

Senior Warden Report: September 2024

I swear I just sat down to write August's report. Where did the month go? I'd love to say this will be a nice, short report ... buuuuut. Y'know.

What's happened, what's happening, and what's about to happen:

- **CONGRATULATIONS TO SKIP AND CASS.** Beautiful people, beautiful wedding. What more can I say?
- **Our building is looking fantastic.** New bathrooms, new carpet, some painting, some moving of stuff out of places and into the kitchen ... and more to come. If you're reading this (HI!), please consider emailing Matt Taylor at mcleod09@gmail.com and Mary Hultquist at juniorwarden@saintdavidpdx.org to get yourself added to our list of building and grounds volunteers. There is *always* more to fix, move, tighten, secure, and tart up in our building. And with more activity happening here than ever, we need more hands than ever.
- **Our building is so attractive that we had a break-in a couple of weeks ago.** Nothing other than a window was damaged, and thank goodness nobody was harmed. We know who it was who did the breaking-in, and the police are being helpful. Having written this, **it's time for us to create a safety plan** for the building and the people within it. *If anyone reading this (HI!) has experience creating such a plan, please email me at seniorwarden@saintdavidpdx.org.*
- **The profile team has collected nearly 70 responses, so far.** Thanks to all who have completed the profile. To those who have not yet done so, please do it ASAP. If you're having trouble with it or need a computer on which to complete the survey, please connect with me at church and I'll get you set up. Thanks again to the profile team for their tremendous work: Karen Dollar, Jeff Hultquist, Skip Johnson, Cindy Marvin, and Derek Moyer.
- **Josh Hegg is officially our music director,** and choir practice has started up on Wednesdays at 7pm. Advent will be here before we know it, so *go sing with Josh.*
- More profile stuff: On **Sunday, 22 September we'll have our next quarterly meeting.** The focus will be on the work the profile committee has done and what they've learned. And we'll be able to discuss together the kind of decisions we need to make before we can put out the call for our next rector. *Please make every attempt to be there;* we will Zoom in those who can't be there in person.
- **We've postponed our 21 September event,** though the date is still TBD. We're *so close* with the kitchen; we're going to wait until we're sure it's good and ready to handle St. David's folks partying down.

As always, let me know if you have questions, comments, or concerns.

Submitted by Kieran Cannistra, Senior Warden

For everything there is a season, and a time for every matter under heaven
(Ecclesiastes 3:1)

Welcome to September! Schools have started—and we have bathrooms!—and the beginning of the new program year! We have a permanent curator, Lauren Krygier, working with all the building partners (aka Building Buddies) to get things organized as we embark on this new year. At the same time, we're making good progress on some long-standing projects.

ROOF LEAKS:

We've settled on a two-stage approach for the roof. The request coming to vestry this month is for the major areas that are leaking, the cupola and tower roof. While we need the whole roof replaced soon, the funding for that isn't available right now, and we want to get the leaky sections addressed before the rains. Going forward, we are also looking at replacing gutters and adding solar.

DOORS & LOCKS:

The [plan for the new doors & locks](#) is complete and the financials for the interior locks are being considered this month. Interior door lock replacement will be done by volunteers/handy person, so the cost is primarily for materials. Looking for volunteers to install!

We're getting bids for the exterior doors, and could use some help coordinating this part!

WINDOWS:

We had three cracked windows in the HoAP classroom fixed this past month. There were four windows identified during his visit: parish hall, hallway, room 10 (they sent the wrong size window last month), and the breezeway corridor (from last month, glass hadn't arrived).

There is one additional window that needs replaced this month, one in the staff bathroom in the basement, from the break-in we had Sept 5. It is currently boarded, and the glass has been ordered.

KITCHEN:

Progress continues, and it's looking awesome! The only major item to complete is the hood over the stove. Please see the BII report for more info.

STORAGE:

We're still moving things around a bit, and have a Metro run to do, but there is far more space to work with now, so we can better organize things going forward. Changing the locks will also keep things from "appearing" in storage, especially from building partners. We'll also be utilizing the former Kitchen Share (now called "upstairs storage") for sacristy storage and emergency preparedness.

