

Approved Vestry Minutes, 8/22/16, 7 pm

Present:

Derek Moyer
Madeline Moore
Kerlin Richter, Rector
LeRoy Goertz
Gary Allen
Fran Gardner
Barbara Brecht
Kieran Cannistra
Joe Kaliszewski
Jo Williams
Rachel Larsen

Absent:

Linda Goertz, Deacon
Susan Fleming

Opening- Barbara led us in Evening Prayer.

Approval of Reports

Minutes: Correction of July 22 minutes to reflect that Susan Fleming and Madeline Moore were present. Derek moved to approve the minutes as corrected; Kieran seconded. Motion passed.

- Officer reports: Derek moved to approve the officer reports. Kieran seconded. Motion passed.

Sr. Warden Update

- Barbara reported that the discrepancy between St. David's and the diocese's calculation of DPA has been resolved and that the diocese now calculates that St. David's owes an outstanding balance of \$500 compared to \$30,000 previously. The diocese will send the church a letter confirming the resolution of the matter.

Treasurer Update

- Joe shared that going forward our financial reports will be prepared to show our position on both a cash basis and on an accrual basis.
- Joe shared that part of our recently improved cash position has been due to Erin and other office staff doing a good job of quickly billing for building use.
- LeRoy asked why we have not increased rents for building use in recent years. Kerlin indicated that this was a priority and that she would be meeting with building partners to discuss rent increases. Fran echoed LeRoy's sentiment that we should be able to increase rents.

Approval of Budget Amendment for Staff Salaries

- Kerlin presented a proposal from the personnel committee to increase the salaries of the parish administrator and the music director. LeRoy moved to accept the personnel committee's recommendation and approve the funds. Madeline seconded the motion. The motion passed. The vestry thanked the personnel committee for their work.

Implementation of Financial Audit Recommendations

- Madeline discussed implementation of three recommendations from the most recent financial audit.
 - First, the inventory of insurable items at the church needs to be updated. Madeline asked for help in locating the most recent previous inventory and completing an updated inventory. Gary suggested that Larette may have a copy of the most recent inventory. Barbara agreed to work on the inventory with Madeline.
 - Second, users of the office computers should each have individual login names and passwords. Kerlin will follow up on this item.
 - Third, the church should have separate wi-fi networks for guests and church administrators. Kerlin will follow up on this item as well.
 - Finally, the audit needs to be signed and forwarded to the diocese. Barbara agreed to take care of this.
 - Barbara and the rest of the vestry thanked Madeline for her work on the audit.

Increasing Accessibility

- Kerlin discussed removing a pew and wall piece in the choir loft so that people can move around more easily in the area. She has already spoken to with Ben about the idea, and he is full support. During discussion vestry members expressed their support for the idea.
- Discussion then moved to accessibility for parishioners in the pews. Currently, there is not a clear place for parishioners using mobility devices to sit. Ideas included removing a pew or portion of pews in the front or the back, or both. Gary indicated that he would be willing to make any requested changes but that we need a good plan because moving the pews can be hard on the floors. Barbara agreed to convene a group including Gary, Rachel, Fran, and Derek to develop a proposal and bring it back to the vestry.

Auction Update

- Barb shared that the Fall Fundraiser will be October 28. Sarah Haverly is leading food, drinks, and decorations. Maddie Ouye has taken charge of soliciting donations for the auction. The event will be more adult oriented than our past fundraisers.
- Kieran suggested providing off-site babysitting as a fundraiser for the youth group's trip.
- Tabor Grass is being recruited to provide music.
- Madeline shared that she had earlier spoken to Michael Dupree and Susan Yesavage about providing desserts and decorations and had spoken to David Gibbs about cooking

chili and that we should let them know if we don't need them. Kerlin will follow up with them.

Water Quality

- Given the recent news stories about lead in drinking water at Portland Public Schools, Barb has ordered testing off the water taps and fountains at St. Davids. The testing will occur on Monday August 29 and we should have results in two to six weeks.

Roof Update

- Barb expressed that with the resolution of the DPA issues with the diocese, we could seek a loan from the diocese to fund the roof repairs, and then pursue a larger capital campaign to repay that loan and address other physical plant priorities such as accessibility, kitchen upgrades, and a.v. equipment. There was discussion as to whether repairing the roof upfront would remove urgency from the capital campaign. Discussion of the capital campaign and the pursuit of a diocesan loan will continue with the goal being a capital campaign launch in the spring.

Rector Updates

- Flag- Kerlin shared that the buildings and grounds committee had designed and the church had purchased a 12' x 8' banner that will replace the Pride flag which was removed due its poor condition. The new banner is of a weather resistant material which should hold up much better.
- New Intern- Matt Morris is joining the parish staff as a communications intern. He will be focusing on social media and technology and will be working four hours a week in exchange for office space in the church.
- Former parishioner Lindsay Ross Hunt will be visiting from Kentucky and preaching Sunday August 28.
- Sunday September 2 will be an outdoor Gospel in the Grass Service.
- Tuesday September 25 Kerlin will be hosting a new member event.
- Healing prayer will soon be offered during and after communion in the chapel. Kerlin is working closely with the leaders of this ministry to those offering healing prayer have the necessary skills.

Youth

- LeRoy shared that the youth ministry team consists of Matthew, Christine, Ryan and himself. He is seeking an additional person to help out.

Closing

- We closed in prayer.