

**Saint David of Wales
Minutes of Vestry Meeting
October 20, 2024**

Vestry members present: Rev. Dennis j Parker Sagun, Priest in Charge; Kieran Cannistra, Senior Warden; Mary Hultquist, Junior Warden; Wendy Beth Oliver, Clerk; Brian Felder, Steve Bullock-Denniston, Cheaquetta Johnson; and Cass Cole.

Not present: Ned Hayes, Jim McConnell, and Emily Maass

Also present: Karen Dollar, Mark Turner, and Cindy Marvin

The meeting was opened in prayer at 11:51am by Brian Felder. Senior Warden Kieran called the meeting to order and stated that a quorum was present.

Profile Committee Update

Cindy Marvin and Karen Dollar spoke about the findings of the Profile Committee. The desires of the parish during the listening sessions provided a clear message that we will need a full-time rector to provide the relationship and connection that people want. Most of the parish does not understand the cost or the budget shortage and we will need to ask for additional funds. Cindy departed.

Consent Agenda

The Consent Agenda (October Reports & September 15 Minutes) was approved subject to two corrections to the minutes. Rev. Dennis moved for approval, Brian seconded, and the motion carried with Wendy abstaining.

Vestry Terms

Kieran discussed that terms are ending for Kieran, Cass, Ned, and Wendy. Kieran and Wendy agreed to stay another term. Suggestions were made regarding possible vestry members.

Rector's Report

Rev. Dennis advised that he will stay until 6 weeks before the new rector arrives. He will not be at St. David's for most of Lent or for Holy Week and he will be away for Advent 1, 2, and 3.

Financial Report

The Finance Team is working on the budget. We will have a shortfall with a fulltime rector. Income from building use is not certain because we do not know if the Forest School or Drama Club will return. We have \$50,000 in savings that could be used for the shortfall and a 3-year \$20,000 per year challenge grant to use for fundraising.

Kieran moved to authorize searching for a full-time rector, Steve seconded, and it was approved unanimously. Karen left.

Kieran presented on a Financial Policy that was included in the packet that provides for how expenses will be approved based on the dollar amount. Expenses under \$600 that are within the current budget or fall under the umbrella of an existing fund that can support the expenditures may be approved the owner of that portion of the budget and do not require Finance Committee or Vestry approval. Expenses between \$600 and \$1,000 require approval of the Finance Committee and three written estimates when reasonable and feasible. Expenses over \$1,000 will also require Vestry approval. Mary moved to approve the policy, Cheaquetta seconded, and the policy was approved unanimously.

Two recommendations from the Finance Team included in the packet were discussed and approved:

1. \$1,650 for window repair. Cheaquetta moved to approve, Wendy seconded, and the expenditure was approved unanimously.
2. \$5,000 allocated for the Profile and Search Committees. Mary moved to approve, Rev. Dennis seconded, and the motion was approved unanimously.

Turner left.

Profile and Search Committee Charters

The Vestry discussed the Profile and Search Committee Charters drafted by Kieran. Wendy moved to approve the Profile Committee Charter, Mary seconded the motion, and it was approved unanimously. Wendy moved to approve the Search Committee Charter, Cass seconded the motion, and it was approved unanimously. The role of the chaplain for the Search Committee, which includes keeping the spiritual aspect of the search in the forefront, was discussed.

The following slate for voting members of the Search Committee was approved: Barbara Brecht, Mark Turner, Ben Irwin, April Wiza, Katie Urbani, Michael Sandborn, and Holly Bullock-Denniston. Rev Dennis moved to approve the slate, together with asking Holly to serve as chair. Brian seconded the motion and it was approved unanimously.

Bylaws

A revised draft of the Bylaws, allowing the Vestry to vote by electronic poll, was discussed. Brian moved to approve the revisions, Cheaquetta seconded the motion, and the motion was approved unanimously.

Building Update

Mary provided a building update. Repair work is commencing on the roof. We are waiting for storm windows for the cupola. The hood for the range is coming and new locks are being installed on the interior doors. Replacing locks on the exterior doors to enable them to be more easily locked was discussed.

Family Promise

Cass reminded the Vestry that the church will be hosting Family Promise November 10-17 and Trinity Cathedral is the support parish.

The meeting closed in prayer by Rev. Dennis at 1:23pm.