

## Senior Warden Report: October 2023

On October 28, Dennis+, Anne Parks, Cass Cole, and I will attend diocesan convention. If you have opinions, questions, comments, or anything else related to the canonical amendments, resolutions of policy, and proposed budget, please connect with one of us:

- Canonical amendments: [Canon 1.1 Annual Meeting of Convention](#) | [Canon 3.8 The Commission on Ministry](#) | [Canon 1.1 and 1.4 Official Youth Presence](#) | [Hearing replay](#)
- Resolutions of policy: [Proposed Draft Resolution to Repudiate Doctrine of Discovery](#) | [Proposed Draft Resolution Support of Palestinian Christians](#) | [Proposed Draft Resolution Safeguard the Rights of Palestinian Children](#) | [Hearing replay coming soon, will be found [here](#)]
- Proposed budget: [2024 budget](#) | [2024 budget narrative](#) | [Hearing replay coming soon, will be found [here](#)]

*Speaking of budgets ...* The finance committee is hard at work drafting St. David's own 2024 budget, and it's obvious that vestry has some decisions ahead of us. As in years past, there are a number of areas in which money is less of an issue than volunteer hours; keep an eye out for those areas (Hint: Justice & Mercy, and Children & Youth formation).

What's happened, what's happening, and what's about to happen:

- I've sent reminders to everyone who needs to complete Safe Church training and hasn't. Please plan to get training done by the time of the bishop's visit (December 3).
- Many thanks to the finance committee for organizing some fantastic speakers for stewardship season. Ingathering is Sunday, October 29, which is all but upon us. Please help the committee out by submitting your 2024 pledge promptly.
- Dennis+, Ned, and I are working on an opportunity for a facilitated, church-wide discussion about Kerlin+'s departure from St. David's. We'll share plans as they come together.
- As we make plans for children's and youth ministries at St. David's, it would be most helpful to fill the role of Parent Engagement Ministry Team Lead, which has been vacant for some time. If you (or someone you know) is interested, please let me know.
- I don't want to steal anyone's thunder, but the BII Team reports that we are *very, very close* to being able to begin work in the kitchen. 🙌🙌🙌

As always, let me know if you have questions, comments, concerns, or ... your 2024 pledge.

Submitted by Kieran Cannistra, Senior Warden

Vestry and St. David's Community –

Thank you for your support of our building. We have made very good progress this month!

### **BUILDING CURATION**

- **Change in Building Curator:** Josh Pinkston is moving out of Portland and must discontinue his employment by St. David's. He leaves us on very positive terms, and has given us a lot of feedback to continue to help us improve our management of the building.
- **Interim Curator / Facilities:** Crystal Maass has agreed to step up to fill both the Facilities and the Building Curator roles for the time being. We will plan to have her work approximately 15 hours a week at both tasks through the next month.
- **Long-Term Plan:** We are looking to fill a joint role of both Curator & Facilities Fix It Person with a comprehensive role that would take 15-20 hours a week. We hope to have this job posted in the next few weeks, and fill the role with a new part-time employee by the end of November. (Crystal has been very helpful, but she is doing this as a favor to the church.)
- **Forest School:** The Portland Forest School moved into the building in early September. We have had positive reports from them, and PFS is working hard to be a good building partner. They are installing their own Wi-Fi system and are working closely with us to ensure the building is fully up to code and maintained in a good state of affairs. There are typical small miscommunications or building usage complications, but we have addressed these items as they emerge, and we see no long-term difficulties in maintaining a positive working relationship with the school and the church. The situation seems optimal for both parties.

### **FAMILY PROMISE**

- **Family Promise:** We are working to prepare the building so that we can again host Family Promise Nov 12-19. Last time, we had a few complications, and we are looking to address these issues early, so they are not problems this time around.

### **UPDATES ON BUILDING**

- **Clean-Up:** Forest School has undertaken a great number of small building improvements, all of which help our building to be maintained for the long-term & will help our building to last.
- **Kitchen:** Please see attached report from the BII team for updates on the kitchen!

