

Senior Warden Report
April 2023
Submitted by Kieran Cannistra

Has April been less weird than March was? Nope. But a lot of it has been very, very good. Holy Week and Easter lifted me in a way I haven't felt lifted in quite some time. If you feel the same, please make sure to let our clergy and staff know; they worked themselves to the bone this year, and they did it out of love for each of us. I felt it. [Cue the Cohen] Alleluia ...

If I was frustrated in last month's report (I was), I'm inexplicably giddy, this month. There is a lot to worry about, fix, create, and let go of. But I see it (and us) coming together. And because, like The Deputy, I like dots, here's a bulleted rundown of some of the things we've done and things we must do:

- My most pressing issue is addressing the brightness of the light in the parking lot, which is causing some of our neighbors serious distress. A photo-finish second is the fire inspection.
- There is now a standing staff and clergy meeting, which I'm finding incredibly helpful. Unfortunately, the person to whom the personnel committee offered the parish administrator job has ultimately declined the position, and our new building curator is still attending to personal matters.
- Rachel and Finn will continue scripture reflection and Holy Karaoke on Wednesdays. Go, go!
- Portland Drama Club will once again hold camps throughout the summer. I *highly* recommend stopping by during the week to listen in and check out the work they do.
- With Finn, I'm exploring a grant to get our beautiful altar piano refurbished.
- As of this writing, I'm expecting window and HVAC work to have begun in the office.

We held nine services through Holy Week, each of which led me closer to a raucous and moving Great Vigil on Saturday night. (Which reminds me that I need to fix that bell I rang until the clapper went flying ...) And though I rolled in on Sunday bleary-eyed and drained, Dennis and the children of Saint David's sent my spirits to the sanctuary ceiling with the resurrection of the alleluias and flowering of the cross. My spirit remains there. (Though it is my sincerest hope that the balloons have fallen, by now.)

*“So thank God for his marvelous love,
for his miracle mercy to the children he loves;
Offer thanksgiving sacrifices,
tell the world what he's done—sing it out!”*
— Psalm 107:21-22, The Message

Submitted by Kieran Cannistra, Senior Warden

**Junior Warden Report
April 2023
Submitted by Ned Hayes**

Vestry and St. David's Community – Thank you for your support of our building and our community.

APRIL

- **Building Curator:** The start of our new Building Curator is delayed. We are working with our candidate to find a new start date. If that won't work, we'll have to reopen the position.
- **Fire Inspection:** We received official Fire Inspection reports in March regarding our buildings readiness to host people for Family Promise (and we also, at the same time, did our complete annual inspection). We did not pass these inspections, and a variety of violations were documented. St. David's has been granted a **30 day extension** on the Fire Inspections. We need to get things addressed... but we now have through **May 12** to address every item. (none are major issues, and can be done without major budget expenditures).
- **Roof:** Executive Committee approved funds to clean the roof (preparatory to repairs) and this work is ongoing. We plan to finalize next steps planning for complete roof repairs soon.
- **Electrical:** Pyramid has signed a new maintenance contract with us and they have completed our first task under our new contract (cleaning / maintaining existing air handlers).
- **Freezer:** Jeff and Mary Hultquitz donated a freezer to St. David's, and that's now installed in the Parish Hall. Thanks to Jeff & Mary for their generosity!
- **Parking Lot Lights:** Very grateful to White Lightning for updated lights for our Parking Lot, just in time for Easter Week. Unfortunately, this has led to some tension with neighbors of the church, as they report the lights are stronger than they expected. We are working to address their concerns, in consultation with the electricians and with local government.

