

Vestry meeting minutes

February 8, 2022, 6:00 pm

Present:

Preston Abbott
Kieran Cannistra, Clerk
Cass Cole
Karen Dollar, Treasurer
Aaron Epperson
Ned Hayes
Ryan Hill
Rachel Klein, Junior Warden
Anne Parks, Senior Warden
Kerlin Richter, Rector
Kit Walling

Opening [Anne]

- Anne called the meeting to order at 6:04pm and opened with a prayer.

Approval of 23 January and 30 January minutes [Anne]

- Ned moved to approve both sets of minutes for January; Cass seconded. The motion passed unanimously.

Old business [Kieran]

- With regard to the question of the approved expenditure of \$825 toward the cost of the sewer upgrade, the finance team advised that the entire amount should come from the Justice and Mercy fund.
- Via an email on 2 February 2022, Ned moved that Madeline Moore's request for up to \$5800 for the replacement of the outside chapel door with one that is ADA compliant, taken from the building fund for capital expenses. Cass seconded. The motion passed unanimously. The original request is attached to these minutes.
- Our EBOF application was turned down due to a missing financial document. We will reapply for the next round of applications, due at the end of this month.
- Kieran has submitted a financial policy document to the finance team for review; until it is resubmitted to us for a vote, we should follow these guidelines.
- Kieran has created and will maintain a document to track vestry votes.

Draft reflection on communication at St. David of Wales [Kieran]

- We need to be clear with non-vestry attendees that, while they can attend, they should not join debates unless invited to do so.
- We will have a point on the agenda to hear from non-Vestry. Vestry acknowledges it must create another forum for ongoing discussion, questions, and feedback.
- Kieran will draft a write-up for Kerlin and Anne's approval for the 9 February eNotes.
- Kieran will start to break out plans for individual strategies for discussion over email.

Bishop's expectations for sabbatical [Kerlin]

- During Kerlin's sabbatical, vestry will get the ministry teams back up and running.
- During Kerlin's sabbatical, vestry will take over announcements during Sunday service.
- At our next vestry meeting, we will discuss with AJ our respective roles (theirs and vestry's).
- Kieran will schedule a weekly meeting between vestry officers, one or two laypeople, and AJ during Kerlin's sabbatical.
- Kieran will explore with Matt Taylor holding a barbecue or other event to welcome AJ at the start of Kerlin's sabbatical.

Kerlin's performance evaluation [Anne]

- We are due to complete an evaluation for Kerlin; we'll do this in July, after her sabbatical.

2021 Parochial Report [Kieran]

- Our report is due at the end of the month. Be prepared for requests for data coming from Erin.

Adjournment

- Anne closed the meeting at 7:16pm. We are next scheduled to meet on 20 February at 1pm [online](#).

Respectfully submitted,
Kieran Cannistra, vestry clerk

ADDENDUM: Madeline Moore request for ADA door expenditure

This is a request for the Vestry to approve up to \$5800 for the replacement of the outside chapel door which currently has a handicap sign on it-but it is not at all accessible. After reaching out to four vendors, Finn and I interviewed the two that responded. One bid was for \$6675.00.

The second bid from Vortex was for \$3880. Vortex was suggested to us by Margaret McCue whose building uses them. Both bids include two push plates-one inside and one outside which will be mounted on a post. The major cost is the actual operating system which will be mounted above the door on the in-side. After consulting with our Treasurer, we are recommending using Vortex.

We are asking for additional funds because we will need an electrician to connect the operating system to a 110 voltage, which will be above the inside of the door. We don't know what that will cost, but we are pretty sure that it will likely not be more than \$2000.00. We plan to use Eric Olsen Electric, the company that recently changed out a switch for us in the furnace room that ended up giving Hands On its heat.

This expenditure will come from the Building Fund for capital expenses.

Let me know if you have questions.

Thanks, Madeline for the BII team