## Treasurer's Report Sept 2023

Things to note:

A budget to actuals report is included. The comparison is Sept 2023 budget expectations to Sept 2023 actual spending.

Pledges are on target – we will end the year close to 100% of expectation.

“Other Grants” is maternity leave payments from the insurance company. We received a bit more than we budgeted.

We will receive a small refund for overpaid rector pension, so eventually we will be close to 100% of the revised budget on that line item.

We are +\$45,624 for the year on a cash basis and expect to end the year in the black.

A gentle reminder that last year we were negative \$40K. We are grateful for our current circumstances, and it's a reminder to be cautious.

Note from Sept monthly report that catch up amount of \$17K is included for DPA. Also garbage is a negative number because we received a donation to pay for the temporary drop boxes.

# Saint David of Wales Episcopal Church

## Statement of Activity

September 2023

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	9,512.36
40300 Gifts/Open Plate	2,304.00
<b>Total 40000 Pledges, Loose Plate and Gifts</b>	<b>11,816.36</b>
41000 Other Income	
41100 Building Use Fees{25}	5,305.00
41110 Building Use Security Deposits	150.00
<b>Total 41100 Building Use Fees{25}</b>	<b>5,455.00</b>
41300 Other Grants	3,755.53
<b>Total 41000 Other Income</b>	<b>9,210.53</b>
<b>Total Revenue</b>	<b>\$21,026.89</b>
<b>GROSS PROFIT</b>	<b>\$21,026.89</b>
Expenditures	
60000 Compensation	
60115 Interim Rector Housing	5,951.39
60200 Building Curator	560.12
60400 Music Director	1,884.45
60500 Nursery Care	307.91
60600 Parish Administrator	1,817.20
60640 Bookkeeper/financial services	1,045.00
60800 Payroll Expenses	
60830 Workers Comp/WBF/PFML	85.75
<b>Total 60800 Payroll Expenses</b>	<b>85.75</b>
<b>Total 60000 Compensation</b>	<b>11,651.82</b>
62000 Building & Grounds Expenses	
62200 Building and Property Security	336.87
62300 Building & Janitorial Supplies	73.61
62400 Janitorial Service Contractor	452.36
<b>Total 62000 Building &amp; Grounds Expenses</b>	<b>862.84</b>
62600 DPA	17,253.00
63000 Church & Office Expenses	
63100 Altar Guild	350.00
63200 Church & Misc Supplies	32.99
63250 Copier Expenses	114.80
63350 Dues and Subscriptions	39.00
63450 Ministry Expenses	474.63
63600 Parish Hospitality	178.77
63750 Telephone/Fax/Internet Expense	182.26
<b>Total 63000 Church &amp; Office Expenses</b>	<b>1,372.45</b>

# Saint David of Wales Episcopal Church

## Statement of Activity

September 2023

	TOTAL
63620 Taize Service	
63627 Taize Service - Donations	-38.00
<b>Total 63620 Taize Service</b>	<b>-38.00</b>
64000 Insurance Expense	
64100 Property & Liability Ins.	2,125.25
<b>Total 64000 Insurance Expense</b>	<b>2,125.25</b>
68600 Utilities	
68630 Gas	24.33
68800 Electricity	522.00
68850 Garbage	-182.00
<b>Total 68600 Utilities</b>	<b>364.33</b>
69000 PayPal Fees	100.20
69120 Vanco Fees	43.72
<b>Total Expenditures</b>	<b>\$33,735.61</b>
NET OPERATING REVENUE	<b>\$ -12,708.72</b>
NET REVENUE	<b>\$ -12,708.72</b>