UPCOMING / PROGRESS

- **Facilities Person** – We are looking for a part-time facilities person who could work on items that need to be fixed at the church on an *ad hoc* basis. We have discussed our tasks with two different outside contractors – one seemed very positive, but fell through after the fact, and the other is a major contractor. We would appreciate referrals from members of the congregation. ***We need your help here!***
- **Kitchen / Bill Committee** still moving forward getting the kitchen finalized. Structural engineer and the Crider mechanical architect are in close contact and ought to finish their work soon to do the Hood in the kitchen. Senior Warden (Kieran) has reached out to Kitchen contractors to both offer support (and also to try to light a fire under them).
- **Drywall** – Work should commence soon to fix the drywall gaps that are outstanding in our building (these are also listed on the Fire Inspection report). Approved already to start work.

Submitted by Ned Hayes, Junior Warden

Finance Committee Report for April, 2023 Vestry Meeting:

We will be spending no more than \$600 for repairing/replacing certain roof tiles (mostly above the kitchen area) The contractor is Bliss. They estimated \$430, including asbestos testing, which they believe is there. This will come from the roof fund. NO Vestry action needed.

Vestry Executive Committee did approve no more than \$2100 for various dry wall projects around the church, including around the electrical panels. Since that approval, we have found three more spots that need some dry wall (PH ceiling, History Room and a small spot in the NW corner of the kitchen where the air split will be attached). This could make the total cost \$2375. The Finance Committee approved this, and NO Vestry action needed since the \$275 extra is less than the \$600 limit for Vestry approval. Money will come from the Building Fund/Capital Expenditures.

Vestry Vote Needed:

The Building Improvement Team and the Finance Team recommend spending no more than \$2500 for cleaning all the gutters and the roof itself. We will use Rip City Roofing, and their estimate is for \$2000. Another bid was quite a bit higher. (around \$6000). This money will come from the maintenance line item in the operating budget.

Thanks,

Madeline Moore
co-Finance Team Chair

Treasurer's Report March 2023

Please see Statement of Activity Reports for details. This summary report is meant to be highlights and items to note.

March Income:

- Pledge: \$8,878 (61% budget)
- Plate: \$729 (103% budget)
- Pledge & Plate: \$9,607 (63% budget)
- Building Use: \$5,354 (136% budget)

YTD Income:

- Pledge: \$44,706 (102% budget)
- Plate: \$2,778 (130% budget)
- Pledge & Plate: \$47,485 (103% budget)
- Building Use: \$13,025 (112% budget)

*Rector Maternity leave insurance payment of \$4k/mo. will show catch up amount in April.

Expenses:

*DPA payment is on pause for 2023 while we await answer on our request.

*Rector pension payment catchup for 2023 will be billed in April.

*Gas bill has been on the high side.

*New positions have yet to be filled, so those expenses will be added in the future.

We are +\$7,138 YTD with the above considerations in mind.

Saint David of Wales Episcopal Church

Statement of Activity

March 2023

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	8,878.33
40300 Gifts/Open Plate	729.00
Total 40000 Pledges, Loose Plate and Gifts	9,607.33
41000 Other Income	
41100 Building Use Fees{25}	5,354.00
41800 Interest Income Banking	34.67
Total 41000 Other Income	5,388.67
Total Revenue	\$14,996.00
GROSS PROFIT	\$14,996.00
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	3,927.00
60110 Rector Housing	3,546.00
60120 Rector Life Insurance	26.80
60300 Children's Ministry Coordinator	668.00
60400 Music Director	1,750.00
60500 Nursery Care	195.00
60800 Payroll Expenses	
60820 Social Sec/Medicare	197.99
60830 Workers Comp/WBF	85.03
Total 60800 Payroll Expenses	283.02
Total 60000 Compensation	10,395.82
62000 Building & Grounds Expenses	
62400 Janitorial Service Contractor	170.00
62550 Grounds/Landscaping Maintenance	-500.00
62560 Repairs and Maintenance	2,540.18
Total 62000 Building & Grounds Expenses	2,210.18
63000 Church & Office Expenses	
63050 Advertising	108.54
63200 Church & Misc Supplies	42.02
63250 Copier Expenses	180.23
63400 Licenses and Fees	324.90
63450 Ministry Expenses	129.00
63550 Office Supplies & Expenses	9.99
63600 Parish Hospitality	201.61
63750 Telephone/Fax/Internet Expense	420.77
Total 63000 Church & Office Expenses	1,417.06

