

St. David's Vestry Minutes
September 19, 2016

Present:

Derek Moyer
Susan Fleming
Madeline Moore
LeRoy Goertz
Linda Goertz
Barbara Brecht
Gary Allen
Keiran Cannistra
Kerlin Richter

Absent:

Fran Gardner
Rachel Larsen
Joe Kaliszewski

Barbara opened us in prayer.

Corrections to August minutes:

- Members submitted and shared the following corrections to the August minutes:
 - Some members names were spelled incorrectly
 - Salary changes should be described as "the vestry approved consideration of raises for the parish administrator and music director"
- Susan moved to approve the minutes as corrected. Derek seconded.

Officer reports:

- Kieran moved to accept the consent agenda. Derek seconded.

Finance update- Madeline

- Accounts payable has increased to \$42,000. The bulk of this is reimbursement to the diocese for salaries. We are also awaiting payment from some building users. We maintain an accounts payable balance to ensure we have enough cash on hand to meet immediate needs. The finance committee believes that incoming payments will allow us to get up to date on our accounts payable within the next two months.

Accessibility- Kerlin

- As a follow up to discussion about increasing accessibility for parishioners with wheelchairs or other mobility devices, Kerlin presented a recommendation to install four shorter 12' pews which would replace longer pews on either side of the sanctuary at staggered intervals. This approach would allow those in wheelchairs to choose where they want to sit in church.
- Kerlin agreed to make an announcement about this change during an upcoming service and to post to Facebook so that people understand the purpose of the change.
- Keiran agreed to mention the change in an upcoming E-Notes.

Diocesan Grant- Derek

- Derek has prepared an application to the diocese for a \$75,000 grant to upgrade the parish kitchen. The grant would require us to provide matching funds which would be raised as part of the capital campaign over a period of two years. The upgrades would allow the kitchen to be certified for commercial use which would mean users could prepare food that is sold off site. This upgrade would allow us to attract new tenants and better serve our existing tenants.
- LeRoy moved to present the application to the diocese. Kieran seconded.
- The vestry thanked Derek for his work!

Auction update- Sarah Haverly

- Madeline has been very successful in soliciting donations of auction items. However, we still need parishioners to donate appetizers to be served.
- A baby sitter will be on site.
- Sarah has been able to borrow a software system from New City initiative so that all auction payments can be handled electronically.
- Our youth members will serve the appetizers. Keiran shared that she had previously suggested that the youth provide baby sitting to help fund their pilgrimage. The vestry discussed the possibility of setting up a tip jar to support the pilgrimage.
- Susan expressed that having baby sitting on site will be convenient for parents.
- Gary shared that he might be able to get someone to donate wine.
- Barb suggested that Sarah extend invitations to Tabor Grass members.
- The vestry thanked Sarah for the great work she and Maddie are doing.

Roof/Capital Campaign update- Barbara

- An anonymous donor has offered a \$25,000 matching grant to support the capital campaign. Barbara is exploring how to tie the match to a couple of different events to ensure we can satisfy the match requirement. One opportunity will be to link it to the paddle raise portion of the October 28 auction. A second opportunity will be a “raise the roof, lower your taxes” effort in December tied to securing donations prior to close of the 2016 tax year.
- Madeline expressed that if we are looking to raise large amounts of money at the paddle raise, we should prepare parishioners and recruit a couple of people willing to contribute at higher dollar levels.
- Barbara shared that the building committee has selected Chris Brown to be the contractor for our roof repairs. He has experience working on church buildings. The roof will likely cost approximately \$120,000 with the number dependent on the number of old roof layers that need to be stripped and whether there is plywood underlying the roof. If new plywood is needed it would cost an additional \$30,000. Work will not start until financing is in place— either in the form of a capital campaign or a diocesan loan.

Bell Tower- Madeline

- In addition to the roof, the bell tower will require separate masonry work and replacement of its copper cupola. It would cost \$15,000 to replace the cupola with copper or just \$10,000 to replace the cupola roof in steel. Steel is also more durable and can be painted. In discussion, the vestry did not feel the aesthetic difference was significant enough to warrant the additional cost of copper. Madeline moved to

approve replacement of the cupola using steel. LeRoy seconded. The motion carried unanimously.

Accounting- Derek

- Derek noted that as we begin to start raising capital funds and spend on capital repairs, the finance committee needs to establish separate accounts and systems to hold and track these funds. Barbara agreed.

Basement Clean Up- Barbara

- Kerlin excused herself for the discussion of the basement clean up.
- Barbara presented a proposal from Jordan Richter to clean the basement including stairs, walls, and carpets for \$500. There is a definite need for the cleaning and the proposal in her estimation represents a good value.
- Because of Jordan's relationship with Kerlin, LeRoy suggested that Gary should supervise the work and approve any payments.
- Susan expressed that she would be comfortable with this one time contract but would have concerns with a longer relationship.
- LeRoy moved to approve hiring Jordan for the basement clean up provided Gary would supervise the work and approve payment. Derek seconded. The motion passed.

Whales of St. David of Wales- Keiran

- To help parishioners identify vestry members Keiran has secured whale pins for vestry members to attach to their name tags.
- Vestry members were charmed by the pins and thanked Keiran for securing them.

Banner- Kerlin

- A new banner identifying St. David's as a welcoming place for people of all backgrounds and identities is complete. It is of a durable vinyl material. Kerlin will work with Gary on the details of hanging the new banner.

Rector's Report- Kerlin

- Kerlin shared that recent developments have her excited including
 - The recent anonymous donation to the capital campaign
 - Our ability to offer increased pay to our music director and parish administrator
 - The success of Wednesday night bible study
 - Enrollment of nine participants in the Education for Ministry program
- Kerlin also shared that she has received a \$1,000 grant to support a second service. She will be exploring options for that service and will update the vestry as plans evolve. Currently she is thinking of exploring an evening service with a different format from our Rite II service.

Drinking Water-

- Barbara shared that the results of the testing of our water taps. All of the taps tested at acceptable levels with the exception of the rarely used downstairs drinking fountain. That fountain will be put out of service.

Gary closed us in prayer.