# Saint David of Wales Episcopal Church

## Budget vs. Actuals: St. David's 2023 Budget (WIP) - FY23 P&L

January - September, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Revenue</b>				
40000 Pledges, Loose Plate and Gifts				
40100 Pledges	157,401.28	135,000.00	22,401.28	116.59 %
40300 Gifts/Open Plate	9,718.01	7,499.97	2,218.04	129.57 %
<b>Total 40000 Pledges, Loose Plate and Gifts</b>	<b>167,119.29</b>	<b>142,499.97</b>	<b>24,619.32</b>	<b>117.28 %</b>
41000 Other Income				
41100 Building Use Fees{25}	52,784.26	52,499.97	284.29	100.54 %
41110 Building Use Security Deposits	140.74		140.74	
<b>Total 41100 Building Use Fees{25}</b>	<b>52,925.00</b>	<b>52,499.97</b>	<b>425.03</b>	<b>100.81 %</b>
41200 Fundraising Events		0.00	0.00	
41250 Fundraising Income Other	380.36		380.36	
<b>Total 41200 Fundraising Events</b>	<b>380.36</b>	<b>0.00</b>	<b>380.36</b>	
41300 Other Grants	16,022.90	12,000.00	4,022.90	133.52 %
41400 Refunds	0.00		0.00	
41800 Interest Income Banking	283.79	315.00	-31.21	90.09 %
<b>Total 41000 Other Income</b>	<b>69,612.05</b>	<b>64,814.97</b>	<b>4,797.08</b>	<b>107.40 %</b>
<b>Total Revenue</b>	<b>\$236,731.34</b>	<b>\$207,314.94</b>	<b>\$29,416.40</b>	<b>114.19 %</b>
<b>GROSS PROFIT</b>	<b>\$236,731.34</b>	<b>\$207,314.94</b>	<b>\$29,416.40</b>	<b>114.19 %</b>
<b>Expenditures</b>				
60000 Compensation				
60100 Rector Stipend/Regular Hours	16,281.00	17,854.00	-1,573.00	91.19 %
60110 Rector Housing	24,822.00	24,822.00	0.00	100.00 %
60115 Interim Rector Housing	24,995.83	24,484.00	511.83	102.09 %
60120 Rector Life Insurance	187.60	189.00	-1.40	99.26 %
60130 Rector Pension	8,385.99	6,831.00	1,554.99	122.76 %
60145 Rector Vacation Payout	5,435.63	5,491.00	-55.37	98.99 %
60160 Rector Professional Expenses		1,800.00	-1,800.00	
60200 Building Curator	2,147.17	4,000.00	-1,852.83	53.68 %
60300 Children's Ministry Coordinator	3,340.00	4,008.00	-668.00	83.33 %
60400 Music Director	16,153.34	15,750.00	403.34	102.56 %
60500 Nursery Care	2,007.04	2,097.00	-89.96	95.71 %
60600 Parish Administrator	7,777.46	11,550.00	-3,772.54	67.34 %
60640 Bookkeeper/financial services	1,245.00	4,500.00	-3,255.00	27.67 %
60800 Payroll Expenses				
60820 Social Sec/Medicare	1,242.88	3,672.00	-2,429.12	33.85 %
60830 Workers Comp/WBF/PFML	902.31	1,800.00	-897.69	50.13 %
<b>Total 60800 Payroll Expenses</b>	<b>2,145.19</b>	<b>5,472.00</b>	<b>-3,326.81</b>	<b>39.20 %</b>
<b>Total 60000 Compensation</b>	<b>114,923.25</b>	<b>128,848.00</b>	<b>-13,924.75</b>	<b>89.19 %</b>
60900 Business Expenses				
60920 Business Registration Fees		100.00	-100.00	
<b>Total 60900 Business Expenses</b>		<b>100.00</b>	<b>-100.00</b>	
62000 Building & Grounds Expenses				