BUILDING & GROUNDS:

To put it plainly, we need more folks to help with building needs. We have an old building with lots of deferred maintenance, a backlog of projects, and a very small group of regular volunteers. Please let me know how you can help and get others to help as well. No experience necessary. All levels needed.

LINKS OF NOTE:

[Junior Warden Status Page](#) (weekly)
[Vestry on Duty Checklist](#)

[Buildings & Grounds Task List](#)
[Waterleaf Report](#)

[Maps](#)

Saint David of Wales Episcopal Church

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Revenue				
40000 Pledges, Loose Plate and Gifts				
40100 Pledges	110,084.76	175,000.00	64,915.24	62.91 %
40300 Gifts/Open Plate	13,970.05	12,000.00	-1,970.05	116.42 %
Total 40000 Pledges, Loose Plate and Gifts	124,054.81	187,000.00	62,945.19	66.34 %
41000 Other Income				
41100 Building Use Fees{25}	82,628.00	95,000.00	12,372.00	86.98 %
41200 Fundraising Events		5,000.00	5,000.00	
41250 Fundraising Income Other	31.02		-31.02	
Total 41200 Fundraising Events	31.02	5,000.00	4,968.98	0.62 %
41800 Interest Income Banking	776.63	1,000.00	223.37	77.66 %
Total 41000 Other Income	83,435.65	101,000.00	17,564.35	82.61 %
69100 Square Fees	-1.08		1.08	
Total Revenue	\$207,489.38	\$288,000.00	\$80,510.62	72.04 %
GROSS PROFIT	\$207,489.38	\$288,000.00	\$80,510.62	72.04 %
Expenditures				
60000 Compensation				
60115 Interim Rector Housing	29,426.13	44,000.00	14,573.87	66.88 %
60160 Rector Professional Expenses		3,000.00	3,000.00	
60200 Building Curator	4,497.75	19,500.00	15,002.25	23.07 %
60300 Children's Ministry Coordinator	14,953.68	25,184.00	10,230.32	59.38 %
60400 Music Director	11,135.04	23,500.00	12,364.96	47.38 %
60500 Nursery Care	2,338.06	3,000.00	661.94	77.94 %
60600 Parish Administrator	16,657.00	30,108.00	13,451.00	55.32 %
60610 Administrator Pension	1,634.08	2,710.00	1,075.92	60.30 %
60620 Administrator Health Insurance	9,624.00	6,000.00	-3,624.00	160.40 %
60630 Administrator Life Insurance	53.60		-53.60	
60640 Bookkeeper/financial services	600.00	800.00	200.00	75.00 %
60800 Payroll Expenses				
60820 Social Sec/Medicare	286.93	5,200.00	4,913.07	5.52 %
60830 Workers Comp/WBF/PFML	31.56	2,400.00	2,368.44	1.32 %
Total 60800 Payroll Expenses	318.49	7,600.00	7,281.51	4.19 %
Total 60000 Compensation	91,237.83	165,402.00	74,164.17	55.16 %
60900 Business Expenses				
60920 Business Registration Fees		100.00	100.00	
Total 60900 Business Expenses		100.00	100.00	
62000 Building & Grounds Expenses				
62200 Building and Property Security	1,042.07	2,400.00	1,357.93	43.42 %
62300 Building & Janitorial Supplies	2,280.74	1,500.00	-780.74	152.05 %
62400 Janitorial Service Contractor	2,224.30	5,200.00	2,975.70	42.78 %
62550 Grounds/Landscaping Maintenance	175.00	1,500.00	1,325.00	11.67 %
62560 Repairs and Maintenance	7,538.14	20,000.00	12,461.86	37.69 %