Saint David of Wales Episcopal Church

Statement of Activity

March 2023

	TOTAL
63620 Taize Service	
63623 Taize Service - Expenses	79.64
63627 Taize Service - Donations	-52.46
Total 63620 Taize Service	27.18
66700 Professional Services	
66730 Supply Clergy	1,600.00
Total 66700 Professional Services	1,600.00
68600 Utilities	
68630 Gas	1,571.34
68640 Water	562.32
68800 Electricity	493.00
68850 Garbage	193.75
Total 68600 Utilities	2,820.41
69120 Vanco Fees	55.71
Total Expenditures	\$18,526.36
NET OPERATING REVENUE	\$ -3,530.36
NET REVENUE	\$ -3,530.36

Saint David of Wales Episcopal Church

Statement of Activity

January - March, 2023

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	44,706.77
40300 Gifts/Open Plate	2,778.34
Total 40000 Pledges, Loose Plate and Gifts	47,485.11
41000 Other Income	
41100 Building Use Fees{25}	13,025.26
41110 Building Use Security Deposits	90.74
Total 41100 Building Use Fees{25}	13,116.00
41200 Fundraising Events	
41250 Fundraising Income Other	269.48
Total 41200 Fundraising Events	269.48
41800 Interest Income Banking	103.53
Total 41000 Other Income	13,489.01
Total Revenue	\$60,974.12
GROSS PROFIT	\$60,974.12
Expenditures	
60000 Compensation	
60100 Rector Stipend/Regular Hours	11,781.00
60110 Rector Housing	10,638.00
60120 Rector Life Insurance	107.20
60300 Children's Ministry Coordinator	2,004.00
60400 Music Director	5,250.00
60500 Nursery Care	270.00
60800 Payroll Expenses	
60820 Social Sec/Medicare	621.51
60830 Workers Comp/WBF	265.37
Total 60800 Payroll Expenses	886.88
Total 60000 Compensation	30,937.08
62000 Building & Grounds Expenses	
62200 Building and Property Security	147.66
62300 Building & Janitorial Supplies	239.97
62400 Janitorial Service Contractor	870.00
62550 Grounds/Landscaping Maintenance	200.00
62560 Repairs and Maintenance	3,177.44
Total 62000 Building & Grounds Expenses	4,635.07
63000 Church & Office Expenses	
63050 Advertising	108.54
63100 Altar Guild	373.80
63200 Church & Misc Supplies	67.99

Saint David of Wales Episcopal Church

Statement of Activity

January - March, 2023

	TOTAL
63250 Copier Expenses	568.07
63400 Licenses and Fees	324.90
63450 Ministry Expenses	228.41
63500 Music Expenses/ Non Personnel	150.00
63550 Office Supplies & Expenses	28.08
63600 Parish Hospitality	536.03
63750 Telephone/Fax/Internet Expense	1,005.98
Total 63000 Church & Office Expenses	3,391.80
63620 Taize Service	
63623 Taize Service - Expenses	79.64
63627 Taize Service - Donations	-52.46
Total 63620 Taize Service	27.18
64000 Insurance Expense	
64100 Property & Liability Ins.	2,125.25
Total 64000 Insurance Expense	2,125.25
66700 Professional Services	
66720 Supply Musicians	150.00
66730 Supply Clergy	3,450.00
Total 66700 Professional Services	3,600.00
68600 Utilities	
68630 Gas	5,333.00
68640 Water	1,686.96
68800 Electricity	1,479.00
68850 Garbage	503.75
Total 68600 Utilities	9,002.71
69120 Vanco Fees	116.45
Total Expenditures	\$53,835.54
NET OPERATING REVENUE	\$7,138.58
NET REVENUE	\$7,138.58