# Saint David of Wales Episcopal Church

## Budget vs. Actuals: St. David's 2023 Budget (WIP) - FY23 P&L

January - September, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
62200 Building and Property Security	779.91	1,800.00	-1,020.09	43.33 %
62300 Building & Janitorial Supplies	873.93	1,125.00	-251.07	77.68 %
62400 Janitorial Service Contractor	2,629.35	2,999.97	-370.62	87.65 %
62550 Grounds/Landscaping Maintenance	0.00	749.97	-749.97	0.00 %
62560 Repairs and Maintenance	10,650.27	11,250.00	-599.73	94.67 %
<b>Total 62000 Building &amp; Grounds Expenses</b>	<b>14,933.46</b>	<b>17,924.94</b>	<b>-2,991.48</b>	<b>83.31 %</b>
62600 DPA	17,253.00	17,624.97	-371.97	97.89 %
63000 Church & Office Expenses				
63100 Altar Guild	677.75	756.00	-78.25	89.65 %
63150 Bank Charges	48.47	846.00	-797.53	5.73 %
63175 Children's Ministry Expense	13.99	378.00	-364.01	3.70 %
63200 Church & Misc Supplies	32.99	0.00	32.99	
63225 Conferences and Meetings		747.00	-747.00	
63250 Copier Expenses	1,256.87	1,395.00	-138.13	90.10 %
63350 Dues and Subscriptions	153.00	225.00	-72.00	68.00 %
63400 Licenses and Fees	374.90	300.00	74.90	124.97 %
63450 Ministry Expenses	1,130.09	1,503.00	-372.91	75.19 %
63500 Music Expenses/ Non Personnel	500.00	600.00	-100.00	83.33 %
63550 Office Supplies & Expenses	421.11	756.00	-334.89	55.70 %
63600 Parish Hospitality	2,095.86	1,800.00	295.86	116.44 %
63650 Postage and Delivery		450.00	-450.00	
63750 Telephone/Fax/Internet Expense	2,147.06	3,375.00	-1,227.94	63.62 %
63800 Youth Ministry Expense Not Compensation		378.00	-378.00	
<b>Total 63000 Church &amp; Office Expenses</b>	<b>8,852.09</b>	<b>13,509.00</b>	<b>-4,656.91</b>	<b>65.53 %</b>
63620 Taize Service				
63623 Taize Service - Expenses	229.64		229.64	
63627 Taize Service - Donations	-401.14		-401.14	
<b>Total 63620 Taize Service</b>	<b>-171.50</b>		<b>-171.50</b>	
64000 Insurance Expense				
64100 Property & Liability Ins.	6,375.75	6,374.97	0.78	100.01 %
<b>Total 64000 Insurance Expense</b>	<b>6,375.75</b>	<b>6,374.97</b>	<b>0.78</b>	<b>100.01 %</b>
66700 Professional Services				
66720 Supply Musicians	450.00	900.00	-450.00	50.00 %
66730 Supply Clergy	5,610.00	5,220.00	390.00	107.47 %
66740 Other Professional Services	1,500.00	1,500.00	0.00	100.00 %
<b>Total 66700 Professional Services</b>	<b>7,560.00</b>	<b>7,620.00</b>	<b>-60.00</b>	<b>99.21 %</b>
68300 Travel and Meetings				
68310 Conference, Convention, Me{257}	494.54	756.00	-261.46	65.42 %
<b>Total 68300 Travel and Meetings</b>	<b>494.54</b>	<b>756.00</b>	<b>-261.46</b>	<b>65.42 %</b>
68600 Utilities				
68630 Gas	9,422.96	11,250.00	-1,827.04	83.76 %
68640 Water	5,213.06	5,400.00	-186.94	96.54 %

# Saint David of Wales Episcopal Church

## Budget vs. Actuals: St. David's 2023 Budget (WIP) - FY23 P&L

January - September, 2023

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
68800 Electricity	4,299.48	5,249.97	-950.49	81.90 %
68850 Garbage	1,494.75	1,503.00	-8.25	99.45 %
<b>Total 68600 Utilities</b>	<b>20,430.25</b>	<b>23,402.97</b>	<b>-2,972.72</b>	<b>87.30 %</b>
69000 PayPal Fees	115.41		115.41	
69120 Vanco Fees	340.57		340.57	
<b>Total Expenditures</b>	<b>\$191,106.82</b>	<b>\$216,160.85</b>	<b>\$ -25,054.03</b>	<b>88.41 %</b>
NET OPERATING REVENUE	<b>\$45,624.52</b>	<b>\$ -8,845.91</b>	<b>\$54,470.43</b>	<b>-515.77 %</b>
NET REVENUE	<b>\$45,624.52</b>	<b>\$ -8,845.91</b>	<b>\$54,470.43</b>	<b>-515.77 %</b>