Saint David of Wales Episcopal Church

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
Total 62000 Building & Grounds Expenses	13,260.25	30,600.00	17,339.75	43.33 %
62600 DPA	28,809.00	38,407.00	9,598.00	75.01 %
63000 Church & Office Expenses				
63100 Altar Guild	-100.00	1,000.00	1,100.00	-10.00 %
63150 Bank Charges		1,125.00	1,125.00	
63175 Children's Ministry Expense	629.72	500.00	-129.72	125.94 %
63200 Church & Misc Supplies	305.29		-305.29	
63225 Conferences and Meetings	160.00	1,000.00	840.00	16.00 %
63250 Copier Expenses	5,129.73	2,000.00	-3,129.73	256.49 %
63350 Dues and Subscriptions	673.90	225.00	-448.90	299.51 %
63400 Licenses and Fees	373.57	325.00	-48.57	114.94 %
63450 Ministry Expenses	949.73	3,000.00	2,050.27	31.66 %
63500 Music Expenses/ Non Personnel	1,294.78	2,000.00	705.22	64.74 %
63550 Office Supplies & Expenses	658.91	1,000.00	341.09	65.89 %
63600 Parish Hospitality	1,851.63	2,400.00	548.37	77.15 %
63650 Postage and Delivery	90.70	700.00	609.30	12.96 %
63750 Telephone/Fax/Internet Expense	2,988.46	4,500.00	1,511.54	66.41 %
63800 Youth Ministry Expense Not Compensation	327.35	500.00	172.65	65.47 %
Total 63000 Church & Office Expenses	15,333.77	20,275.00	4,941.23	75.63 %
63620 Taize Service	-78.00		78.00	
63627 Taize Service - Donations	-310.00		310.00	
Total 63620 Taize Service	-388.00		388.00	
64000 Insurance Expense				
64100 Property & Liability Ins.	7,382.25	8,500.00	1,117.75	86.85 %
Total 64000 Insurance Expense	7,382.25	8,500.00	1,117.75	86.85 %
66700 Professional Services				
63725 Rector Search Expenses	1,193.06		-1,193.06	
66720 Supply Musicians	1,600.00	1,200.00	-400.00	133.33 %
66730 Supply Clergy	800.00	2,220.00	1,420.00	36.04 %
Total 66700 Professional Services	3,593.06	3,420.00	-173.06	105.06 %
68300 Travel and Meetings				
68310 Conference, Convention, Me{257}	329.30		-329.30	
Total 68300 Travel and Meetings	329.30		-329.30	
68600 Utilities				
68630 Gas	7,211.78	15,000.00	7,788.22	48.08 %
68640 Water	7,555.36	7,200.00	-355.36	104.94 %
68800 Electricity	7,097.98	7,000.00	-97.98	101.40 %
68850 Garbage	2,472.81	4,000.00	1,527.19	61.82 %
Total 68600 Utilities	24,337.93	33,200.00	8,862.07	73.31 %
69000 PayPal Fees	125.26		-125.26	
69120 Vanco Fees	662.45		-662.45	
Total Expenditures	\$184,683.10	\$299,904.00	\$115,220.90	61.58 %

Saint David of Wales Episcopal Church

Budget vs. Actuals: Budget_FY24_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% OF BUDGET
NET OPERATING REVENUE	\$22,806.28	\$ -11,904.00	\$ -34,710.28	-191.59 %
Other Revenue				
45020 Dividend, Interest (Securities)	2,229.47		-2,229.47	
Total Other Revenue	\$2,229.47	\$0.00	\$ -2,229.47	0.00%
NET OTHER REVENUE	\$2,229.47	\$0.00	\$ -2,229.47	0.00%
NET REVENUE	\$25,035.75	\$ -11,904.00	\$ -36,939.75	-210.31 %

