

Vestry minutes

May 15, 2022, 1:00 pm

Present:

AJ Buckley, acting rector
Kieran Cannistra, clerk
Karen Dollar, treasurer
Aaron Epperson
Ned Hayes
Rachel Klein, junior warden
Anne Parks, senior warden

Absent:

Preston Abbott
Cass Cole
Kerlin Richter, rector (on sabbatical)
Kit Walling

Observers:

Barbara Brecht
Madeline Moore, finance team lead
Wendy Oliver
Erin Wilson, church office manager

Call to order [Anne]

- Anne called the meeting to order at 1:03pm.

Acceptance of May officer reports [Anne]

- Ned moved to accept the submitted reports for May; Aaron seconded. The motion passed unanimously.

Approval of 10 April minutes [Anne]

- Rachel moved to approve the minutes for 10 April; Anne seconded. The motion passed unanimously.

Approval of 12 December minutes [Anne]

- Kieran moved to approve the minutes for 12 December; Anne seconded. The motion passed unanimously.

Old business [Kieran]

- EBOF grant status: Officers chose to hold the grant until Kerlin returns, which will allow us time to further develop the proposed program and to coordinate with the Justice and Mercy team.
- VOD schedule through June 19: Complete

- Ministry teams: We agreed to add names to the ministry team lead list; Kieran will follow up with these individuals.

Treasurer's update [Karen]

- We are on budget; everything is as expected.
- We received a substantial one-time special gift given by a parishioner to shore up the operating budget. The vestry recognized this generous gift and passed on our gratitude to the anonymous donor.

Building update [Rachel]

- BlueTick has begun janitorial service and will visit St. David's every two weeks. The vestry extends big thanks to Br. Finn for securing the contract, and to Karen for identifying BlueTick as a possible vendor.
- Rachel has leads for lawn mowing and has started recruiting gardeners to attend the grounds.
- Aaron reported that he and Br. Finn meeting with services to help us shore up St. David's digital infrastructure.

New vestry members [Discussion]

- Ryan Hill has resigned from vestry. Ned moved to thank Ryan for his tremendous service to the vestry; Kieran seconded. The motion passed unanimously.
- Vestry members will work together to identify candidates to fill vacancies on our vestry.
- Vestry members will review our by-laws to identify needed updates.

Erin's vacation [Anne]

- Erin starts vacation on Friday, June 3rd, returning Monday, June 20th. Vestry members signed up to cover Erin's responsibilities while she's gone.

In-person vestry meetings [Discussion]

- We decided we will return to in-person vestry meetings next month and that we'll move the meeting to 11:30am.

Open floor

- What is the status of the kitchen? Are we confident that our contractor and engineer are moving forward with the urgency that we have?

Madeline reports that we do have confidence in our contractor. She notes that commercial kitchen design involves more hurdles than we'd understood.

Adjournment

- Anne closed the meeting at 2:43pm. We are next scheduled to meet on 17 June at 11:30am in the church.

Respectfully submitted,
Kieran Cannistra, vestry clerk