	<b>\$34.19</b>
<b>Total Current Liabilities</b>	<b>\$34.19</b>

# Saint David of Wales Episcopal Church

## Statement of Financial Position

As of July 15, 2024

	TOTAL
Long-Term Liabilities	
20000 Furnace Loan from Diocese	0.00
20220 PPP Loan	0.00
<b>Total Long-Term Liabilities</b>	<b>\$0.00</b>
<b>Total Liabilities</b>	<b>\$34.19</b>
Equity	
30000 Opening Balance Equity	1,572,480.00
30000.1 Opening Balance Equity {4}	4,782,570.84
31000 Funds Transfer	-73,316.85
32000 Retained Earnings	410,033.43
Net Revenue	3,437.59
<b>Total Equity</b>	<b>\$6,695,205.01</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$6,695,239.20</b>