Saint David of Wales Episcopal Church

Statement of Activity

August 2024

	TOTAL
Revenue	
40000 Pledges, Loose Plate and Gifts	
40100 Pledges	10,866.45
40300 Gifts/Open Plate	4,913.71
Total 40000 Pledges, Loose Plate and Gifts	15,780.16
41000 Other Income	
41100 Building Use Fees{25}	6,535.00
41200 Fundraising Events	
41240 Non-Event Fundraiser	9,728.28
Total 41200 Fundraising Events	9,728.28
41800 Interest Income Banking	371.08
Total 41000 Other Income	16,634.36
69100 Square Fees	-0.72
Total Revenue	\$32,413.80
GROSS PROFIT	\$32,413.80
Expenditures	
60000 Compensation	
60115 Interim Rector Housing	3,679.24
60200 Building Curator	516.25
60300 Children's Ministry Coordinator	538.25
60400 Music Director	1,200.00
60500 Nursery Care	209.11
60600 Parish Administrator	2,244.10
60610 Administrator Pension	246.65
60620 Administrator Health Insurance	1,203.00
60630 Administrator Life Insurance	6.70
Total 60000 Compensation	9,843.30
62000 Building & Grounds Expenses	
62300 Building & Janitorial Supplies	762.86
62400 Janitorial Service Contractor	312.30
62560 Repairs and Maintenance	2,831.72
Total 62000 Building & Grounds Expenses	3,906.88
62600 DPA	3,201.00
63000 Church & Office Expenses	
63250 Copier Expenses	212.54
63400 Licenses and Fees	89.00
63450 Ministry Expenses	23.99
63500 Music Expenses/ Non Personnel	133.43
63550 Office Supplies & Expenses	18.78
63600 Parish Hospitality	88.03

Saint David of Wales Episcopal Church

Statement of Activity

August 2024

	TOTAL
63750 Telephone/Fax/Internet Expense	326.07
Total 63000 Church & Office Expenses	891.84
63620 Taize Service	
63627 Taize Service - Donations	-47.00
Total 63620 Taize Service	-47.00
66700 Professional Services	
66730 Supply Clergy	200.00
Total 66700 Professional Services	200.00
68600 Utilities	
68800 Electricity	2,466.98
68850 Garbage	1,026.59
Total 68600 Utilities	3,493.57
69000 PayPal Fees	77.62
69120 Vanco Fees	194.95
Total Expenditures	\$21,762.16
NET OPERATING REVENUE	\$10,651.64
Other Revenue	
45020 Dividend, Interest (Securities)	627.74
Total Other Revenue	\$627.74
NET OTHER REVENUE	\$627.74
NET REVENUE	\$11,279.38

Saint David of Wales Episcopal Church

Statement of Financial Position

As of September 5, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10100 Rivermark Parish Checking	4,178.06
10200 Rivermark Parish Savings	32,738.12
10250 Rivermark CD	100,537.08
10300 Rivermark Roof Savings	66,199.98
10400 Rector Rivermark Checking	3,378.17
10500 PayPal	244.75
10600 Kitchen Savings	25,026.74
10700 Capital Savings	47,721.35
10800 Petty Cash	109.24
Total Bank Accounts	\$280,133.49
Accounts Receivable	
11250 Building Use Fees	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
10750 Diocesan Investment Fund - Fifth Third Bank	152,229.47
12000 Undeposited Funds	75.00
Total Other Current Assets	\$152,304.47
Total Current Assets	\$432,437.96
Fixed Assets	
15000 Furniture and Equipment	2,003.99
15100 Buildings	5,526,710.00
15200 Land	670,700.00
15800 Upgrade Furnace 2010	53,788.00
Total Fixed Assets	\$6,253,201.99
Other Assets	
18400 Pre-paid Insurance	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$6,685,639.95
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
10900 Credit Card	0.00
Total Credit Cards	\$0.00
Total Current Liabilities	\$0.00

Saint David of Wales Episcopal Church

Statement of Financial Position

As of September 5, 2024

	TOTAL
Long-Term Liabilities	
20000 Furnace Loan from Diocese	0.00
20220 PPP Loan	0.00
Total Long-Term Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
30000 Opening Balance Equity	1,572,480.00
30000.1 Opening Balance Equity {4}	4,782,570.84
31000 Funds Transfer	-73,316.85
32000 Retained Earnings	409,983.43
Net Revenue	-6,077.47
Total Equity	\$6,685,639.95
TOTAL LIABILITIES AND EQUITY	\$6,685,639.95